

Tender Reference# CBBL/GSD/Rfq/2025/0076

Tender Title- RFQ (Request for Quotation) for BBB (Banker's Blanket Bond) Insurance Coverage of Cash in Safe, Cash on Counter, Cash in Transit at Branch, Sub-Branch, Collection Booths etc. of Community Bank Bangladesh PLC. for a period of 1 (one) year (September 14, 2025 to September 13, 2026)

Dear Sir,

Greetings!!

Community Bank Bangladesh PLC. is the 59th scheduled Bank in Bangladesh which is full owned by Bangladesh Police Kallyan Trust (BPKT). For insurance coverage of Cash in Safe, Cash on Counter, Cash in Transit at Branch, Sub-Branch, Collection Booths as well as ATM booths and cybercrime, infidelity, forgery, locker insurance, our Bank has adopted **Banker's blanket bond (BBB)** insurance coverage for the last 03 (Three) years or so.

Currently Insurance Coverage Limit and its usage in the above mentioned categories is as under:

Sl.	Number of Premises	Types of Insurance	Insured Limit (existing)	Highest Used Limit at the last 03 (three) months	Remarks
1	18-Branch and 05 Sub Branch	Cash In Safe	BDT 200,000,000.00	BDT 100,000,000.00	Highest Amount Kept in safe in a single day
2	18-Branch and 05 Sub Branch	Cash On Counter	BDT 150,000,000.00	BDT 135,225,000.00	Maximum Highest Transaction in a single day
3	18-Branch and 05 Sub Branch	Cash In Transit	BDT 200,000,000.00	BDT 200,000,000.00	Total value of Cash In Transit in the last 01 (one) year
4	7 Branches	Per Locker	BDT 500,000.00	BDT 500,000.00	Total Locker (total - 414 nos, sold - 194, unsold - 220, as on August, 2025), assuming BDT 500,000.00 for each locker
5	134-ATM booth (185 ATM)	Cash In Safe (ATM)	BDT 8,000,000.00	BDT 8,000,000.00	Maximum Value of Cash Loaded for a single instance for each ATM machines
6	Electronic Computer Crime (Cyber Crime)		BDT 50,000,000.00		
7	Infidelity (Own Employee)		BDT 10,000,000.00		
8	Cheque Forgery		BDT 10,000,000.00		

On a general note, aggregate risk value has been assessed as under:

Aggregate Risk Value:

i) Cash In Safe (Branch/ Sub-Branch)

Sl.	Number of Premises	Base of the Sum	Proposed Aggregate Risk at any Branch/ Sub-Branch
1	18-Branch and 05 Sub Branch	Highest Amount Kept in safe at any Branch per location	BDT 200,000,000.00

Remarks: Any CBBL branches/ sub-branches opened in 2025~2026 shall also undergo this insurance coverage



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ii) Cash On Counter

Sl.	Number of Premises	Base of the Sum	Proposed Aggregate Risk at any Branch/ Sub-Branch/ Collection Booth
2	18-Branch and 05 Sub Branch and 05 Collection Booth	Highest Amount of Transaction done on a single day at any Branch per location	BDT 150,000,000.00

Remarks: Any CBBL branch/ sub-branch/ collection booth opened in 2025~2026 shall also undergo this insurance coverage

iii) Cash in Transit (Branch Branch/ Sub-Branch)

Sl.	Number of Premises	Base of the Sum	Proposed Aggregate Risk at any Branch/ Sub-Branch/ Collection Booth
3	18-Branch and 05 Sub Branch and 05 Collection Booth	Highest Amount of Transit done on a single day at any location	BDT 200,000,000.00

Remarks: All cash move from Central Bank/ Sonali Bank/ Any other Schedule Bank to all CBBL Branch/ Sub-Branch/ Collection Booth and vice versa

iv) Cash in Safe (ATM)

Sl.	Number of Premises	Base of the Sum	Proposed Aggregate Risk at any ATM
4	134 ATM booth (185 ATM machines)	Highest Amount Kept in safe in a single loading	BDT 8,000,000.00

Remarks: Any CBBL ATM booths opened in 2025~2026 shall also undergo this insurance coverage

v) Locker Insurance:

Sl.	Number of Premises	Base of the Sum	Proposed Aggregate Risk at any Single Locker at any Branch
5	7 Branches (Corporate, Gulshan, Dhanmondi, Uttara, Khulna, Nawabganj and Anderkilla Branche)	Total 07 Branches have Locker services in CBBL	BDT 500,000.00

Remarks: Any CBBL branch/ sub-branch opened in 2025~2026 shall also undergo this insurance coverage.

VI) Other Insurance:

Sl.	Number of Premises	Base of the Sum	Projected Amount of asset for any single occurrences	Proposed Aggregate Risk for any single occurrences
6	Electronic Computer Crime (Cyber Crime)	Projected amount of Money	BDT 50,000,000.00	BDT 50,000,000.00
7	Infidelity (own employee)	Projected amount of Money	BDT 10,000,000.00	BDT 10,000,000.00
8	Cheque Forgery	Projected amount of Money	BDT 10,000,000.00	BDT 10,000,000.00

Remarks: Such forgery/ crime/ infidelity all over in Bangladesh shall also undergo this insurance coverage.

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Based on the above information, you are therefore requested to submit **your Financial Offer as well as your last Credit Ratings (Short Term and Long Term)** based on the Proposed Aggregate Risk mentioned above as well as Bank's set up. We would like to mention the following in this regard –

- I. *The Upcoming Branches/ Sub-Branches/Collection Booths/ATM Booths to be opened in the said tenure i.e. (September 14, 2025 to September 13, 2026) as mentioned above alongwith our existing set up (as mentioned above) will automatically undergo in this insurance coverage.*
- II. *For Cash in Safe and Cash on Counter Insurance Coverage, Bank shall not provide Gunman/ Fire Arm Service. Only regular arrangement (CCTV and Security Guard) will be available for Branch/ Sub-Branch/ Head Office/ ATM booth/ Collection Booth security. Bank shall ensure the said security through our BBB Insurance Coverage as per Bank's convenience and discretion. Hence, you are request to submit your offer accordingly.*
- III. *"BBB Insurance Coverage" for our Bank may be shared among the Insurance Company i.e. one of the Company shall engaged as "Leader", the others shall be "Co-Insurer"*

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 2.00 P.M. on September 01, 2025** addressing "Chair, Purchase Committee, Community Bank Bangladesh PLC. (Tender Reference# CBBL/GSD/RFQ/2025/0076)

Regards,



(Md. Zahid Ibne Anwar)
HoGSD (Current Charge)
Member Secretary, Purchase Committee
Community Bank Bangladesh PLC

