

Date- September 28, 2025

Tender Reference# CBBL/GSD/RFQ/2025/0088

Tender Title- **RFQ (Request for Quotation) i.e. as well as Technical Specifications for supply of**
A. Note Counting Machine
B. Note Binding Machine
C. Fake Note Detector Machine
at Community Bank Bangladesh PLC. Jashore Branch.

Dear Sir,

Quotation (BOQ with Technical Assessment Sheet attached herewith) is hereby invited RFQ (Request For Quotation) i.e. as well as Technical Specifications for supply of

- A. Note Counting Machine**
- B. Note Binding Machine**
- C. Fake Note Detector Machine**

at Community Bank Bangladesh PLC. Jashore Branch.

Mentionable that based on Quotation as well as technical aspect, the said machineries will be immediately be purchased for Jashore Branch. On the other hand, rate shall be valid for next 06 (Six) Months after Bank's confirmation. Any project anywhere in Bangladesh shall be estimated based on Bank's requirement and for the next 06 (six) month.

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 2.00 P.M. on October 08, 2024** addressing "Chairman, Purchase Committee, Community Bank Bangladesh PLC.(Tender Reference# CBBL/GSD/RFQ/2025/0088)

- ✓ Only relevant vendors are invited to submit their offer
- ✓ No advance will be allowed in this regard.
- ✓ All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.
- ✓ Retention money will be kept i.e. 10% of the total payable bill will be kept for 01 (one) year (in case, total work order value is above BDT 50,000.00)

Other terms, conditions and mode of payment will be as under:

- a) Ready stock will be given preference.
- b) Price including delivery, installation and commissioning charges at anywhere in Bangladesh.
- c) You will have to provide one-year free service warranty with spare parts.
- d) Delivery Challan duly received by branch is to be submitted along with the bill.
- e) You will have to obtain verbal approval for installation of machine from us prior to install/ delivery of the machine at Branch/ Division.
- f) Date of delivery or completion of work will be counted from the date of Work Order received/ acknowledged either by signing the photocopy of Work Order or by e-mail confirmation whichever is earlier.
- g) In the event of supply of the mentioned items, if the said items do not match with as per requirement/approved quotation then, the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and will have to replace the said items with acceptable within the time frame as mutually agreed-upon by the Bank and the Supplier.
- h) The product must be supplied as per specification mentioned in quotation. If any change, Supplier will have to consult with the General Services Division, Head Office of the Bank.



- i) In case of deviation from the quality and specification and/or delay in supply, bank preserves full right to reject the materials and cancel the work order without showing any reason.
- j) In case of any deficiency in the delivered product, supplier will have to make necessary rectification the same immediately at Supplier own cost on receipt of complain.
- k) No additional bill/work will be entertained without prior permission of the concerned Division.
- l) The bidder must be regular tax payer.
- m) Price quotation includes carrying cost, labor charge and other charge thereof.
- n) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.
- o) Considering the Experience, quality and other factors, CBBL is not liable to select the lowest bidder.
- p) Must Submit Trade License, TIN, 13 Digit BIN Copy
- q) The bank reserves the right to accept or reject any or all quotation at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.
- r) Selected Bidder must ensure to site Installation & Testing on site after sales support for the full warranty period
- s) For any type of sub-standard quality product from selected bidder end, the Bank reserve the right for outright rejection of the goods, which you will take back at bidder own cost and will replace with acceptable quality within (10) ten days of the rejection.
- t) The Tenderer must have experienced in banking industry. The Tenderer must have completed similar works for a minimum of three (3) scheduled banks during the last two (2) financial years. Documentary evidence, such as work orders and completion certificates, must be submitted in support of this requirement.
- u) Penalty will be imposed and deducted from the bills at Bank's discretion of total Work Order/Purchase Order amount in case of delay in each day/week/month. Bank MUST be informed in written for any foreseeable delay due to uncontrolled situations prior to exceed the delivery lead time which may be considered by the Bank if situations justify such delay.

Payment:

- Bill should be submitted along with Work Order (Duplicate Copy) and Delivery Challan and performance certificate signed by the Branch Authority.
- All Price should be including VAT and TAX. Necessary VAT & Tax will be deducted from your bill as per latest Govt. circular.
- Payment will be made after submission the bill only through account with Community Bank Bangladesh PLC. Thus, before final payment you have to open account with our Bank.

***Please, Financial & Technical Offer Must be submitted as per the format attached herewith.
Vendors whose scope of works does not match with the said job need not to submit their offer.***

Regards,



Md. Zahid Ibne Anwar
Head of GSD (Current Charge)
Community Bank Bangladesh PLC.

Category: A

Technical Specification for Quotation for Supplying & Installation of Note Counting Machine

SN	SPECIFICATIONS		
1	Brand	:	
2	Model	:	
3	Country of Origin	:	
4	Counting Speed	:	
5	Note Size	:	
6	Feeding System	:	
7	Power Supply	:	
8	Type	:	
9	Note Capacity	:	200 notes at a time
10	Add Function	:	Built-in
11	Check Function	:	Built-in
12	Batch Function	:	Built-in
13	Free Mode	:	Built-in
14	Stamp Mode	:	Built-in
15	Fake Note Detection	:	Built-in (uv detection) with alarm
16	Display System	:	Main display -7/8 digit, dual display -03 digit
17	Counting Method	:	
18	Dimension	:	
19	Alarm System	:	Alarm on error counting & fake note detection
20	Document Thickness	:	Specialized for Bangladesh currency
21	Trolley	:	Built-in 4-wheel trolley system for multi users
22	Cover	:	
23	Voltage Stabilize	:	
24	Weight	:	
25	Warranty	:	Minimum 02 (two) years, including spare parts.
26	Ready Stock	:	
27	Delivery Lead Time	:	
28	Manufacturing Year	:	

Financial Offer

SN	Item Name	Quantity	Unit Rate (Including VAT & TAX)
1	Note Counting Machine	01	
In Word:			



Category: B

Technical Specification for Quotation for Supplying & Installation of Note Binding Machine

SN	Specifications	Description
1	Brand Name	
2	Model	
3	Country of Technology	
4	Country of Assemble	
5	Banding Speed	
6	Banding Type	Single Banding
7	Paper Type Width	
8	Tape feeding method	Feeding tape automatically
9	Banding Position	Adjustable
10	Note Capacity	100 notes
11	Warranty	Minimum 02 (two) years, including spare parts.
12	Ready Stock	
13	Delivery Lead Time	
14	Manufacturing Year	
Consumable Item Note Binding tape		
15	Paper Type	
16	Tape Width	
17	Tape Length	
18	Country of Origin	
19	Unit Price Taka (Per Roll)	

Financial Offer

SN	Item Name	Quantity	Unit Rate (Including VAT & TAX)
1	Note Binding Machine	01	
In Word:			



Category: C

Technical Specification for Supplying & Installation of Fake Note Detector Machine

SN	Specifications	Description
1	Brand Name	
2	Model	
3	Speed	
4	Country of Origin	
5	Country of Assemble	
6	Technology	
7	Features	
8	Fake Note Detection Method	
9	Warranty	Minimum 02 (two) years, including spare parts.
10	Ready Stock	
11	Delivery Lead Time	
12	Manufacturing Year	

Financial Offer

SN	Item Name	Quantity	Unit Rate (Including VAT & TAX)
1	Fake Note Detector Machine	01	
In Word:			

