Date- October 14, 2026

Tender Reference# CBBL/GSD/RFQ/2026/0080
Tender Title- ***RFQ (Request for Quotation) i.e. as well as Technical Specifications for supply & Installation of AC (Air Conditioner, Brand: GREE) at different place of Community Bank Bangladesh PLC.***

Dear Sir,

Quotation (BOQ with Technical Assessment Sheet attached herewith) is hereby invited RFQ (Request for Quotation) i.e. as well as Technical Specifications *for supply & Installation of*

i) AC (Air Conditioner, Brand: GREE) at different Place

at Community Bank Bangladesh PLC.

You are requested to submit **(HARD COPY)** your offer in a closed envelope as per below specification **within 12.00 P.M. on October 26, 2026 addressing "Chairman, Purchase Committee, Community Bank Bangladesh PLC. (Tender Reference# CBBL/GSD/RFQ/2026/0080)**

- ✓ **No advance will be allowed in this regard.**
- ✓ **All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.**
- ✓ **Retention money will be kept i.e. 10% of the total payable bill will be kept for 01 (one) year (in case, total work order value is above BDT 50,000.00)**

Other terms, conditions and mode of payment will be as under:

a) Ready stock will be given preference

b) Delivery Challan duly received by branch is to be submitted along with the bill.

c) You will have to obtain verbal approval from us prior to install/ delivery of the machine at Branch/ Division.

d) Date of delivery or completion of work will be counted from the date of Work Order received/ acknowledged either by signing the Office Copy of Work Order or by e-mail confirmation whichever is earlier.

e) In the event of supply of the mentioned items, if the said items does not match with as per requirement/approved quotation then, the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and will have to replace the said items with acceptable within the time frame as mutually agreed-upon by the Bank and the Supplier.

f) The product must be supplied as per specification mentioned in quotation. If any change, Supplier will have to consult with the General Services Division, Head Office of the Bank.

g) In case of deviation from the quality and specification and/or delay in supply, bank preserves full right to reject the materials and cancel the work order without showing any reason.

h) In case of any deficiency in the delivered product, supplier will have to make necessary rectification the same immediately at Supplier own cost on receipt of complain.

i) No additional bill/work will be entertained without prior permission of the concerned Division.

j) The bidder must be regular tax payer.

k) Financial offer should be valid for Minimum 03 (three) months

l) Price quotation includes carrying cost, labor charge, Supply, installation, commissioning and other charge thereof.

m) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.

Community Bank Bangladesh PLC. GSD, Head Office, Dhaka

n) Considering the Experience, quality and other factors, CBBL is not liable to select the lowest bidder.

o) Must Submit Trade License, TIN, 13 Digit BIN Copy

p) The bank reserves the right to accept or reject any or all quotation at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.

q) Selected Bidder must ensure to site Installation & Testing on site after sales support for the full warranty period

r) For any type of sub-standard quality product from selected bidder end, the Bank reserve the right for outright rejection of the goods, which you will take back at bidder own cost and will replace with acceptable quality within (10) ten days of the rejection.

Payment:

- Bill should be submitted along with Work Order and Delivery Challan and performance certificate signed by the Branch Authority.
- Price includes delivery, installation including all installation materials and commissioning charges.
- All Price should be including all VAT and TAX. Necessary VAT & Tax will be deducted from your bill as per latest Govt. circular.
- Payment will be made after submission the bill only through account transfer.

Please, Financial & Technical Offer Must be submitted as per the format attached herewith.

Vendors whose scope of works does not match with the said job need not to submit their offer.

Regards,

Md. Zahid Ibne Anwar
Head of General Services Division
Community Bank Bangladesh PLC.

Community Bank Bangladesh PLC. GSD, Head Office, Dhaka

Technical Offer (for different Types Of AC)

1	Scope of Work	Supply, installation and commissioning of ACs for Head Office, Branch, Sub Branch, Collection booth & Service Desk etc.
2	Technical Concern	01711515059 (Engr. Humayun Kabir Shaon-Principal Officer)
3	AC Brand	GREE
4	AC Timer	Automatic PCB/Imported
5	Refrigerant Type	R32
6	Country of Origin	Please mention
7	Country of Assemble	Please mention
8	Compressor Warranty	Minimum 3 years
9	Spare Parts Warranty	Minimum 1 years
10	After Sales Service	Minimum 1 years
11	Ready Stock	Ready Stock (please mention the stock status, if ready stock not available)
12	Offer Validity	06 months
13	Retention Money	10% of total bill shall be retained for 01 (year) after completion of installation and full operation
14	Advance Payment	No advance will be allowed

Site Details

SN	Site Address	Quantity	AC Timer	Concern Person	Contract Number
1	Motijheel ATM Booth	01 nos (1.5 Ton)	01 nos	Md. Shofiqul Islam	01712579680
2	Feni Service Desk ATM Booth	01 nos (2 Ton)	01 nos	Iqbal Hossain	01844601174
3	Brahmanbaria Police Line ATM Booth	01 nos (1.5 Ton)	01 nos	Mohammad Shahed Khan	01844601173
4	PTC Noakhali ATM Booth, Noakhali	01 nos (1.5 Ton)	01 nos	Md. Nayeem Uddin	01844601196
5	Barishal RRF Rupatoli ATM Booth	01 nos (1.5 Ton)	01 nos	Md. Kabir Hossain	01844601127
6	Pirojpur Service Desk ATM	01 nos (1.5 Ton)	01 nos	Md. Ejaz Khan	01844601130
7	POHS-1, ATM Booth	01 nos (1.5 Ton)	01 nos	Ariful Islam	01832384406

Financial Offer

Motijheel ATM Booth							
S/L	**AC Brand**	**BTU Capacity**	**Capacity**	**Model**	**Type**	**Quantity**	**Price (including VAT, Tax, installation and Carrying Charge)**
1	GREE (Non-Inverter)	18000 BTU	1.5 Ton		Wall Mount	1 Pcs	
2	Timer					1 Pcs	
3	Installation Material (Copper Pipe, MS Angel, insulation etc.)					10rft	Free of Cost
Total Price (including VAT, Tax, installation and Carrying Charge)							

Feni Service Desk ATM Booth							
S/L	**AC Brand**	**BTU Capacity**	**Capacity**	**Model**	**Type**	**Quantity**	**Price (including VAT, Tax, installation and Carrying Charge)**
1	GREE (Non-Inverter)	24000 BTU	2 Ton		Wall Mount	1 Pcs	
2	Timer					1 Pcs	
3	Installation Material (Copper Pipe, MS Angel, insulation etc.					10rft	Free of Cost
Total Price (including VAT, Tax, installation and Carrying Charge)							

Community Bank Bangladesh PLC. CSD, Head Office, Dhaka

Brahmanbaria Police Line ATM Booth							
S/L	AC Brand	BTU Capacity	Capacity	Model	Type	Quantity	Price (including VAT, Tax, installation and Carrying Charge)
1	GREE (Non-Inverter)	18000 BTU	1.5 Ton		Wall Mount	1 Pcs	
2	Timer					1 Pcs	
3	Installation Material (Copper Pipe, MS Angel, insulation etc.)					10rft	Free of Cost
Total Price (including VAT, Tax, installation and Carrying Charge)							

PTC Noakhali ATM Booth, Noakhali							
S/L	AC Brand	BTU Capacity	Capacity	Model	Type	Quantity	Price (including VAT, Tax, installation and Carrying Charge)
1	GREE (Non-Inverter)	18000 BTU	1.5 Ton		Wall Mount	1 Pcs	
2	Timer					1 Pcs	
3	Installation Material (Copper Pipe, MS Angel, insulation etc.)					10rft	Free of Cost
Total Price (including VAT, Tax, installation and Carrying Charge)							

Barishal RRF Rupatoli ATM Booth							
S/L	AC Brand	BTU Capacity	Capacity	Model	Type	Quantity	Price (including VAT, Tax, installation and Carrying Charge)
1	GREE (Non-Inverter)	18000 BTU	1.5 Ton		Wall Mount	1 Pcs	
2	Timer					1 Pcs	
4	Installation Material (Copper Pipe, MS Angel, insulation etc.)					10rft	Free of Cost
Total Price (including VAT, Tax, installation and Carrying Charge)							

Pirojpur Service Desk ATM							
S/L	AC Brand	BTU Capacity	Capacity	Model	Type	Quantity	Price (including VAT, Tax, installation and Carrying Charge)
1	GREE (Non-Inverter)	18000 BTU	1.5 Ton		Wall Mount	1 Pcs	
2	Timer					1 Pcs	
3	Installation Material (Copper Pipe, MS Angel, insulation etc.)					10rft	Free of Cost
Total Price (including VAT, Tax, installation and Carrying Charge)							

POHS-1, ATM Booth							
S/L	AC Brand	BTU Capacity	Capacity	Model	Type	Quantity	Price (including VAT, Tax, installation and Carrying Charge)
1	GREE (Non-Inverter)	18000 BTU	1.5 Ton		Wall Mount	1 Pcs	
2	Timer					1 Pcs	
3	Installation Material (Copper Pipe, MS Angel, insulation etc.)					10rft	Free of Cost
Total Price (including VAT, Tax, installation and Carrying Charge)							

Additional Installation Material (If required)			
S/L	Particulars	Quantity	Price (including VAT, Tax)
1	Installation Material (Copper Pipe, insulation etc.)- price for additional	1rft	
2	Electric Power Cable (2.5 RM, BRB/BBS/RR Kable)	1rft	
3	Multi Socket for AC (15A, Superstar/EG/Wener)	1 Pcs	

Community Bank Bangladesh PLC
CSD, Head Office, Dhaka

Supply & Installation of Air Conditioners and AC Timers at Different ATM Booths

SL	Location	Item Description	Unit	AC QTY	Rate (Including VAT & Tax)	Total Amount
1	Motijheel ATM Booth	1.5 Ton Air Conditioner	Set	1		
		AC Timer	Set	1		
2	Feni Service Desk ATM Booth	2.0 Ton Air Conditioner	Set	1		
		Timer	Set	1		
3	Brahmanbaria Police Line ATM Booth	1.5 Ton Air Conditioner	Set	1		
		AC Timer	Set	1		
4	PTC Noakhali ATM Booth, Noakhali	1.5 Ton Air Conditioner	Set	1		
		AC Timer	Set	1		
5	Barishal RRF Rupatoli ATM Booth	1.5 Ton Air Conditioner	Set	1		
		AC Timer	Set	1		
6	Pirojpur Service Desk ATM	1.5 Ton Air Conditioner	Set	1		
		AC Timer	Set	1		
7	POHS-1, ATM Booth	1.5 Ton Air Conditioner	Set	1		
		AC Timer	Set	1		
Total Amount						

In word:

Submitted By:

Community Bank Bangladesh PLC.
GSD, Head Office Dhaka