

Date- November 17, 2025

Tender Reference# CBBL/GSD/RFQ/2025/0111

Tender Title- **"RFQ (Request for Quotation) and UPC (Unit Price Confirmation) for "Generator Repair & Maintenance work with spare parts supply" for Community Bank Bangladesh PLC.**

Dear Sir,

Quotation (BOQ attached herewith) is hereby invited UPC (Unit Price Confirmation) i.e. unit rate as well as Specifications for

i) Generator Repair & Maintenance work with spare parts supply

at Community Bank Bangladesh PLC. Branch, Sub-branch, ATM etc.

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 2.00 P.M. on November 27, 2025** addressing **"Chairman, Purchase Committee, Community Bank Bangladesh PLC. (Tender Reference# CBBL/GSD/RFQ/2025/0111)**

- ✓ No advance will be allowed in this regard.
- ✓ Only relevant Eligible vendors are invited to submit their offer
- ✓ Vendors whose scope of works does not match with the said job need not to submit their offer.
- ✓ All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.
- ✓ The quoted price may be locked for the next 06 (six) months for future procurement. Upon expiry of the 1st 06 months, the offer validity may be extended for further 06 (six) months, if both parties agree.

Other terms, conditions and mode of payment will be as under:

- a) All work must follow standard safety practices, especially during gas handling, welding, and equipment relocation.
- b) All gas, fittings, and welding materials must be of original and approved quality, compatible with required specifications.
- c) Final handover will occur only after successful system testing, pressure checks, and commissioning to client satisfaction.
- d) Gas charging and indoor unit relocation will be executed based on actual requirements, subject to on-site verification and approval by the Bank's authorized personnel."
- e) Delivery Challan duly received by Concerned Division is to be submitted along with the bill.
- f) Date of delivery or completion of work will be counted from the date of Work Order received/ acknowledged either by signing the Office Copy of Work Order or by e-mail confirmation whichever is earlier.
- g) In the event of supply, Installation and commissioning of the work, if the said items/services does not match with as per requirement/approved quotation then, the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and will have to replace the said items with acceptable within the time frame as mutually agreed-upon by the Bank and the Supplier.
- h) The product must be supplied as per specification mentioned in quotation. If any change, Supplier will have to consult with the General Services Division, Head Office of the Bank.
- i) In case of deviation from the quality and specification and/or delay in supply, bank preserves full right to reject the materials and cancel the work order without showing any reason.
- j) In case of any deficiency in the delivered product or service, supplier will have to make necessary rectification the same immediately at Supplier own cost on receipt of complain.
- k) No additional bill/work will be entertained without prior permission of General Services Division.



- l) Price quotation includes carrying cost, labor charge, Supply, installation, commissioning and other charge thereof.
- m) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.
- n) Considering the Experience, quality and other factors, CBBL is not liable to select the lowest bidder.
- o) The bank reserves the right to accept or reject any or all quotation at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.
- p) Selected Bidder must ensure to site Installation & Testing on site after sales support for the full warranty period
- q) For any type of sub-standard quality product from selected bidder end, the Bank reserve the right for outright rejection of the goods, which you will take back at bidder own cost and will replace with acceptable quality within (10) ten days of the rejection.
- r) The work is required to be carried out during non-business hours; in case of business hour work supplier ensure no disturbance is caused to nearby premises and should take prior approval.

The new bidders must submit the following Paper:

1. Company Profile
2. Trade License
3. TIN, Bin Copy
4. Bank Solvency Certificate
5. Recent Work order/ Performance Certificate
6. Other relevant documents.

Payment:

- Bill should be submitted along with Work Order and Delivery Challan and performance certificate signed by the Branch Authority.
- Price includes delivery, installation including all installation materials and commissioning charges.
- All Price should be including all VAT and TAX. Necessary VAT & Tax will be deducted from your bill as per latest Govt. circular.
- Payment will be made after submission the bill only through account transfer.

Vendors whose scope of works does not match with the said job need not to submit their offer.

Regards,

Zahid
17/11/2025

Md. Zahid Ibne Anwar
Head of GSD (Current Charge)
Community Bank Bangladesh PLC.



Sl. No	Name of items	Diesel Generator (Brand wise)															
		Below 10 KVA Petrol Generator (Any Brand)		Upto 10 KVA Ricardo/WFM/Any Brand		11KVA - 20KVA Ricardo/WFM/Any Brand		Capacity: 25KVA to 45KVA				Capacity: 50KVA to 80KVA					
1	AC Pump New																
2	AC Pump Repairing																
3	AC Relay 12 V																
4	AC Relay 24 V																
5	AC Timer																
6	Air Filter																
7	Alternator Coupling Repairing																
8	Alternator Rectifier Module																
9	Alternator Rotor Rewinding																
10	Alternator Stator Rewinding																
11	ATS minor repairing job																
12	Auto Battery Charger-12V																
13	Auto Battery Charger-24V																
14	Automatic Transfer Switch (ATS), Local made																
15	Automatic Voltage Repair (AVR)																
16	Battery Cable Per Ft																
17	Battery Terminal Per Nos																
18	Battery Terminal/Connector																
19	Battery Water/DM Water																
20	Bearing For Alternator																
21	Big End Bearing Per Pairs																
22	Cable Lugs, Per Unit																
23	Cam Shaft																
24	Charging Alternator 12V New																
25	Charging Alternator 12V Repairing																
26	Charging Alternator 24V New																
27	Charging Alternator 24V Repairing																
28	Charging Alternator Repairing																



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