

Date- August 31, 2026

Tender Reference# CBBL/GSD/RFQ/2026/0067

Tender Title- **"RFQ (Request for Quotation) and UPC (Unit Price Confirmation) for "Air conditioning system Repair & Maintenance work with spare parts supply" for Community Bank Bangladesh PLC.**

Dear Sir,

Quotation (BOQ attached herewith) is hereby invited UPC (Unit Price Confirmation) i.e. unit rate as well as Specifications for

i) Air conditioning system Repair & Maintenance work with spare parts supply

at Community Bank Bangladesh PLC. Branch, Sub-branch, ATM etc.

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 12.00 P.M. on September 07, 2026** addressing "Chairman, Purchase Committee, Community Bank Bangladesh PLC. (Tender Reference# CBBL/GSD/RFQ/2026/0067)

- ✓ No advance will be allowed in this regard.
- ✓ Only relevant Eligible vendors are invited to submit their offer
- ✓ Vendors whose scope of works does not match with the said job need not to submit their offer.
- ✓ All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.
- ✓ The quoted price may be locked for the next 06 (Six) months for future procurement. Upon expiry of the 1st 06 months, the offer validity may be extended for further 06 (six) months, if both parties agree.

Other terms, conditions and mode of payment will be as under:

- a) All work must follow standard safety practices, especially during gas handling, welding, and equipment relocation.
- b) All gas, fittings, and welding materials must be of original and approved quality, compatible with required specifications.
- c) Final handover will occur only after successful system testing, pressure checks, and commissioning to client satisfaction.
- d) Gas charging and indoor unit relocation will be executed based on actual requirements, subject to on-site verification and approval by the Bank's authorized personnel."
- e) Minimum 05 (five) years of relevant experience in AC repair, maintenance, servicing and spare parts supply, including proven experience with at least 02 (two) Banks/Financial Institutions.
- f) The supplier must have the capability and working experience to provide AC repair and maintenance services throughout Bangladesh with adequate manpower, tools and logistics.
- g) The supplier must have a minimum of 10 (ten) permanent technical/service personnel experienced in AC repair and maintenance.
- h) The supplier must provide service support within 12 (twelve) hours in Dhaka and 24 (twenty-four) hours outside Dhaka from receipt of the Bank's service request/complaint.
- i) Delivery Challan duly received by Concerned Division is to be submitted along with the bill.
- j) Date of delivery or completion of work will be counted from the date of Work Order received/acknowledged either by signing the Office Copy of Work Order or by e-mail confirmation whichever is earlier.
- k) In the event of supply, Installation and commissioning of the work, if the said items/services does not match with as per requirement/approved quotation then, the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and



will have to replace the said items with acceptable within the time frame as mutually agreed-upon by the Bank and the Supplier.

- l) The product must be supplied as per specification mentioned in quotation. If any change, Supplier will have to consult with the General Services Division, Head Office of the Bank.
- m) In case of deviation from the quality and specification and/or delay in supply, bank preserves full right to reject the materials and cancel the work order without showing any reason.
- n) In case of any deficiency in the delivered product or service, supplier will have to make necessary rectification the same immediately at Supplier own cost on receipt of complain.
- o) No additional bill/work will be entertained without prior permission of General Services Division.
- p) Price quotation includes carrying cost, labor charge, Supply, installation, commissioning and other charge thereof.
- q) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.
- r) Considering the Experience, quality and other factors, CBBL is not liable to select the lowest bidder.
- s) The bank reserves the right to accept or reject any or all quotation at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.
- t) Selected Bidder must ensure to site Installation & Testing on site after sales support for the full warranty period
- u) For any type of sub-standard quality product from selected bidder end, the Bank reserve the right for outright rejection of the goods, which you will take back at bidder own cost and will replace with acceptable quality within (10) ten days of the rejection.
- v) The work is required to be carried out during non-business hours; in case of business hour work supplier ensure no disturbance is caused to nearby premises and should take prior approval.

The new bidders must submit the following Paper:

- 1. Company Profile
- 2. Trade License
- 3. TIN, Bin Copy
- 4. Bank Solvency Certificate
- 5. Recent Work order/ Performance Certificate
- 6. Other relevant documents.

Payment:

- Bill should be submitted along with Work Order and Delivery Challan and performance certificate signed by the Branch Authority.
- Price includes delivery, installation including all installation materials and commissioning charges.
- All Price should be including all VAT and TAX. Necessary VAT & Tax will be deducted from your bill as per latest Govt. circular.
- Payment will be made after submission the bill only through account transfer.

Regards,

Md. Zahid Ibne Anwar
Head of General Services Division
Community Bank Bangladesh PLC.



SI No.	Description of Work	UOM	Unit Rate Including VAT & TAX
1	Master Servicing including cleaning air filter, blower, evaporator & condenser coil, fan, drain pipe, checking refrigerant pressure, electrical connections, and overall performance test (1.0TR to 2.0TR) INSIDE DHAKA	Per Job	
2	Master Servicing including cleaning air filter, blower, evaporator & condenser coil, fan, drain pipe, checking refrigerant pressure, electrical connections, and overall performance test (2.5TR to 5.0TR) INSIDE DHAKA	Per Job	
3	Master Servicing including cleaning air filter, blower, evaporator & condenser coil, fan, drain pipe, checking refrigerant pressure, electrical connections, and overall performance test (1.0TR to 2.0TR) OUTSIDE DHAKA	Per Job	
4	Master Servicing including cleaning air filter, blower, evaporator & condenser coil, fan, drain pipe, checking refrigerant pressure, electrical connections, and overall performance test (2.5TR to 5.0TR) OUTSIDE DHAKA	Per Job	
5	AC Capillary Tube	Per ft	
6	AC Pump Motor repairing	Per Job	
7	AC Strainer	Per pcs	
8	Automatic AC Timer Supply & Installation (1-phase)	Per pcs	
9	Automatic AC Timer Supply & Installation (3-phase)	Per pcs	
10	Blower wheel cleaning/replacement	Per Job	
11	Cable Tie	Per Packet	
12	Chemical/Nitrogen wash servicing (deep clean for coil and fan with approved chemicals) (1.0TR to 2.0TR) inside Dhaka	Per Job	
13	Chemical/Nitrogen wash servicing (deep clean for coil and fan with approved chemicals) (2.5TR to 3.0TR) inside Dhaka	Per Job	
14	Chemical/Nitrogen wash servicing (deep clean for coil and fan with approved chemicals) (4.0TR to 5.0TR) inside Dhaka	Per Job	
15	Chemical/Nitrogen wash servicing (deep clean for coil and fan with approved chemicals) (1.0TR to 2.0TR) outside Dhaka	Per Job	
16	Chemical/Nitrogen wash servicing (deep clean for coil and fan with approved chemicals) (2.5TR to 3.0TR) outside Dhaka	Per Job	
17	Chemical/Nitrogen wash servicing (deep clean for coil and fan with approved chemicals) (4.0TR to 5.0TR) outside Dhaka	Per Job	
18	Complete dismantling & reassembly of AC for inspection	Per Job	
19	Compressor Oil supply & refill (1.0 TR to 2.0TR)	Per Job	
20	Compressor Oil supply & refill (2.5 TR to 3.0TR)	Per Job	
21	Compressor Oil supply & refill (4.0 TR to 5.0TR)	Per Job	
22	Compressor Overhauling (1.0 TR to 2.0TR)	Per Job	
23	Compressor Overhauling (2.5 TR to 3.0TR)	Per Job	
24	Compressor Overhauling (4.0 TR to 5.0TR)	Per Job	
25	Compressor Price-1.0 Ton (GMCC, LG, Hitachi) with minimum 3-months warranty	Per unit	
26	Compressor Price-1.5 Ton (GMCC, LG, Hitachi) with minimum 3-months warranty	Per unit	
27	Compressor Price-2.0 Ton (GMCC, LG, Hitachi) with minimum 3-months warranty	Per unit	
28	Compressor Price-2.5 Ton-Single Phase (GMCC, LG, Hitachi) with minimum 3-months warranty	Per unit	



SI No.	Description of Work	UOM	Unit Rate Including VAT & TAX
29	Compressor Price-3.0 Ton-Three Phase (Emerson Copeland, Panasonic) with minimum 3-months warranty	Per unit	
30	Compressor Price-4.0 Ton-Three Phase (Emerson Copeland, Panasonic) with minimum 3-months warranty	Per Job	
31	Compressor Price-4.5 Ton-Three Phase (Emerson Copeland, Panasonic) with minimum 3-months warranty	Per Job	
32	Compressor Price-5.0 Ton-Three Phase (Emerson Copeland, Panasonic) with minimum 3-months warranty	Per Job	
33	Compressor repair/rewinding (1.0 TR to 2.0TR)	Per Job	
34	Compressor repair/rewinding (2.5 TR to 3.0TR)	Per Job	
35	Compressor repair/rewinding (4.0 TR to 5.0TR)	Per Job	
36	Condenser coil replacement (1.0 TR to 2.0TR)	Per Job	
37	Condenser coil replacement (2.5 TR to 3.0TR)	Per Job	
38	Condenser coil replacement (4.0 TR to 5.0TR)	Per Job	
39	Dismantling of Cassette / Ceiling type AC	Per Job	
40	Dismantling of existing Split type AC	Per Job	
41	Drain pipe cleaning and unblocking	Per Job	
42	Drain pipe supply & fitting (per foot)	Per ft	
43	Duct line cleaning for cassette/ceiling type units	Per unit	
44	Electrical cable 2.5RM	Per ft	
45	Electrical cable 4.0RM	Per ft	
46	Electrical cable 6.0RM	Per ft	
47	Electrical connection cable installation job per AC	Per unit	
48	Electrical connection cable supply & fitting (per foot)	Per ft	
49	Electronics PCB Circuit Board supply (Chinese Circuit) 1.0-2.0TR Indoor	Per unit	
50	Electronics PCB Circuit Board supply (Chinese Circuit) 1.0-2.0TR Outdoor	Per unit	
51	Electronics PCB Circuit Board supply (Chinese Circuit) 2.5-3.0TR Indoor	Per unit	
52	Electronics PCB Circuit Board supply (Chinese Circuit) 2.5-3.0TR Outdoor	Per unit	
53	Electronics PCB Circuit Board supply (Chinese Circuit) 4.0-5.0TR Indoor	Per unit	
54	Electronics PCB Circuit Board supply (Chinese Circuit) 4.0-5.0TR Outdoor	Per unit	
55	Evaporator coil replacement (1.0 TR to 2.0TR)	Per Job	
56	Evaporator coil replacement (2.5 TR to 3.0TR)	Per Job	
57	Evaporator coil replacement (4.0 TR to 5.0TR)	Per Job	
58	Filter Drier Repairing/Fixing	Per Job	
59	Filter Drier New Supply & Installation	Per unit	
60	Flaring Nut 1/4"	Per unit	
61	Flaring Nut 1/5"	Per unit	
62	Flaring Nut 3/8"	Per unit	
63	Flaring Nut 5/8"	Per unit	
64	Gas leakage detection (with nitrogen testing)	Per Job	



SI No.	Description of Work	UOM	Unit Rate Including VAT & TAX
65	Gas leakage repair/welding	Per Job	
66	Indoor unit cleaning (manual/chemical as required)	Per Job	
67	Indoor unit mounting plate repair/replacement	Per Job	
68	Inspection of electrical control & thermostat operation	Per Job	
69	Installation of Cassette type AC (including mounting, standard copper pipe up to 10 ft)	Per Job	
70	Installation of new Split type AC (including mounting, standard copper pipe up to 10 ft)	Per Job	
71	Insulation (standard) per Feet	Per ft	
72	Insulation Tape	Per pcs	
73	Mounting bracket reinforcement / tightening	Per Job	
74	New Master Remote	Per unit	
75	New original PCB replacement (supply & fitting) 1.0-2.0TR Indoor	Per unit	
76	New original PCB replacement (supply & fitting) 1.0-2.0TR Outdoor	Per unit	
77	New original PCB replacement (supply & fitting) 2.5-3.0TR Indoor	Per unit	
78	New original PCB replacement (supply & fitting) 2.5-3.0TR Outdoor	Per unit	
79	New original PCB replacement (supply & fitting) 4.0-5.0TR Indoor	Per unit	
80	New original PCB replacement (supply & fitting) 4.0-5.0TR Outdoor	Per unit	
81	Outdoor unit cleaning with high-pressure water jet	Per Job	
82	Overload relay replacement	Per Job	
83	PCB (Printed Circuit Board) circuit repair for indoor unit (1.0 to 2.0TR)	Per unit	
84	PCB (Printed Circuit Board) circuit repair for indoor unit (2.5 to 3.0TR)	Per unit	
85	PCB (Printed Circuit Board) circuit repair for indoor unit (4.0 to 5.0TR)	Per unit	
86	PCB (Printed Circuit Board) circuit repair for outdoor unit (1.0 to 2.0TR)	Per unit	
87	PCB (Printed Circuit Board) circuit repair for outdoor unit (2.5 to 3.0TR)	Per unit	
88	PCB (Printed Circuit Board) circuit repair for outdoor unit (4.0 to 5.0TR)	Per unit	
89	PVC Elbow	Per unit	
90	PVC pipe Per Feet	Per unit	
91	PVC Socket	Per unit	
92	Refrigerant gas pressure checking	Per Job	
93	Refrigerant Gas R22	Per kg	
94	Refrigerant Gas R32	Per kg	
95	Refrigerant Gas R410A	Per kg	
96	Repairing of AC Timer	Per Job	
97	Repairing of MS Angel	Per Job	
98	Repairing of swing motor/flap motor	Per unit	
99	Royal Bolt	Per Packet	
100	Royal Plug	Per Packet	



SI No.	Description of Work	UOM	Unit Rate Including VAT & TAX
101	Saddle	Per Packet	
102	Sensor replacement (coil/room)	Per unit	
103	Shifting of AC to another premises (within another district)	Per Job	
104	Shifting of AC to another premises (within same district)	Per Job	
105	Shifting of existing AC within same premises	Per Job	
106	Site visit & inspection charge (if no work performed)	Per Job	
107	Supply & Installation 16A-20A SP MCB Circuit Breaker	Per unit	
108	Supply & Installation 32A SP MCB Circuit Breaker	Per unit	
109	Supply & Installation 32A TP MCB-Circuit Breaker	Per unit	
110	Supply & Installation 40A TP MCB-Circuit Breaker	Per unit	
111	Supply & Installation 63A TP MCB-Circuit Breaker	Per unit	
112	Supply & Installation AC Service Valve	Per unit	
113	Supply & Installation Control Cable 40/76 3 Core	Per unit	
114	Supply & Installation Control Cable 70/76 3 Core	Per unit	
115	Supply & Installation Fan Capacitor (3.5MF)	Per unit	
116	Supply & Installation Fan Motor for 1.0 Ton-2.0 Ton AC indoor	Per unit	
117	Supply & Installation Fan Motor for 1.0 Ton-2.0 Ton AC outdoor	Per unit	
118	Supply & Installation Fan Motor for 2.5 Ton-3.0 Ton AC indoor	Per unit	
119	Supply & Installation Fan Motor for 2.5 Ton-3.0 Ton AC outdoor	Per unit	
120	Supply & Installation Fan Motor for 4.0 Ton-5.0 Ton AC indoor	Per unit	
121	Supply & Installation Fan Motor for 4.0 Ton-5.0 Ton AC outdoor	Per unit	
122	Supply & Installation Indoor Fan (new)	Per unit	
123	Supply & Installation Magnetic Contactor-Single Phase (220V)	Per unit	
124	Supply & Installation Magnetic Contactor-Three Phase (380V)	Per unit	
125	Supply & Installation of 24V Transformer Adapter	Per unit	
126	Supply & Installation of 3-Pin AC Socket (16A)	Per unit	
127	Supply & Installation of 3-Pin Plug (16A)	Per unit	
128	Supply & Installation of AC Pump Motor	Per unit	
129	Supply & Installation of Ice Cutter	Per unit	
130	Supply & Installation Outdoor Fan Blade (new)	Per unit	
131	Supply & Installation Outdoor Fan Blade (reconditioned)	Per unit	
132	Supply & Installation Remote control	Per unit	
133	Supply & Installation Starting/Run Capacitor (35-60 MF)	Per unit	
134	Supply & Installation Swing motor	Per unit	
135	Supply & Installation Thermostat	Per unit	
136	Supply and fixing 1" copper pipe/ft	Per ft	
137	Supply and fixing 1/2" copper pipe/ft	Per ft	
138	Supply and fixing 1/2" copper pipe/ft	Per ft	
139	Supply and fixing 1/4" copper pipe/ft	Per ft	
140	Supply and fixing 3/4" copper pipe/ft	Per ft	
141	Supply and fixing 3/8" copper pipe/ft	Per ft	
142	Supply and fixing 5/8" copper pipe/ft	Per ft	



Sl No.	Description of Work	UOM	Unit Rate Including VAT & TAX
143	Supply and fixing of condenser and evaporator of 2.5 to 3.0 Ton AC	Per unit	
144	Supply and fixing of condenser and evaporator of 4.0 to 5.0 Ton AC	Per unit	
145	Supply and fixing of condenser and evaporator of 1.0 to 2.0 Ton AC	Per unit	
146	Supply and fixing of the security grill of outdoor unit (MS Rod) for 1.0 to 2.0 Ton Ac	Per sft	
147	Supply and fixing of the security grill of outdoor unit (MS Rod) for 2.5 to 5 Ton Ac	Per sft	
148	Supply and Installation of Bearing (NS-28)	Per unit	
149	Supply and installation of Outdoor MS Angel	Per unit	
150	Thermistor or temperature sensor repair	Per Job	
151	Thermostat/remote control repairing	Per Job	
152	Wall hole sealing after dismantling	Per Job	
153	Water Tray Supply and Installation (for Cassette type AC)	Per sft	
154	Any Repairing Job Service Charge (if needed) inside Dhaka	Per Job	
155	Any Repairing Job Service Charge (if needed) outside Dhaka	Per Job	



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