

Date: August 28, 2025

Tender Title: "RFQ (Request for Quotation) for Proposed ATM Booth at Dampara Police Line, Chattogram".

Tender Ref: "(CBBL/GSD/RFQ/2025/0079)"

Dear All,

Greetings from Community Bank Bangladesh PLC.!!

Community Bank Bangladesh PLC is the 59th Schedule Bank of Bangladesh. For set up Interior Decoration and Related work at ATM Booth at Dampara Police Line, Chattogram, some Partition, electrical, Paint, Door and Other related works as well as interior works are needed to be done at the said location. BOQ, lay-out (proposed) are attached herewith as your ready reference.

- ✓ Only relevant enlisted vendors shall be eligible for submission of their financial offer.
- ✓ No advance will be allowed in this regard.
- ✓ 10% of the actual payable bill shall be retained at Head Office for 01 (one) year after completion of the works (if work order value is above BDT 50,000.00).
- ✓ All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.

You are requested to submit (HARD COPY) your financial offer in a closed envelope as per specification within 2.00 P.M. on September 04, 2025. At Bank's discretion, any bidder can be declared as non-responsive if **any inconsistency is found or vendor's do not have sufficient strength to carry out the works**. As the works will be done in a running branch, most of the works have to be done after office hours/ holidays.

TENDER SUMMARY

1	Tender Reference No	CBBL/GSD/RFQ/2025/0079
2	Date Of Tender Document	28.08.2025
3	Last Date for Submission Of Tender	04.09.2025 at 2.00 P.M.
4	Date Of Opening of Financial Bid	Will be opened through Tender Opening Committee
5	Cost Of Tender Document	Free of Cost

A. General Terms and Conditions:

- 1) **Financial Offer/Price/Quotation:** The quoted price should include applicable VAT & TAX. The rate shall be as per Government circular. The bidder shall have to submit the price in their Company Pad and Envelope.
- 2) **Work Location/Delivery Place:** Dampara Police Line, Chattogram.
- 3) **Time Of Completion** : 21 [Twenty-One] days from the date of issuing written work order.
- 4) **Period of Maintenance:** 12 [Twelve] months from the date of issue of final certificate of completion by the authority.
- 5) **Payment Terms:** Payment will be made after each completion the job at actual quantity upon submission of the bill with work order & noc from the deployed location which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through the Bank Account only.
- 6) **Qualification of Contractor:** The Tenderer must have experience in completion of work(s) of this nature interior decoration works in Banking Industry of 03 (three) schedule Banks which must be executed by the contractor during last two financial years. All experiences must be backed by with proper documentation (i.e. work order, completion certificate) from respective banks. Need to submit with price quotation.
- 7) **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. Considering the Experience, quality and other factors the purchaser is not obliged to purchase the lowest offer at all. The purchaser reserves the right to share the Bidder's response to

[Signature]

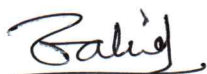


General Services Division
Head Office, Dhaka

this RFQ with its advisors and purchaser Business Units. Purchaser reserves the right to conduct negotiations with one or more Bidder and / or accept the Bid without any negotiations.

- 8) **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
- Proposal must be addressed for "Chairman Purchase Committee" of Community Bank Bangladesh PLC.
 - Complete Proposal / Offer must be signed with date by the authorized representative of the company.
 - Must mention the subject line "RFQ (Request for Quotation) for Proposed ATM Booth at Dampara Police Line, Chattogram".. RFQ: "(CBBL/GSD/RFQ/2025/0079)" in top of the Envelope.
- 9) **Quotation Validity:** Offer validity period shall be at least for 03 (three) months from the Quotation submission/ closing date. Details discussion/terms & condition will be available in Work Order (WO).
- 10) **Disqualification:** Manipulation or any kind of unusual approach or failure to submit the proposal/ offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 11) **Sample/Presentation of Company Profile:** Bank may ask mock test/ presentation of bidder's present and previous works before selection of any vendors which is FOC (Free of Cost).
- 12) In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the works/product, and the supplier will have to do the works/supply the product again with their own cost with acceptable quality within 30 (thirty) days from the date of rejection.
- 13) Following papers/documents must be sent with the proposal (if submitted earlier, will not be require to resubmit):
- Valid Trade License
 - Bank solvency certificate/documents (If applicable)
 - VAT Registration certificate
 - Up-to-date TIN certificate
 - Up-to-date copy of TAX payment receipt
 - Client list with goodwill certificate
 - Experience certificate

Regards


28/08/2025

Md. Zahid Ibne Anwar
Head of GSD (Current Charge)
Community Bank Bangladesh PLC.



BOQ for Interior Decoration and setup of ATM booth at Dampara Police Line, Chattogram.

SL NO	Item Description	Total Amount
A	Partition, Doors and Other Related Works	
B	PAINT WORKS	
C	ELECTRICAL WORKS	
Total amount (including VAT & TAX)		

In word:

Signature of the Bidder

Seal

BOQ for Interior Decoration and setup of ATM booth at Dampara Police Line, Chattogram.

Item	Description	Unit	Quantity	Unit Rate (Including VAT & TAX)	Total Amount (Including VAT & TAX)
A	Partition, Doors and Other Related Works				
1	Site Preparation & Cleaning Works: All site preparation and cleaning works shall be carried out in accordance with the specific conditions and requirements of the project.	job	1		
2	Frameless Glass Partition: Supply, fit, and fix 10 mm thick clear float glass for frameless glass partitioning. The glass panels shall be installed with 1/2" aluminum U-Channel sections at both the top and bottom edges for secure fixing. All visible and exposed glass edges must be machine-beveled or diamond-polished to ensure a smooth and safe finish. Installation must be carried out in accordance with the approved design, architectural drawings, and as per the directions of the Bank Authority.	sft.	80		
3	Tempered Glass Door: Supplying, fitting and fixing imported Frameless Tempered Glass Door having 10 mm thickness with all foreign made hardware of best quality available viz. Stainless steel handleless concealed auto-closer, stopper, locking arrangement complete in all respect as per design, drawing and direction of the Bank Authority. Size: 3'-0" W X 7'-0" or Custom	pcs	1		
4	Oval Shape Glass Partition: Supply fitting fixing 10mm Oval shape glass partition, including U-channel, D nob etc. All complete as per design, direction and full satisfaction of the Bank Authority.	sft.	72.00		
5	Drop Partition (4" Thick) : Supply, fitting & fixing Drop partition made of 12 mm partex board fixed over metal frame work at a height from RCC roof slab and 3 coats of plastic paint over primer coat, putty, racking out joints etc. all complete as per design, direction and full satisfaction of the Bank Authority.	sft.	36		
6	Engraved Gypsum Board ceiling: Supply, fitting & fixing 2'x2' Engraved gypsum board, main-T, cross -T, and including all other tools, scaffolding etc. all complete as per design, direction and full satisfaction of the Bank Authority.	sft.	220.00		

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Item	Description	Unit	Quantity	Unit Rate (Including VAT & TAX)	Total Amount (Including VAT & TAX)
7	PVC DOOR MAT: Supplying, fitting and fixing best quality imported PVC mat [Dust catcher] complete in all respect as per direction of Bank Authority.	sft.	24.00		
8	Aluminium Composite Panel Work: Supply, Fabrication and Installation of 4.0 mm PVDF (Fluorocarbon paint finish) coated Aluminum composite panel of approved color and quality, cladded on standard and necessary aluminum or galvanized framing with all necessary accessories. All complete as per design, direction and full satisfaction of the Bank authority. Materials Specification: Thickness: 4.0 mm (Aluminum Core 0.5mm + Anti toxin (PE) Core 3.0mm + Aluminum Core 0.5mm); Frame: 46.0mmx20.0mm Aluminum rectangular box (Mill finish); Fitting angel: 20.0mm x20.0mm (Bronze), Thickness	sft.	80.00		
9	Low Height Cabinet (16" depth) : Supply, fitting, and fixing of Low height cabinet constructed with 3/4" (18mm) Partex board of approved colour including all necessary high-quality hardware accessories (hinges, handles, locks, screws, etc.) as per approved design and working drawings.All works shall be completed in all respects including necessary edge banding, finishing, alignment, and cleaning, to the full satisfaction of the Bank Authority.	sft.	12.00		
10	UPS Cabinet:(Depth-3'-0") Supply,Fitting & fixing of UPS cabinet Built-in-self made by 18mm melamine board with best quality hardware materials etc.	sft.	15.00		
Total Partition, Doors and Other Related Works (A)					

BOQ for Interior Decoration and setup of ATM booth at Dampara Police Line, Chattogram.

Item	Description	Unit	Quantity	Unit Rate (Including VAT & TAX)	Total Amount (Including VAT & TAX)
B. PAINT WORKS					
1	ACRYLIC EMULSION PAINT WORKS: The work includes the surface preparation and application of plastic emulsion paint on interior walls, ceilings, or other specified surfaces, using approved materials and as per the direction of the Bank Authority and standard painting practices.	sft.	600.00		
2	Weather Coat Painting works: Providing and applying Acrylic Emulsion paint finish to Plaster surfaces of approved make, best quality, color, texture and shade delivered from authorized local agent of the manufacturer in a sealed container, in two coats (surface and finish acceptable to the Bank must be achieved by the contractor within two coats and any additional coats if required shall be at the cost of the contractor), including preparing existing surfaces	sft.	600.00		
3	ENAMEL PAINT: Providing and applying Enamel Paint of approved quality and shade on prepared surfaces such as metal, wood, or plastered walls as specified. The work includes surface cleaning, sanding, and application of a suitable primer where necessary, and applying two coats of enamel paint to achieve a smooth, glossy, and durable finish.	sft.	100.00		
Total Paint Works (B)					

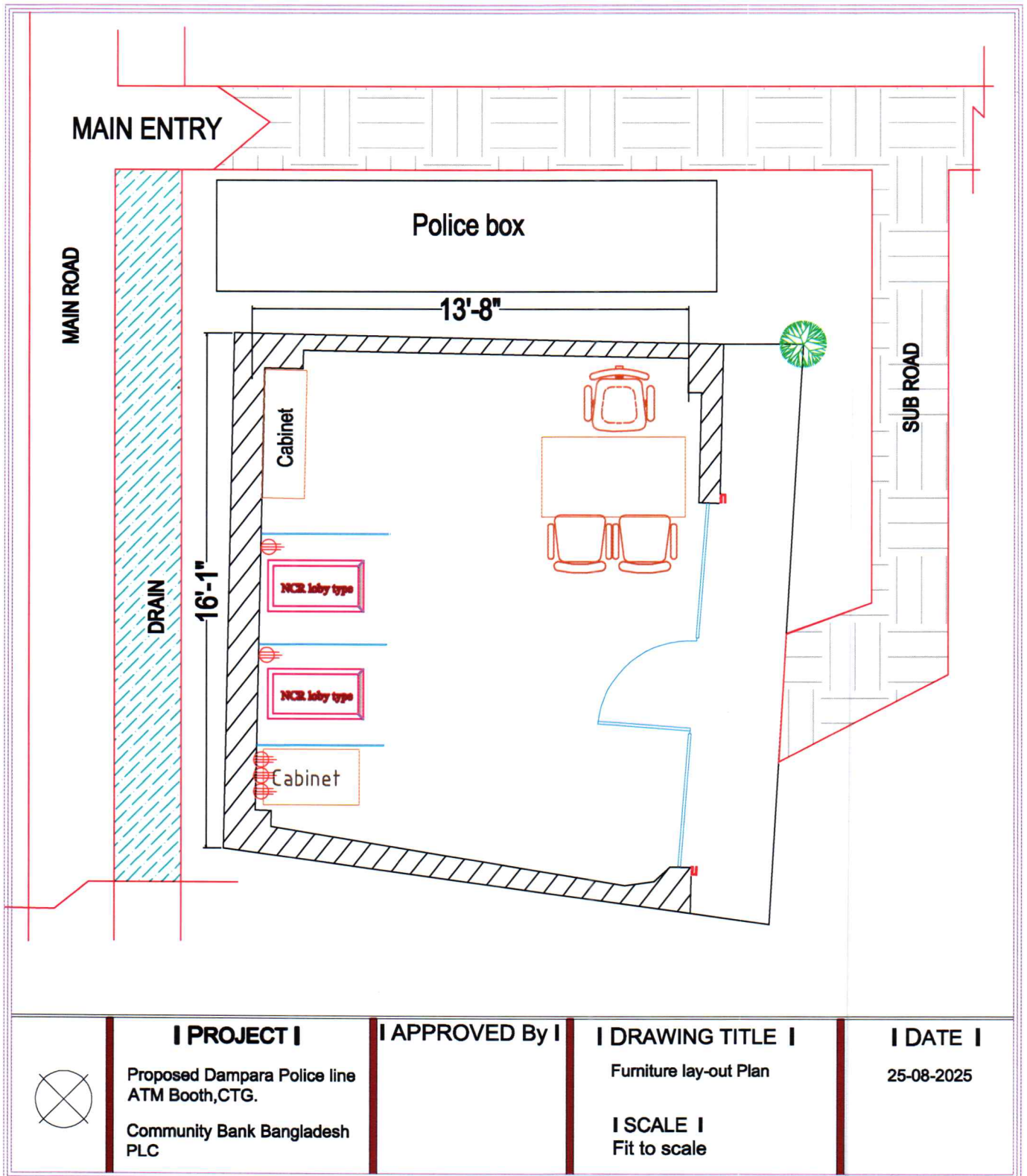
BOQ for Interior Decoration and setup of ATM booth at Dampara Police Line, Chattogram.

Item	Description	Unit	Quantity	Unit Rate (Including VAT & TAX)	Total Amount (Including VAT & TAX)
C.ELECTRICAL WORKS					
1	Pipe Work				
a.	3/4" inner dia PVC- water grade with thick wall	rft	100.00		
b.	1" inner dia PVC - water grade with thick wall	rft	100.00		
c.	1.5" Flexible Pipe	rft	100.00		
2	CABLES WORKS [BRB Brand] Supply and installation of following fire proof cables through pre laid PVC pipe/channel with all consumable materials as per design, drawing and direction of Bank Authority				
a.	1x 1.5 rm BYA Light wiring(BRB)	rft	328.00		
b.	1x 2.5 rm BYA power wiring(BRB)	rft	328.00		
c.	1x 4 rm BYA AC wiring (BRB)	rft	328.00		
d.	1x 2.5 re BYA Green	rft	200.00		
e.	1x 10 rm BYA Main line wiring (BRB)	rft	400.00		
3	MCCB/MCB's Supply and installation of following SP (240V grade) TP (500 V grade) MCB/MCCB" in pre-installed distribution board in/c connection with cable, cable socket, nut bolts, PIB tape etc.complete in respect providing necessary consumable in/c testing & commissioning as per direction of Bank Authority.				
a.	SDB Box (Havels size 12" x 16")	pcs	1.00		
b.	63 AMP DP MCB (Legrand from Energypac)	pcs	1.00		
c.	10A to 32 AMP SP MCB (Legrand from Energypac)	pcs	7.00		
4	ELECTRICAL SOCKET OUTLETS: Supplying, fitting and fixing 240V, single phase Legrand (Energy Pac)/ABB(Multiple trading)/MK (Singapore) brand following socket outlet in/c wiring conceals/surface with necessary wiring through water grade PVC pipe/channel or required size in/c supply of switches, switch box, ebonite cover, ceiling rose etc. Complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority.				
a	5A,3 Gang (1way) Switch	pcs	2.00		
b	20 AMP DP Switch	pcs	2.00		
c.	16A Multi Scoket	pcs	5.00		
d.	15A, 3 Pin Scoket Round Scoket	pcs	2.00		
e.	13A, 3 Pin Scoket	pcs	5.00		
f.	Mk Steel Bos(3"x3"x2")	pcs	16.00		

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Item	Description	Unit	Quantity	Unit Rate (Including VAT & TAX)	Total Amount (Including VAT & TAX)
5	Led Panel Light: Supply, installation, testing, and commissioning of foreign-made approved type LED down light fixture (minimum 12W) complete with reflector/shade, suitable for recessed ceiling mounting, and fully compatible with local voltage fluctuations. The fixture shall include high-efficiency LED lamps with integrated driver and housing, complete in all respects with necessary wiring, connectors, mounting accessories, and consumables. Brand: TACHI/OPEL/ENERGY+/SUPER STAR	pcs	12.00		
6	EARTHLING ARRANGMENT (0.5 to 3 volt): Supplying and installation of 150' depth 1-½" dia G.I. Pipe earth electrode by tube well sinking method including of 4 SWG HDBC earthing lead from the bottom of earth electrode to the earthing bar of distribution board. Making an earth inspection pit of size 10" x 10" x 18" inside clear. Bottom of pit shall be 1" thick B.C.C. work and four side wall shall be 5" thick brick wall with 1" plastering and 3" thick R.C.C. cover slab. The top end of the electrode shall be 6" above from the bottom C.C. work. Complete in all respect in/c testing & commissioning etc. all per existing samples, choose, design, drawings, directions and full satisfaction of the Bank Authority.	job	1.00		
7	Electric Meter (single phase): supply, installation, and commissioning of a single-phase electric meter.	job	1.00		
Total Electrical Works (C)					
Total Amount (A+B+C)=					

In Word:



PROPOSED DAMPARA POLICE LINE ATM BOOTH LOCATION

