Date: November 12, 2026

Tender Reference# CBBL/GSD/RFQ/2026/0091

Tender Title- RFQ (Request for Quotation) for supply of 10000 pcs Blanket for Community Bank Bangladesh PLC.

Dear Sir,

Quotation (BOQ attached herewith) is hereby invited RFQ (Request for Quotation) i.e. *for supply of*

i) Blanket

at Community Bank Bangladesh PLC.

You are requested to submit **(HARD COPY)** your offer in a closed envelope as per below specification **within 12.00 P.M. on November 18, 2026 addressing "Chairman, Purchase Committee, Community Bank Bangladesh PLC.**

- ✓ **No advance will be allowed in this regard.**
- ✓ **Only relevant eligible vendors are invited to submit their offer.**
- ✓ **All price/ rate should be inclusive of Carrying Charge, Installation Cost and other related Materials.**

Other terms, conditions and mode of payment will be as under:

a) The product must be supplied as per specification mentioned in quotation. If any change, bidder will have to consult with the General Services Division, Head Office of the Bank.

b) Sample/Design has to be approved through Head Office/ proper channel.

c) The bidder shall have to submit the price in the letter head pad Excluding VAT & Tax where the tax rate should have mentioned.

d) Delivery lead time 7 days after issue work order. Delivery Place is as per bank notification.

e) Delivery Challan have to be duly received by relevant cost center (Head office, Branch, Sub-Branch, ATMs etc.) and submitted to be along with the bill.

f) Date of delivery or completion of work will be counted from the date of Work Order received/ acknowledged either by signing the photocopy of Work Order or by e-mail confirmation whichever is earlier.

g) In the event of supply of the mentioned items, if the said items do not match with as per requirement/approved quotation then, the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and will have to replace the said items with acceptable within the time frame as mutually agreed-upon by the Bank and the Supplier.

h) In case of deviation from the quality and specification and/or delay in bidder, bank reserves full right to reject the materials and cancel the work order without showing any reason.

i) In case of any deficiency in the delivered product, bidders will have to make necessary rectification the same immediately at Supplier own cost on receipt of complain.

j) The bidder must be regular tax payer.

k) Financial offer should be valid for Minimum 06 (six) months

l) Price quotation includes carrying cost, labor charge and other charge thereof.

m) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.

n) Considering the Experience, quality and other factors, CBBL is not liable to select the lowest bidder.

o) Must Submit Trade License, TIN, 13 Digit BIN Copy

Community Bank Bangladesh PLC. GSD, Head Office, Dhaka

p) The bank reserves the right to accept or reject any or all quotation at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.

q) For any type of sub-standard quality product from selected bidder end, the Bank reserve the right for outright rejection of the goods, which you will take back at bidder own cost and will replace with acceptable quality within (10) ten days of the rejection.

r) The blanket must be brand new, unused, first-grade quality, and free from any weaving defects, stains, holes, color shading, or finishing faults.

s) Fabric composition, GSM (weight), Length, width must strictly conform to the approved sample and specification mentioned in the quotation.

t) Fabric shrinkage must be within acceptable industry standards. Any abnormal shrinkage detected after cutting or washing will be treated as a quality failure.

u) All fabric supplied must be from the same production lot to ensure uniform color, texture, and quality. Mixed lots will not be accepted.

v) Prior to bulk delivery, a fabric sample must be submitted and approved by the Bank through the proper channel.

w) In case any fabric is found unsuitable during use, the supplier must replace the full quantity at their own cost, including any related handling or transportation expenses.

The new bidders must submit the following Paper:

1. Company Profile
2. Trade License
3. Recent Work order/ Performance Certificate
4. TIN, Bin Copy
5. Other relevant documents

Payment:

- Bill should be submitted along with Work Order (Duplicate Copy) and Delivery Challan.
- All Price should be excluding all VAT and TAX.
- Payment will be made after submission the bill only through account with Community Bank Bangladesh PLC. Thus, before final payment you have to open account with our Bank.

Vendors whose scope of works does not match with the said job need not to submit their offer.

Regards

Md. Zahid Ibne Anwar
Head of GSD
Community Bank Bangladesh PLC.



Financial Offer Format for Blanket (With Sample)

SN	Item Description	Quantity (In Pcs)	Unit Price	Total Amount (Excluding VAT & TAX)
1	**Blanket** Size: 5 feet/7 feet Weight: 1200 grm Part: 2 parts Color: Multi Quality: 100 % Export	10,000		

