

Date: June 22, 2026

Tender Ref: "(CBBL/GSD/RFQ/2026/0045)"

Tender Title: RFQ (Request for Quotation) for Repair and Maintenance of Executive Washroom & Pantry Room Related Works at Level-10, 11 & 12, Head Office, Police Plaza, Gulshan.

Dear All,

Greetings from Community Bank Bangladesh PLC.!!

Community Bank Bangladesh PLC is the 59th Schedule Bank of Bangladesh. For Repair and Maintenance of Executive Washroom & Pantry Room Related Works at Level-10, 11 & 12, Head Office, Police Plaza, Gulshan. of Police Plaza Concord all **enlisted vendors** shall be eligible for submission of their financial offer.

You are requested to submit (HARD COPY) your offer in a closed envelope as per specification within 12.00 P.M. on **June 24, 2026**.

A. General Terms and Conditions:

- 1) **Financial Offer/Price/Quotation:** The quoted price should include applicable VAT & TAX. The rate shall be as per Government circular
- 2) **Work Location/Delivery Place:** Police Plaza Concord (Level 10 & 11, Tower-2), Plot#2, Road#144, Gulshan-1, Dhaka
- 3) **Payment Terms:** Payment will be made after each completion the job at actual quantity upon submission of the bill with work order & noc from the deployed location which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through the Bank Account only.
- 4) **Price/Financial offer Submission:** The bidder shall have to submit the price in their Company Pad and sealed Envelope.
- 5) **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The purchaser is not obliged to purchase the lowest offer at all. The purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and purchaser Business Units. Purchaser reserves the right to conduct negotiations with one or more Bidder and / or accept the Bid without any negotiations.
- 6) **Bid Submission/ Closing Date:** The Quotation shall have to the submit below mentioned address: Chairman Purchase Committee, General Services Division 12th Floor, Community Bank Bangladesh PLC, Police Plaza Concord, Tower-2, Road-144, Plot-02, Gulshan-01, Dhaka by 12.00 PM (Bangladesh Standard Time) **June 24, 2026**. The purchaser reserves the right change the Time schedule at any time.
- 7) **Night or Off-Hour Work:** The work is required to be carried out during non-business hours; in case of business hour work supplier ensure no disturbance is caused to nearby premises and should take prior approval.
- 8) **Site Clean-up:** The site must be kept clean and hazard-free during and after the work. Any debris or leftover materials must be cleared within 24 hours after job completion.
- 9) **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
 - i. Proposal must be addressed for "Chairman Purchase Committee" of Community Bank Bangladesh PLC.
 - ii. Complete Proposal / Offer must be signed with date by the authorized representative of the company.
 - iii. Must mention the subject line "RFQ (Request for Quotation) for Repair and Maintenance of Executive Washroom & Pantry Room Related Works at Level-10, 11 & 12, Head Office, Police Plaza, Gulshan.". RFQ: "(CBBL/GSD/RFQ/2026/0045)" in top of the Envelope.

**General Services Division
Head Office, Dhaka**

- 10) **Disqualification:** Manipulation or any kind of unusual approach or failure to submit the proposal/ offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 11) **Sample/Presentation of Company Profile:** Bank may ask mock test/ presentation of bidder's present and previous works before selection of any vendors which is FOC (Free of Cost).

B. Financial Terms & Conditions:

- 12) Quoted Price must include material, labor and service charges as per attached price format.
- 13) Delivery lead-time will be as per site and Bank requirements.
- 14) In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the works/product, and the supplier will have to do the works/supply the product again with their own cost with acceptable quality within 30 (thirty) days from the date of rejection.
- 15) Community Bank Bangladesh PLC. discourages advance payment if not necessary. No advance payment will be allowed for mobilization of works.
- 16) Please contact undersigned for any types of clarifications in regard to products/services/works related clarifications only.

Mentionable that, if the scope of works and your company type does not match with our requirement, you need not to submit any offer in this regard. In case, any terms & conditions is not compatible with the Tender Process, they may be relaxed.

Regards



Md. Zahid Ibne Anwar
Head of General Services Division
Community Bank Bangladesh PLC.



BOQ for Executive Washroom & Pantry Room Related Repair and Maintenance Works at Level-10,11 & 12,Head Office, Police Plaza,Gulshan.

SL NO	Item Description	Total Amount
A	Executive Washroom & Pantry Room (Level-12)	
B	Executive Washroom & Pantry Room(Level-11)	
C	Executive Washroom & Pantry Room (Level-10)	
Total amount (including VAT & TAX)		

In word:

Name of the Bidder :

Contact Person :

Contact Number :

Seal & Sign:



BOQ for Executive Washroom & Pantry Room Related Repair and Maintenance Works at Level-10,11 & 12,Head Office, Police Plaza,Gulshan.

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
A. Executive Washroom & Pantry Room (Level-12)					
L-12 (East)	PVC Board Ceiling: Supply, Fabrication, and Installation of PVC Board False Ceiling, Including existing light open & fitting, Necessary Framing, Cutting, Fitting, Fixing, Joint Finishing, and All Related Accessories Complete in All Respects as per the direction of the Bank Authority.	Sft	120.00		
	Push Shower Replacement: Supply and Replacement of Existing Push Shower with New Stainless Steel (SS) Push Shower, Including Dismantling and Removal of the Existing Unit, Necessary Plumbing Connections, Testing, Commissioning, and Making Good Any Damages, Complete in All Respects as per the direction of the Bank Authority.	Nos	2.00		
	SINK COCK FLAMINGO (Titan/ Zen Head): Supplying, fitting, and fixing Sink Cock, Brand: Sharif, Series: Flamingo, Faucet Type: Handle, Head Type: Titan / Zen Head. Installation to be completed in all respects including necessary accessories, jointing, testing, and fixing as per the direction of the Bank Authority.	Nos	1.00		
L-12 (West)	1" Gate Valve: Supply, delivery, fitting, fixing, testing, and commissioning of 1" Gate Valve of approved quality and brand, complete with all necessary fittings, accessories, and labor for proper installation, as per the direction of the Bank Authority.	nos	2.00		
	Push Shower Replacement: Supply and Replacement of Existing Push Shower with New Stainless Steel (SS) Push Shower, Including Dismantling and Removal of the Existing Unit, Necessary Plumbing Connections, Testing, Commissioning, and Making Good Any Damages, Complete in All Respects as per the direction of the Bank Authority.	nos	1.00		
	SINK COCK FLAMINGO (Titan/ Zen Head): Supplying, fitting, and fixing Sink Cock, Brand: Sharif, Series: Flamingo, Faucet Type: Handle, Head Type: Titan / Zen Head. Installation to be completed in all respects including necessary accessories, jointing, testing, and fixing as per the direction of the Bank Authority.	Set	1.00		
	Angle Stop Cock Replacement: Supply and Replacement of Existing Angle Stop Cock with New Heavy-Duty Chromium-Plated Brass Angle Stop Cock, Including Dismantling and Removal of the Existing Unit, Necessary Plumbing Connections, Testing, Commissioning, and Making Good Any Damages, Complete in All Respects as per the direction of the Bank Authority.	sft	3.00		
	Sink Waste with Magic Pipe Installation: Supply and Installation of Sink Waste Coupling with Flexible Magic Pipe, Including Necessary Accessories, Plumbing Connections, Cutting, Fitting, Fixing, Testing, and Commissioning, Complete in All Respects as per the direction of the Bank Authority.	Nos	1.00		
	SS Connection Pipe Replacement: Supply & Replacement of SS Flexible Connection Pipe, Including Necessary Plumbing Works, Testing, and Commissioning Complete.	Nos	1.00		
A.Total Amount (Including VAT and TAX)					



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BOQ for Executive Washroom & Pantry Room Related Repair and Maintenance Works at Level-10,11 & 12,Head Office, Police Plaza,Gulshan.

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
B. Executive Washroom & Pantry Room(Level-11)					
L-11 East	PVC Board Ceiling Repair: Repair, replacement, fitting, fixing, and finishing of damaged PVC board ceiling, including rearrangement of existing electrical light fixtures, necessary supporting materials, accessories, and labor for complete restoration, as per the direction of the Bank Authority.	job	1.00		
	Basin Mirror Replacement (2' x 3'): Supply and Replacement of Existing Basin Mirror with New 2'-0" x 3'-0" Premium Quality Mirror with Nob, Including Dismantling and Removal of the Existing Mirror, Necessary Accessories, Cutting, Fitting, Fixing, Edge Finishing, and Making Good Any Damages, Complete in All Respects as per the Direction of the Bank Authority.	Nos	2.00		
	Angle Stop Cock Replacement: Supply and Replacement of Existing Angle Stop Cock with New Heavy-Duty Chromium-Plated Brass Angle Stop Cock, Including Dismantling and Removal of the Existing Unit, Necessary Plumbing Connections, Testing, Commissioning, and Making Good Any Damages, Complete in All Respects as per the direction of the Bank Authority.	Nos	2.00		
	10 mm Black Sticker Pasted Glass Dining Top: Supply and Installation of 10 mm Thick Clear Toughened Glass Dining Table Top with Black Decorative Sticker Pasting, Including Cutting to Required Size and Shape, Edge Polishing, Corner Finishing, Proper Placement/Fixing on Existing Dining Table Base, Cleaning, and All Necessary Accessories, Complete in All Respects as per the Direction of the Bank Authority.	sft	40.00		
	Basin Waste with Magic Pipe Installation: Supply and Installation of Basin Waste Coupling with Flexible Magic Pipe, Including Removal of Existing Waste Fittings (if any), Necessary Plumbing Connections, Cutting, Fitting, Fixing, Sealing, Testing, and Commissioning, Complete in All Respects as per the Direction of the Bank Authority.	Nos	2.00		
	Wooden Dining Chair Repair: Repair of Imported Dining Chair with Steel Frame, Including Repair of Frame, Seat & Back Support, Tightening, Finishing, and Restoration Complete.	Nos	3.00		
B.Total Amount (Including VAT and TAX)					



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S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
C. Executive Washroom & Pantry Room (Level-10)					
L-10 East	1" Gate Valve: Supply, delivery, fitting, fixing, testing, and commissioning of 1" Gate Valve of approved quality and brand, complete with all necessary fittings, accessories, and labor for proper installation, as per the direction of the Bank Authority.	Nos	1.00		
	PVC Board Ceiling: Supply, Fabrication, and Installation of PVC Board False Ceiling, Including existing light open & fitting, Necessary Framing, Cutting, Fitting, Fixing, Joint Finishing, and All Related Accessories Complete in All Respects as per the direction of the Bank Authority.	sft	120.00		
	Angle Stop Cock Replacement: Supply and Replacement of Existing Angle Stop Cock with New Heavy-Duty Chromium-Plated Brass Angle Stop Cock, Including Dismantling and Removal of the Existing Unit, Necessary Plumbing Connections, Testing, Commissioning, and Making Good Any Damages, Complete in All Respects as per the direction of the Bank Authority.	Nos	2.00		
	Push Shower Replacement: Supply and Replacement of Existing Push Shower with New Stainless Steel (SS) Push Shower, Including Dismantling and Removal of the Existing Unit, Necessary Plumbing Connections, Testing, Commissioning, and Making Good Any Damages, Complete in All Respects as per the direction of the Bank Authority.	Nos	2.00		
C.Total Amount (Including VAT and TAX)					
Final Amount (A+B+C)					

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