



Community Bank

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Tender Document

[One Stage Two Envelop]

Tender for Supply of Canon CR120, Avison 332U Scanner & HP 4003DN Network Printer for Community Bank Bangladesh PLC.

Invitation for Tender No: CBBL/HO/ICT/20-2026/846

Dated: 26th July, 2026

Tender issued on: 26th July, 2026

Last Submission Date: 4th August, 2026

Email for query: ictd@communitybankbd.com

Invitation for Tender Offer

BID SCHEDULE For

SL	Item Description	Quantity
1	MICR Scanner Brand: Canon Model: Canon CR-120 Warranty: 1 Year	1
2	ADF Scanner Brand: Avison Model: AV332U Warranty: 1 Year	1
3	Network Printer Brand: HP Model: 4003DN Warranty: 1 Year	1

INVITATION TO BID

The last date for submission of Tender is 4th August, 2026. Sealed Quotation Envelope (Technical & Financial in separate envelopes) shall be addressed to “CITO, Community Bank Bangladesh PLC., Police Plaza Concord (Level 10, Tower 2), Gulshan 1, Dhaka-1212.”, by 11:00 AM. These Bids (technical part) will be opened on same day at 02:00 PM. The bidder may depute their representative at the time of opening of Tender. Also note that technical proposal and live demonstration of the software will be evaluated after completing initial scrutiny of the required documents submitted along with the proposal. Financial proposal of the technically eligible bidders only, will be opened.

Executive Summary

Community Bank Bangladesh PLC(CBBL) is a new generation private commercial bank, based in Dhaka, Bangladesh. CBBL is fully and owned by Bangladesh Police Kalyan Trust (BPKT). The Bank has vision growth strategy catering to the need of customers both in retail and MSME, who have limited access to finance. In this regard bank will have around 100 plus branches, 1000 booth over next 5 years and intent to cater 2.5 million plus customers through deployment of wider, alternative channels including mobile wallets.

Scope of Work

Scope of Bid

Bidders are required to propose solutions as specified in the technical and financial proposal for the supply, installation and implementation of following items. Bidders are required to propose their solutions under one envelop system. Bidders are required to quote for the items and are fully responsible for offered products and implementation of the same as specified in the terms and conditions.

The scope of the bid includes supply, installation and commissioning of various Hardware/ Software are described below.

SL	Item Description	Quantity
1	MICR Scanner Brand: Canon Model: Canon CR-120 Warranty: 1 Year	1
2	ADF Scanner Brand: Avison Model: AV332U Warranty: 1 Year	1
3	Network Printer Brand: HP Model: 4003DN Warranty: 1 Year	1

Bidders may bid for above category.

The successful Bidders shall be responsible jointly and severally for all the products and services offered by them for project management and co-ordination of the supply, installation, integration, testing, training and commissioning for the implementation of the said items. During the course of installation, the successful bidder will have to work together for final implementation for which they will be held jointly and severally responsible.

Sealing and marking of envelop

Bidders are required to propose their solutions under **one stage two envelop** system. Bidders are required to quote for the items and are fully responsible for offered service and completion of the same as specified in the terms and conditions, duly marking the envelopes as:

- **Inside Envelope 1**
 - Bidder's Qualification.
 - Technical & Functional Responses.
- **Inside Envelope 2**
 - Financial Offer as per given format.

All the envelopes shall be addressed to CBBL at the address **given in the invitation to BID**, and bear the Procurement name, the Invitation for Bids title and number, and the statement **DO NOT OPEN BEFORE** [e.g. 4th August, 2026, 2:00 PM], *to be filled in with the time and date specified in the BID.*

If the envelopes are not sealed and marked as required above, CBBL will assume no responsibility for the misplacement of bid documents in whole or in part or premature opening. If the envelope discloses the Bidder's identity, CBBL will not guarantee the anonymity of the bid submission, but this disclosure will not constitute grounds for bid rejection.

Bidder's qualification

1. The bidder must submit Manufacturer's Authorization Form (MAF).
2. The bidder must have at least 5 years' experience for the similar equipment's.
3. The bidder must submit client list for the same product, where at least 05 clients for any scheduled banks in Bangladesh.
4. The bidder must submit Up to Date Trade License, Certificate of in-corporation, TIN certificate and latest proof of submission return (PSR) copy.

Technical Details

1. MICR Scanner	
Brand	Canon
Model	Canon CR-120
Country of Origin	Japan
Type	Sheetfed type cheque scanner
Speed	120 cpm/dpm
Feed Capacity	15mm stack or 150 sheets (Output: 200 sheets)
Scanning modes	Black and white, Fine Text Filtering, Error Diffusion
Scanning resolutions	Scan a cheque (Black and White / Gray scale): Output: 100 x 100dpi, 120 x 120dpi, 150 x 150dpi, 200 x 200dpi, 240 x 240dpi, 300 x 300dpi Scan a card (Color): Output: 600 x 600dpi
Interface	Hi-Speed USB 2.0 (Type-A x 1, Type B x 1)
OS	Win XP/ Vista/ Win 7/ Win 8/ Win 10
Others Option	1 Ejection pocket, MICR/OCR
Power requirements	AC100 - 120V (60Hz), AC220 - 240V (50 / 60Hz)
Warranty	01 Year Full Warranty with service & spare parts

2. Avison Scanner	
Brand	Avison
Model	AV332U
Country of Origin	Please mention
Resolution (dpi)	1200
Halftone Patterns	Dither and Error Diffusion
Grayscale mode	16bits input 8bits output
Color mode	48bits input 24bits output
Memory Size	128MB SDRAM
Dimensions (WxDxH)	Maximum: 282 x 457 x 334 mm (11 x 18 x 13.15 in) Minimum: 282 x 152 x 165 mm (11 x 6.1 x 6.5 in)
Weight	2.4 Kg
Power Consumption	Operation < 15 W, Ready < 6 W, Sleep < 1.6 W, Off < 0.27 W
Acoustical Noise	Operation < 52 dB, Ready < 25 dB
Daily Volume	Up to 5,000 pages
OS Support	Win XP/7/8/10
Bundled Software	Twain Driver, ISIS Driver, WIA driver, Button Manager, AVScan, PaperPort
Long Paper Mode	Up to 200dpi Color Duplex 236inch (6000mm) Up to 300dpi Color Duplex 218inch (5540mm) Up to 600dpi Color Duplex 59inch (1500mm)
Card Scan	Embossed card (Thickness 1.25 mm)
ADF Minimum Size	74 x 52 mm (A8) (2.9 x 2.0 in)
ADF Maximum Size	216 x 356 mm (Legal) (8.5 x 14 in)
ADF Capacity	50 sheets (80 g/m ² or 20 lb. Paper)
Paper Weight (Thickness)	27 g ~ 413 g/m ² (7 to 110 lb)
Scanning Speed	
B/W @ 200dpi, A4	Simplex : 40 ppm Duplex : 80 ipm
B/W @ 300dpi, A4	Simplex : 32 ppm Duplex : 64 ipm
Color @ 200dpi, A4	Simplex : 40 ppm Duplex : 80 ipm
Color @ 300dpi, A4	Simplex : 32 ppm Duplex : 64 ipm
Warranty	1 Year

3. HP 4003DN Network Printer:	
Brand	HP
Country of Origin	Please mention
Country of Manufacture	Please mention
Model	HP Laserjet Pro 4003dn
Print Technology	Laser
Speed	Black (A4, normal): Up to 40 ppm ; Black (A4, duplex): Up to 34 ipm
Processor	1200 MHz
Memory	256 MB
Resolution	Up to 1200 x 1200 dpi
First Page Out Time	As fast as 6.3 sec
Energy Saving Technology	Auto-On/Auto-Off Technology; Instant-on Technology; EcoSmart black toner; Power saves
Duplex Print	Automatic (standard)
Power Consumption	495 watts (active printing), 5.5 watts (Ready), 220 to 240 VAC
Duty Cycle	Up to 80,000 pages
Feeding Capacity	100-sheet tray 1, 250-sheet input tray 2
Toner & Drum	In a single case
Replacement Cartridge	151A (3,000 Pages)
Media Type	Paper (plain, EcoFFICIENT, light, heavy, bond, colored, letterhead, preprinted, prepunched, recycled, rough); envelopes; labels
Media Size	Tray 1 : 76 x 127 to 216 x 356 mm; Tray 2
Fonts and typefaces	84 scalable TrueType fonts
Media Weight	Tray 1 : 60 to 200 g/m ² ; Tray 2
Paper Output Capacity	Standard: Up to 150 sheets Envelopes: Up to 10 envelopes
Network	1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network; 802.3az(EEE)
Interface	1 Hi-Speed USB 2.0; 1 Host USB; 1 Gigabit Ethernet 10/100/1000T network
Mobile Printing Capability	HP Smart App; Apple AirPrint™; Mopria™ Certified
Print area	Print margins Top: 5 mm, Bottom: 5 mm, Left: 4 mm, Right: 4 mm
Weight	8.56kg
Warranty	1 Year

Stock Availability

SL	Item Description	Quantity	Stock Status
1	MICR Scanner Brand: Canon Model: Canon CR-120 Warranty: 1 Year	01	Please mention (Ready stock is preferable)
2	ADF Scanner Brand: Avison Model: AV332U Warranty: 1 Year	01	Please mention (Ready stock is preferable)
3	Network Printer Brand: HP Model: 4003DN Warranty: 1 Year	01	Please mention (Ready stock is preferable)

Financial Summary

SL	Item Description	Qty.	Unit Price			Total Price (Including VAT& AIT)
			Excluding VAT & AIT	Including AIT & Excluding VAT	Including VAT & AIT	
1	MICR Scanner Brand: Canon Model: Canon CR-120 Warranty: 1 Year	01				
2	ADF Scanner Brand: Avison Model: AV332U Warranty: 1 Year	01				
3	Network Printer Brand: HP Model: 4003DN Warranty: 1 Year	01				
Price Offer Validity		180 Days				