

Date: May 10, 2026

Tender Ref: "CBBL/GSD/RFQ/2026/0036"

Tender Title: RFQ (Request for Quotation) for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Banking Branch.

Dear All,

Greetings from Community Bank Bangladesh PLC!!

Community Bank Bangladesh PLC is the 59th Schedule Bank of Bangladesh. For Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Banking Branch all **enlisted vendors** shall be eligible for submission of their financial offer.

- ✓ **Only relevant enlisted vendors shall be eligible for submission of their financial offer.**
- ✓ **No advance will be allowed in this regard.**
- ✓ **10% of the actual payable bill shall be retained at Head Office for 01 (one) year after completion of the works (if work order value is above BDT 50,000.00).**
- ✓ **All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.**

TENDER SUMMARY

1	Tender Reference No	CBBL/GSD/RFQ/2026/0036
2	Date Of Tender Document	May 10, 2026.
3	Prebid meeting	May 13, 2026.
4	Last Date for Submission of Tender	May 17, 2026. at 2.00 P.M.
5	Date Of Opening of Financial Bid	Will be opened through Tender Opening Committee
6	Cost Of Tender Document	Free of Cost

You are requested to submit (HARD COPY) your offer in a closed envelope as per specification within 2.00 P.M. on **May 17, 2026**.

A. General Terms and Conditions:

- 1) **Financial Offer/Price/Quotation:** The quoted price should include applicable VAT & TAX. The rate shall be as per Government circular.
- 2) **Work Location/Delivery Place:** Shahjahan Imam Tower, 29-31 Water Works Road (1st Floor), Chawkbazar, Dhaka
- 3) **Payment Terms:** Payment will be made after each completion the job at actual quantity upon submission of the bill with work order & noc from the deployed location which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through the Bank Account only.
- 4) **Price/Financial offer Submission:** The bidder shall have to submit the price in their Company Pad and sealed Envelope.
- 5) **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The purchaser is not obliged to purchase the lowest offer at all. The purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and purchaser Business Units. Purchaser reserves the right to conduct negotiations with one or more Bidder and / or accept the Bid without any negotiations.
- 6) **Bid Submission/ Closing Date:** The Quotation shall have to the submit below mentioned address: Chairman Purchase Committee, General Services Division 12th Floor, Community Bank Bangladesh PLC, Police Plaza Concord, Tower-2, Road-144, Plot-02, Gulshan-01, Dhaka by 2.00 PM (Bangladesh Standard Time) **May 17, 2026**. The purchaser reserves the right change the Time schedule at any time.
- 7) **Night or Off-Hour Work:** The work is required to be carried out during non-business hours; in case of business hour work supplier ensure no disturbance is caused to nearby premises and should take prior approval.
- 8) **Site Clean-up:** The site must be kept clean and hazard-free during and after the work. Any debris or leftover materials must be cleared within 24 hours after job completion.

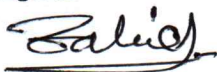
**General Services Division
Head Office, Dhaka**

- 9) **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
- Proposal must be addressed for "Chairman Purchase Committee" of Community Bank Bangladesh PLC.
 - Complete Proposal / Offer must be signed with date by the authorized representative of the company.
 - Must mention the subject line "RFQ (Request for Quotation) for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch. RFQ: "(CBBL/GSD/RFQ/2026/0036)" in top of the Envelope.
- 10) **Disqualification:** Manipulation or any kind of unusual approach or failure to submit the proposal/ offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 11) **Sample/Presentation of Company Profile:** Bank may ask mock test/ presentation of bidder's present and previous works before selection of any vendors which is FOC (Free of Cost).
- 12) **Qualification of Contractor:**
- The Tenderer must demonstrate experience in the successful execution of interior decoration of Islamic Banking Branch projects is highly preferable within the banking industry. Specifically, the Tenderer must have completed similar works for a minimum of two (2) scheduled banks during the last three (3) financial years. Documentary evidence, such as work orders and completion certificates, must be submitted in support of this requirement.
 - The Tenderer must have executed at least one interior decoration project with a minimum contract value of BDT 25 lakhs under a single work order during the last Three (3) financial years. The Tenderer is required to submit relevant supporting documents, such as a copy of the work order and completion certificate, to validate this experience.
 - All experiences must be authorized by with proper documentation (i.e. work order, completion certificate) from respective banks.
- 13) In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the works/product, and the supplier will have to do the works/supply the product again with their own cost with acceptable quality within 30 (thirty) days from the date of rejection.

B. Financial Terms & Conditions:

- Quoted Price must include material, labor and service charges as per attached price format.
- Delivery lead-time will be as per site and Bank requirements.
- In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the works/product, and the supplier will have to do the works/supply the product again with their own cost with acceptable quality within 30 (thirty) days from the date of rejection.
- Community Bank Bangladesh PLC. discourages advance payment if not necessary. No advance payment will be allowed for mobilization of works. **10% of the actual payable bill shall be retained (in case, total work order value is above BDT 50,000.00) at Head Office for 01 (one) year after completion of the works.**
- Please contact undersigned for any types of clarifications in regard to products/services/works related clarifications only.
- Mentionable that, if the scope of works and your company type does not match with our requirement, you need not to submit any offer in this regard. In case, any terms & conditions is not compatible with the Tender Process, they may be relaxed.

Regards



Md. Zahid Ibne Anwar
Head of General Services Division
Community Bank Bangladesh PLC.



BOQ for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch

Shahjahan Imam Tower, 29-31 Water Works Road (1st Floor), Chawkbazar, Dhaka

SL NO	Item Description	Total Amount
1	DECORATIVE PARTITIONS/ PANELING WORKS	
2	CEILING WORKS	
3	ELECTRICAL WORKS	
4	PAINT WORKS	
5	MISCELLANEOUS WORKS	
6	FURNITURE WORKS	
Total amount (including VAT & AIT)		

In Word:

Name of the Bidder :
Contact Person :
Contact Number :

Seal & Sign:





BOQ for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
1.DECORATIVE PARTITIONS/ PANELING WORKS					
1	Cash Counter Feature Wall: Premium backdrop wall on aluminium furring channel framework anchored to masonry. Surface: commercial plywood/board with HPL finish (bubble-free, industrial adhesive). Integrates 10mm tinted glass (bronze/grey), Metal CNC-cut Islamic geometric screen (powder-coated/PVD), and LED profile lighting in precision-routed grooves with opal diffusers. All wiring concealed. All complete as per design, drawings, and direction of the Bank Authority.	S.ft	200.00		
2	GB Feature Wall: Premium backdrop wall on aluminium furring channel framework anchored to masonry. Surface: commercial plywood/board with HPL finish (bubble-free, industrial adhesive). Integrates 10mm tinted glass (bronze/grey), Metal CNC-cut Islamic geometric screen (powder-coated/PVD), and LED profile lighting in precision-routed grooves with opal diffusers. All wiring concealed,All wiring concealed. All complete as per design, drawings, and direction of the Bank Authority.	S.ft	250.00		
3	CNC Featured Wall (18mm MDF, Duco Finish): 18mm high-density MDF panels, CNC-routed to approved architectural patterns. Finished in multi-stage automotive-grade Duco (NC) system: high-build NC Sanding Sealer → NC Putty → fine sanding → minimum 3 coats of Duco paint (dust-free spray environment). Mounted with industrial adhesive & concealed fixings; all joints touched-up to a monolithic appearance.All complete as per design, drawings, and direction of the Bank Authority.	S.ft	90.00		
4	Featured Louvered Wall with Hidden Doors: High-end louvered wall on 18mm aluminium furring channel framework; 12mm MDF louvered boards. Integrated hidden doors with 3D adjustable concealed hinges (Soss or equivalent) and touch-to-open (push-latch) mechanisms — louver pattern aligns seamlessly across door gaps. Full assembly finished with multi-stage Duco paint system (NC sealer, putty, 3+ coats spray-applied).All complete as per design, drawings, and direction of the Bank Authority.	S.ft	200.00		
5	Manual HPL Installation (Cash Counter & others area): Retrofitting existing cash counter & others wall/Column with HPL wood-grain finish. Scope: removal of old laminates, leveling with high-tensile filler, sanding, then bonding premium HPL using industrial contact adhesive. All edges trimmed with matching PVC edge banding or mitered joints. Hardware re-aligned post-lamination for smooth operation.All complete as per design, drawings, and direction of the Bank Authority.	S.ft	300.00		

BOQ for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
6	Main Exterior Archway Gate (CNC Mild Steel): Bespoke CNC-cut mild steel archway gate: MS hollow section/solid flat frame curved to a perfect arch; 3–5mm MS infill panels fiber-laser cut with intricate patterns. All joints fully CO2/Argon welded, ground smooth. Heavy-duty pivoting or ball-bearing hinges. Surface treatment: sandblast → high-zinc epoxy primer → heat-resistant thermosetting powder coating (UV-stable). Fixed to masonry with expansion bolts.All complete as per design, drawings, and direction of the Bank Authority.	S.ft	36.00		
7	ACP Cladding Work: Providing and fixing Aluminium Composite Panel (ACP) cladding with 4mm thick panels (0.5mm top & bottom aluminium skin) of approved make and shade over aluminium/MS framing, including all necessary fixtures, fasteners, silicon sealants, edge finishing, and complete installation as per drawing and direction of Bank Authority.	S.ft	64.00		
Sub-Total Amount in Tk. for Decorative Partition/ Paneling Works =					
2. CEILING WORKS					
1	PLAIN GYPSUM BOARD DROP CEILING & PANELING: Supplying, fitting, and fixing false ceiling and paneling of ½" thick plain Gypsum / Partex board, suspended from existing R.C.C. ceiling at 8'-0" height or as directed, on 2'-0" × 2'-0" grid framework of C-steel sections, or 1½" × 2½" seasoned Garjan wood, including anchoring with 12 SWG G.I. wire, drilling, making good damages, provisions for lighting fixtures, and maintaining proper line and level. The item includes all materials, accessories, scaffolding, labour, priming, putty, sanding, and finishing with minimum three coats of approved plastic paint, complete as per design, drawings, and direction of the Bank Authority.	S.ft	200.00		
2	Suspended Decorative Ceiling (Lacquered Islamic Motifs): 12mm commercial board (plywood/MDF) panels CNC-engraved 3mm deep with Islamic motifs, finished in multi-coat lacquer (clear or tinted). Suspended from true ceiling via aluminium furring channel frame anchored with M6/M8 expansion anchors & galvanized threaded rods. Motifs must align seamlessly across panel joints; zero deflection required.All complete as per design, drawings, and direction of the Bank Authority.	S.ft	450.00		

BOQ for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
3	ALUMINIUM GRID CEILING REARRANGEMENT: Existing aluminium grid ceiling rearrangement including anchoring at alternate junctions and provision for lighting fixtures. The work shall be complete in all respects as per architectural design and direction of the Bank Authority.	Job	1.00		
Sub-Total Amount in Tk. for Ceiling Works =					
3. ELECTRICAL WORKS					
1	Dismantling of Existing Electrical Items: Carefully dismantling and removing lights, switches, sockets, etc., without causing damage, and shifting them to the designated location.	Job	1.00		
2	LED Profile Lighting (Indirect/Cove): High-output LED flex strips in anodized aluminium channels (U/V-shape, surface-mounted or recessed) with opal/frosted PC diffuser for uniform 'line of light'. Min. 120 LEDs/m, CRI >90, approved color temperature (3000K/4000K). 24V DC constant-voltage flicker-free driver sized at 120% load. Profiles installed in pre-routed grooves; 45° miter-cut corner joints. All wiring concealed.All complete as per design, drawings, and direction of the Bank Authority.	Rft	300.00		
3	Suspended Linear LED Architectural Lighting: High-performance suspended linear LED luminaire; extruded aluminium 6063-T5 housing (anodized/powder-coated). High-transmittance PMMA opal diffuser; CRI >90 LED modules, specified color temp (3000K/4000K/6000K). Suspended via adjustable SS aircraft-grade wire cables (1.5–2.0mm) from RCC slab using brass grippers & expansion bolts. Seamless end-to-end connection; constant current LED driver with over-voltage & short-circuit protection.All complete as per design, drawings, and direction of the Bank Authority.	Rft	250.00		
4	Spot Light FITTING Imported spot light on Track (tracklight) 3: 1 light fitting as per approved sample,necessary wiring with all consumable materials as per design,drawing and dirertion of the Bank authority	Nos	10.00		
5	Movable Spot Light: Supply and installation of 3" x 3" size movable spotlight.	Nos	10.00		
6	Chandelier: Premium decorative chandelier as per approved design.	Nos	1.00		

BOQ for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
7	PVC PIPE/PVC Flexible pipe /PVC Channel WORKS Supplying, fitting and fixing of following water grade PVC pipes orPVC channel, RFL/Basundhara/Aziz brand with necessary group cutting,bend,joint box,ceilling rose ,clamp,fixing materials and other accessories to complete in all respect as per design drawing and direction of the Bank authority				
	i) 3/4" dia PVC Pipe	Rft	500.00		
	ii) 1" dia PVC Pipe	Rft	500.00		
	iv) 3/4" dia flexible Pipe	Rft	500.00		
	v) 1" dia flexible pipe	Rft	500.00		
8	CABLES WORKS [BRB Brand] Supply and installation of following cables through pre laid PVC pipe/channel with all consumable materials as per design, drawing and direction of Authority.Items shall not be acceptable if not purchased from an aothorized agent.				
	1X1.5 re BYA	Rft	1,000.00		
	1X1.5 rm BYA	Rft	2,500.00		
	1X2.5 re BYA	Rft	300.00		
	1X2.5 rm BYA	Rft	2,500.00		
	1X4.0 rm BYA	Rft	300.00		
9	ELECTRICAL GANG SWITCHES Supplying, fitting and fixing 240 V, single phase Legrand (Energytac)/ABB(Multiple trading)/MK (Singapore) brand following modular Gang Switches in/c wiring conceal/surface with necessary wiring through water grade PVC pipe/channel of required size in/c supply of switches, switch box, ebonite cover, ceiling rose etc complete in all respect in/c testing & commissioning, as per design, drawing and direction of the Bank authority				
	i) 2-Gang Switch	Nos	5.00		
	ii) 3-Gang Switch	Nos	8.00		
	iii) 4-Gang Switch	Nos	5.00		
	iv) 20 A DP switch	Nos	1.00		
10	ELECTRICAL SOCKET OUTLETS: Supplying, fitting and fixing 240V, single phase Legrand (Energytac)/ABB(Multiple trading)/MK (Singapore) brand following socket outlet in/c wiring conceals/surface with necessary wiring through water grade PVC pipe/channel or required size in/c supply of switches, switch box, ebonite cover, ceiling rose etc. Complete in all respect in/c testing & commissioning, as per design, drawing and direction of the Bank authority				
	i) 3 pin flat 13 amp+switch	Nos	10.00		
	iii) 3 pin round 15 amp	Nos	2.00		

BOQ for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
	iii) Multi Socket	Nos	10.00		
11	MCCB/MCB's [ABB] Supply and installation of following SP (240V grade) TP (500 V grade) MCB/MCCB" in pre installed distribution board in/c connection with cable, cable socket, nut bolts, PIB tape etc. complete in respect providing necessary consumable in/c testing & commissioning as per design, drawing and direction of the Bank authority				
	6 A to 40 A SP MCB-6 kA	Nos	8.00		
12	Supplying, fitting and fixing following boxes compatible to switches / sockets etc. made by thick galvanized steel sheet, provision for screw holding, pipe connection knock down etc. complete in all respect as per design, drawing and direction of Architect/Authority.				
	Steel Mk box	Nos	20.00		
	Plastic Mk box	Nos	20.00		
13	Reinstallation/Refixing of Existing Items: Refixing usable dismantled items (lights, switches, sockets, etc.) after rearrangement as per the approved layout.	Job	1.00		
14	SDB Rearrangement Work: Rearrangement of the Sub Distribution Board (SDB) including circuits, dressing of cables, and ensuring safe and proper functioning as per the approved layout.	Job	1.00		
Sub-Total Amount in Tk. for Electrical works =					
4. PAINT WORKS					
1	Paint Job on Brick Wall: Acrylic plastic emulsion paint (Berger Robbialac / Asian Paints Royale or equivalent) on internal brick walls. Surface prep: wire brush, sandpaper, efflorescence removal. One coat interior wall primer/sealer → two coats acrylic wall putty → sanded to 320-grit mirror finish → minimum two coats plastic emulsion (felt roller/brush). Final surface: uniform color, anti-fungal, high-washability.	s.ft	3,000.00		
2	Paint Job on Dry Wall: Premium paint finish on gypsum board / MDF / particle board. Joints and screw heads filled with jointing compound + fibre tape. Entire surface sanded (220–320 grit). One coat wood/alkyd primer (MDF) or water-based sealer (gypsum) → two coats acrylic wall putty sanded smooth → minimum two coats acrylic plastic emulsion or synthetic enamel (high-density foam/felt roller). Streak-free, sag-free finish.	S.ft	3,000.00		
Sub-Total Tk. for Paint works =					

BOQ for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
5. MISCELLANEOUS WORKS					
1	Custom Branding Logo (Translucent Acrylic): 3D logo laser-cut from 5–10mm premium translucent colored acrylic; edges flame/diamond-polished to glass-like clarity. Mounted over MDF louvered wall using high-bond clear cyanoacrylate adhesive and concealed SS stand-offs (floating effect). Adhesive fully invisible through translucent material. Logo perfectly leveled and plumb; delivered scratch-free.All complete as per design, drawings, and direction of the Bank Authority.	Job	2.00		
2	High-Durability Area Rug Installation: Premium contract-grade area rugs with high-density pile & reinforced backing for high-traffic use. Substrate prepared (cleaned, leveled, moisture-free) then bonded with high-strength, low-VOC industrial adhesive for a permanent, wrinkle-free bond. Weave must withstand industrial vacuum cleaning. All edges precision-trimmed and professionally bound.All complete as per design, drawings, and direction of the Bank Authority.	S.ft	600.00		
3	SELF-ADHESIVE FROSTED PAPER WITH INJECT PRINT: Supplying, installing, fitting, and fixing self-adhesive frosted paper on the main entry door and other glass surfaces, including inject-printed frosted film with precision-cut logo. The work shall be executed with a smooth, fine finish, free from bubbles, wrinkles, or defects, complete in all respects, strictly in accordance with the approved design, drawings, and the instructions/directions of the Bank Authority.	S.ft	150.00		
4	PVC DOOR MAT: Supplying,fitting and fixing best quality imported PVC mat [Dust catcher] all complete as per design, direction and full satisfaction of Bank Authority.	S.ft	25.00		
5	Cleaning Work: Regular cleaning of debris, dust, and other rubbish on a day-to-day basis at the end of each workday, along with thorough deep cleaning prior to project handover, including tiles, furniture, and all areas, complete in all respects at the contractor's cost and responsibility.All complete as per direction of the Bank Authority.	Job	1.00		
Sub-Total Tk. for Miscellaneous works =					

BOQ for Renovation & Decoration Works for Conversion of Community Bank Bangladesh PLC, Chawkbazar Branch into an Islamic Branch

S.L	ITEMS	Unit	QTY	Rate (Including VAT and TAX)	Amount
6. FURNITURE WORKS					
1	Existing Furniture Rearrangement: Rearranging existing furniture as per the approved layout, including shifting, positioning, and alignment without causing any damage.	Job	1.00		
2	Custom Office Filing Cabinet: Heavy-duty cabinet in 12mm Melamine Laminated Board with scratch/heat-resistant finish. 1mm PVC edge banding on all exposed edges. Fitted with auto-closing concealed hinges, full-extension ball-bearing drawer slides, SS/aluminium handles & centralized 6-lever lock. Leveled on adjustable glides; joints finished with color-matched screw caps. All complete as per design, drawings, and direction of the Bank Authority.	sft	120.00		
3	Premium Single-Seater Sofa (Artificial Leather): Executive single-seater sofa; chemically treated solid hardwood (mahogany/teak) inner frame; sinuous spring or heavy-duty elastic webbing seat base. Multi-density HR polyurethane foam + polyester fiber topper. Exterior: premium PU/leatherette (min. 30,000 Martindale cycles), UV-resistant. Double-stitched nylon seams. Solid wood legs with PU lacquer finish & anti-skid floor protectors. Delivered in protective packaging. All complete as per design, drawings, and direction of the Bank Authority.	nos	10.00		
4	Circular Pedestal Table (HPL Top): Round table; 25mm high-density MDF/plywood top finished with HPL (wood-grain or solid color) bonded via industrial heat-press/contact adhesive — heat-resistant & scratch-resistant. Supported on heavy-duty MS hollow section / pedestal base with anti-corrosive powder coating. All joints fully welded and ground smooth. Adjustable floor glides. Rigid, leveled, and free of sharp edges. All complete as per design, drawings, and direction of the Bank Authority.	nos	2.00		
5	Planter: Decorative indoor planter as per approved design and layout.	nos	7.00		
Sub-Total Tk. for Furniture works =					
Grand Total					

2.1.13

