

Date: June 18, 2026

Tender Ref: "CBBL/GSD/RFQ/2026/0049"

Tender Title: RFQ (Request for Quotation) for set up Police Line School & College Collection Booth, Rangpur.

Dear All,

Greetings from Community Bank Bangladesh PLC.!!

Community Bank Bangladesh PLC is the 59th Schedule Bank of Bangladesh. For set up Police Line School & College Collection Booth, Rangpur, all relevant **enlisted vendors** shall be eligible for submission of their financial offer.

- ✓ **Only relevant enlisted vendors shall be eligible for submission of their financial offer.**
- ✓ **No advance will be allowed in this regard.**
- ✓ **10% of the actual payable bill shall be retained at Head Office for 01 (one) year after completion of the works (if work order value is above BDT 50,000.00).**
- ✓ **All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.**

TENDER SUMMARY

1	Tender Reference No	CBBL/GSD/RFQ/2026/0049
2	Date Of Tender Document	June 18, 2026.
4	Last Date for Submission of Tender	June 24, 2026. at 2.00 P.M.
5	Date Of Opening of Financial Bid	Will be opened through Tender Opening Committee
6	Cost Of Tender Document	Free of Cost

You are requested to submit (HARD COPY) your offer in a closed envelope as per specification within 2.00 P.M. on **June 24, 2026**.

A. General Terms and Conditions:

- 1) **Financial Offer/Price/Quotation:** The quoted price should include applicable VAT & TAX. The rate shall be as per Government circular
- 2) **Work Location/Delivery Place:** Police Line School & College Collection Booth, Rangpur.
- 3) **Payment Terms:** Payment will be made after each completion the job at actual quantity upon submission of the bill with work order & noc from the deployed location which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through the Bank Account only.
- 4) **Price/Financial offer Submission:** The bidder shall have to submit the price in their Company Pad and sealed Envelope.
- 5) **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The purchaser is not obliged to purchase the lowest offer at all. The purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and purchaser Business Units. Purchaser reserves the right to conduct negotiations with one or more Bidder and / or accept the Bid without any negotiations.
- 6) **Bid Submission/ Closing Date:** The Quotation shall have to the submit below mentioned address: Chairman Purchase Committee, General Services Division 12th Floor, Community Bank Bangladesh PLC, Police Plaza Concord, Tower-2, Road-144, Plot-02, Gulshan-01, Dhaka by 2.00 PM (Bangladesh Standard Time) **June 24, 2026**. The purchaser reserves the right change the Time schedule at any time.
- 7) **Night or Off-Hour Work:** The work is required to be carried out during non-business hours; in case of business hour work supplier ensure no disturbance is caused to nearby premises and should take prior approval.
- 8) **Site Clean-up:** The site must be kept clean and hazard-free during and after the work. Any debris or leftover materials must be cleared within 24 hours after job completion.



**General Services Division
Head Office, Dhaka**

- 9) **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
- Proposal must be addressed for "Chairman Purchase Committee" of Community Bank Bangladesh PLC.
 - Complete Proposal / Offer must be signed with date by the authorized representative of the company.
 - Must mention the subject line "RFQ (Request for Quotation) for set up Police Line School & College Collection Booth, Rangpur.". RFQ: "(CBBL/GSD/RFQ/2026/0049)" in top of the Envelope.
- 10) **Quotation Validity:** Offer validity period shall be at least for 03 (three) months from the Quotation submission/ closing date. Details discussion/terms & condition will be available in-Service Level Agreement (SLA)/ Work Order (WO).
- 11) **Disqualification:** Manipulation or any kind of unusual approach or failure to submit the proposal/ offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 12) **Sample/Presentation of Company Profile:** Bank may ask mock test/ presentation of bidder's present and previous works before selection of any vendors which is FOC (Free of Cost).

B. Financial Terms & Conditions:

- 13) Quoted Price must include material, labor and service charges as per attached price format.
- 14) Delivery lead-time will be as per site and Bank requirements.
- 15) In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the works/product, and the supplier will have to do the works/supply the product again with their own cost with acceptable quality within 30 (thirty) days from the date of rejection.
- 16) Community Bank Bangladesh PLC. discourages advance payment if not necessary. **No advance payment will be allowed for mobilization of works. 10% of the actual payable bill shall be retained at Head Office for 01 (one) year after completion of the works as free service period.**
- 17) Please contact undersigned for any types of clarifications in regard to products/services/works related clarifications only.

Regards



Md. Zahid Ibne Anwar
Head of General Services Division
Community Bank Bangladesh PLC.





Community Bank
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BOQ for set up of Police Line School & College Collection Booth, Rangpur.

Sl.	Description of works	Amount in BDT (including VAT & Tax)
1	Civil Works	
2	Electrical works	
3	Paint works	
4	Partition & Door Works	
5	FURNITURE WORKS	
Grand Total		

In Word:

Name of the Bidder :

Contact Person :

Contact Number :

Seal & Sign:



BOQ for set up of Police Line School & College Collection Booth, Rangpur.

Item	Description	Unit	Quantity	Rate (Including VAT & TAX)	Total (Quoted Price)
A. CIVIL WORKS					
1	Site Preparation, Dismantling & Cleaning Works: Dismantling the existing RCC counter, glass partitions, hanging cabinets, and table tops, and modifying the existing layout to the proposed layout as per the directions of the Bank Authority. Cleaning and preparing the site for subsequent construction	Job	1.00		
2	PLASTER WORKS: Repairing damaged plaster surfaces and providing new cement-sand plaster where required, including hacking loose plaster, surface preparation, patch repair, finishing, curing, and cleaning, complete as per site requirements and the direction of	sft	50.00		
3	EXISTING MIRROR POLISHED FLOOR TILES : Supplying, fitting and fixing homogeneous floor tiles [Existing] of 24" x 24" size and quality on 20 mm thick cement mortar (1:2) base or by 'CONMIX' base and raking out the joints with white cement and colored pigment including cutting by electric disk cutter and laying tiles in proper way in/c chipping or dismantling of existing floor if necessary and finishing with care etc.	Sft.	20.00		
4	Existing Washroom and Floor Tiles Deep Cleaning Works: Deep Cleaning of Existing Washroom and Floor Tiles, including removal of stains, dirt, deposits, and thorough cleaning of all tiled surfaces, complete as required.	Job	1.00		
Sub-Total Amount in BDT for Civil Works=					
B. Electrical works					
1	SINGLE TUBE light [Size: 4'- 0"] 1x4'x40: watt approved type single tube light fitting with light consisting of superior quality ballast, starter, holder, 22 SWG sheet/steel powder coated base, necessary wiring with approved brand cables, other standard accessories/consumables, compatible to local voltage variation, complete in all respect in/c testing & commissioning,	NOS	4.00		
2	3/4" dia PVC/Flexible Pipe	Rft	100.00		
3	Cables Works				
i)	1x 1.5 rm BYA (BRB)	Rft.	328.00		
ii)	1x 2.5 rm BYA (BRB)	Rft.	328.00		
iii)	1x 4.0 rm BYA (BRB)	rft	300.00		
4	ELECTRICAL SOCKET OUTLETS				
i)	4 Gang Switch	Pcs.	2.00		
ii)	13A, 3 Pin Scket Multi Scket	Pcs.	8.00		
iii)	Mk Steel/PVC Bos(3"x3"x2")	Pcs.	12.00		
5	CEILING FANS : supply and installation of 220V, 50Hz imported Ceiling fan of 56" dia including all accessories etc. all complete up to testing & commissioning as per full satisfaction of Engineer in charge.	Pcs.	4.00		
Sub-Total Amount in Tk. For electrical works =					

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Item	Description	Unit	Quantity	Rate (Including VAT & TAX)	Total (Quoted Price)
C. Paint works					
1	ACRYLIC EMULSION PAINT (walls, board) Providing and applying Acrylic Emulsion paint finish to Plaster surfaces of approved make, best quality, colour, texture and shade delivered from authorized local agent of the manufacturer in a sealed container, in two coats (surface and finish acceptable to the Bank must be achieved by the contractor within two coats and any additional coats if required shall be at the cost of the contractor), including	Sft	1,500.00		
2	Enamel PAINT Providing and applying enamel paint finish wherever applicable, best quality, colour, texture and shade delivered from authorized local agent of the manufacturer in a sealed container, in two coats (surface and finish acceptable to the BANK must be achieved by the contractor within two coats and any additional coats if required shall be at the cost of the contractor), including preparing existing surfaces	Sft	200.00		
Sub-Total Tk. for Paint works =					
D. Partition & Door Works					
1	FULL HT. GLASS PARTITION: Supplying, fitting and fixing 10 mm thick clear float glass partition, upper and lower sides are fixed with 1" aluminum U- Channel section and the last edge of glass should have pencil edge bevelling complete in all respect as per design drawing and direction of Architect/Authority	sft	25.00		
2	Full Height Partition: Supplying, fitting and fixing partition of ½" thick Plain PARTEX board having maximum compressive pressure, suspended from existing R.C.C. ceiling of the building at a level of 8'-0" [or as per direction] height on a 2'-0" x 2'-0" grid frame work of 1 x 2 wooden section of best quality seasoned Garjan wood in/c anchoring the alternate junctions with 12 SWG double ply G.I. wire fixed to the ceiling by rowel plug, screws, hooks, nails etc. maintaining straight lines and desired finished level at bottom face with vertical wooden strut a required in/c making holes in slabs, or beams by electric drill machine & mending good the damages if any, during execution of the work in/c cost of all materials, accessories, scaffoldings, labour for installation, screws, nails, etc, making	Sft	40.00		
3	TEMPERED GLASS DOOR: Supplying, fitting and fixing imported Frameless Tempered Glass Door having 10 mm thickness with all foreign made hardware of best quality available viz. Stainless steel handle concealed auto-closer, stopper, locking arrangement complete in all respect as per design, drawing and direction of Architect/Authority. Size : 3'- 0" W x 7'- 0" or Custom	NOS	2.00		
Sub-Total Amount in Tk. For Partition & Door Works =					

BOQ for set up of Police Line School & College Collection Booth, Rangpur.

Item	Description	Unit	Quantity	Rate (Including VAT & TAX)	Total (Quoted Price)
E. FURNITURE WORKS					
1	OFFICER TABLE: Supply, fitting & fixing of partex board made top 25mm thick top Melamine partex board & Approved colour (Size: Table- 4'-0" x 2'-6") with in front perforated ms modesty, Sported by MS Framing with Key board tray and best quality hardware materials etc. complete in all respect as per design, drawing and direction of Architect/Authority.	NOS	3.00		
2	OFFICER CHAIR: Supply, fitting and fixing of imported High Back Cluster wheel, With Arm Rest, Head rest, Fabric / PU upholstery, Mesh Back, Back adjustable, height adjustable , Caster Mounted (Revolving), Approved Color, Durable Upholstery, as per design & direction of Architect. [Sample should be subject to approval]	NOS	3.00		
3	LOW/FULL HEIGHT CABINET: Supply, fitting & fixing of low height cabinet made of 3/4" Partex board (Approved Colour) and best quality hardware materials etc. complete in all respect as per design, drawing and direction of Consultant / Bank Authority.	Sft	30.00		
4	CHEQUE WRITING TABLE: Supply, fabrication, fitting and fixing of Cheque Writing Table measuring 2'-0" x 4'-0", including wall paneling, constructed with 18 mm thick melamine-faced board, complete with all necessary accessories, hardware, labor, and finishing works, in all respects, as per approved design, drawing, specification, and the direction of the Architect/Bank Authority.	NOS	1.00		
5	Steel Cash Drawer -:20 gauge MS Sheet Number of Drawer :-: 3 drawer with 20 gauge MS sheet Paint :-: Spray Paint	Pcs.	3.00		
6	Fire Proof Iron Safe (H-24" x L-20" x D-20"): Supply, Delivery and Placement of Fire Proof Iron Safe (H-24" x L-20" x D-20"), complete with all necessary accessories and fittings as required.	Pcs.	1.00		
7	Furniture Shifting Works: Shifting, loading, unloading, transportation, and placement of existing furniture items including chairs, tables, drawers, and other related office furniture from Head Office to the proposed Collection Booth at Rangpur Police Lines School & College, complete in all respects as per the direction of the Bank Authority.	Job	1.00		
Sub-Total Amount in Tk For Furniture works =					
Grand Total Amount					



