

Date- August 03, 2025

Tender Reference# CBBL/GSD/Rfq/2025/0066

Tender Title- **"RFQ (Request for Quotation) and UPC (Unit Price Confirmation) for supply of "Printing Items" for Community Bank Bangladesh PLC.**

Dear Sir,

Quotation (BOQ attached herewith) is hereby invited UPC (Unit Price Confirmation) i.e. unit rate as well as Specifications for supply of

**i) Printing Items**

at Community Bank Bangladesh PLC. Head Office.

**Mentionable that UPC shall be valid for next 06 (six) months after Bank's confirmation.**

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 12.00 P.M. on August 10, 2024** addressing "**Chair, Purchase Committee, Community Bank Bangladesh PLC.**" (Tender Reference# CBBL/GSD/Rfq/2025/0066)

- ✓ Only relevant vendors are invited to submit their offer
- ✓ Vendors whose scope of works does not match with the said job need not to submit their offer.
- ✓ No advance will be allowed in this regard.
- ✓ All price/ rate should be inclusive of Carrying Charge, all other charge, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.

Other terms, conditions and mode of payment will be as under:

- a) The product must be supplied as per specification mentioned in quotation. If any change, Supplier will have to consult with the General Services Division, Head Office of the Bank.
- b) The bidder shall have to submit the price in the letter head pad including VAT & Tax where the tax rate should have mentioned.
- c) Delivery Place is community bank Bangladesh PLC. Head office.
- d) Delivery Challan have to be duly received by relevant cost center (Head office, Branch, Sub-Branch, ATMs etc.) and submitted to be along with the bill.
- e) Date of delivery or completion of work will be counted from the date of Work Order received/ acknowledged either by signing the Office copy of Work Order or by e-mail confirmation whichever is earlier.
- f) In the event of supply of the mentioned items, if the said items do not match with as per requirement/approved quotation then, the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and will have to replace the said items with acceptable within the time frame as mutually agreed-upon by the Bank and the Supplier.
- g) In case of deviation from the quality and specification and/or delay in supply, bank reserves full right to reject the materials and cancel the work order without showing any reason.
- h) In case of any deficiency in the delivered product, supplier will have to make necessary rectification the same immediately at Supplier own cost on receipt of complain.
- i) The bidder must be regular tax payer.
- j) Financial offer should be valid for Minimum 06 (six) months
- k) Price quotation includes carrying cost, labor charge and other charge thereof.
- l) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.



- l) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.
- m) Considering the Experience, quality and other factors, CBBPLC. is not liable to select the lowest bidder.
- n) Must Submit Trade License, TIN, 13 Digit BIN Copy.
- o) The bank reserves the right to accept or reject any or all quotation at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.
- p) For any type of sub-standard quality product from selected bidder end, the Bank reserve the right for outright rejection of the goods, which you will take back at bidder own cost and will replace with acceptable quality within (10) ten days of the rejection.

***The new bidders must submit the following Paper:***

1. Company Profile
2. Trade License
3. Recent Work order/ Performance Certificate
4. TIN, Bin Copy
5. Other relevant documents.

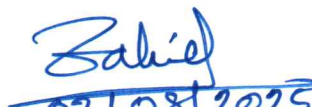
**Payment:**

- Bill should be submitted along with Work Order (Duplicate Copy) and Delivery Challan.
- Price includes delivery, installation including all installation materials and commissioning charges.
- All Price should be including VAT and TAX. Necessary VAT & Tax will be deducted from your bill as per latest Govt. circular.
- Payment will be made after submission the bill only through account with Community Bank Bangladesh PLC. Thus, before final payment you have to open account with our Bank.

***Vendors whose scope of works does not match with the said job need not to submit their offer.***

***Please, Financial Must be submitted as per the format attached herewith.***

**Regards**

  
03/08/2025  
Md. Zahid Ibne Anwar  
Head of GSD (Current Charge)  
Community Bank Bangladesh PLC.

### Financial Offer Format

SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
1	Bangladesh Police Special Loan Application Form	Inner: Paper: 100 GSM Offset local (Inner Partex) Page: 24 leaf, 48 pages Print: Single Color Both Side Size: W 8.5" X L 11" Cover: Paper: 170 GSM Art Paper Print: 4 Color Print with Back (One Color) Binding: Pin Binding (3 Page Perforation)	30,000	
			20,000	
			10,000	
2	Loan Application Form (Govt. Employee Home Loan)	Inner: Paper: 100 gsm Offset Paper (Partex) Pages: 26 Leaf = 52 Page Print: Single Color Both Side Binding: Pin Binding Cover: Paper: 170 gsm Art Paper Size: W 8.5" X L 11" Print: 4 Color (Both Side)	500	
			1,000	
3	Home Loan (General)	Inner: Paper: 100 GSM Offset local (Inner) Pages: 18 Leaf (36 Page) Print: Single Color Both Side Size: W 8.5" X L 11" Cover: Paper: 170 GSM Art Paper Print: 4 Color Print with Back (One Color) Binding: Pin Binding (4 Page Perforation)	5,000	
			2,000	
			1,000	
4	Deposit Slip (Loose)	Paper: Carbon Paper (China) Pages: 2 Leaf = 1 Set Print: Single Color Both Side Size: W 4.5" X L 8.5" Binding: Lose.	100,000	
			200,000	
			300,000	
5	Deposit Book	Inner: Size: W 4.5" X L 8.5" Paper: China Carbon Paper (best quality) Page: 20 leaf = 10 Set Print: 1 Color Print Both Side Binding: 10 Set / 20 Leaf = 1 Book, Cover: 230 GSM Art Card. Print: 4 Color Print One Side. Cover Size: L-25"XW-4.5" Binding: Perforation With Pin Binding.	5,000	
			10,000	
6	Letter Head Pad (MD's Office)	Size = 8.5" x 11.25" 100 GSM (Offset Paper) 4 Color Printing (One Side) Binding: 100 Pcs. Pkt,	100 Pcs	
			200 Pcs	
7	Letter Head Pad, (HO, Branch and likewise)	Size = 8.5" x 11.25" 100 GSM (Offset Paper) 4 Color Printing (One Side) Binding: 100 Pcs. Pkt;	500	
			1,000	
			2,000	
			5,000	
			10,000	
8	Envelope A3	Size: L- 16.5"X W-12.75" & Flap-1.5" (Complete Size Paper: 150 GSM Liner Paper) Print: 04 Color Print (Both Side) Cutting: Dye Cutting & Pasting	5,000	
			10,000	
9	Envelope A4	Size: L- 12.5"X W-10" & Flap-1.5" (Complete Size) Paper: 150 GSM Liner Paper (Tanaka) Print: 01 Color Print Cutting: Dye Cutting & Pasting	5,000	
			10,000	
			15,000	



SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
10	Envelope A5	Size : L- 9.5"X W-8" & Flap-1.5" (Complete Size)	5,000	
		Paper: 100 GSM Offset Paper Print: 04 Color Print Cutting: Di Cutting & Pasting	10,000	
11	Envelope Non-Window	Size: H 9.75"X W-4.25& Flap-1.25 Paper: 80 GSM Offset Paper Local Print: 04 Color Print One Side, (Top Side Flap)	7,000	
		Making: Di-Cutting, Creasing & Pasting	15,000	
12	Envelope Window	Size: H 9.75"X W-4.25& Flap-1.25 Paper: 100 GSM Offset Paper Local (Partex) Print: 04 Color Print One Side, (Top Side Flap)	5,000	
		Making: Di-Cutting, Creasing & Pasting with Attach Poly	10,000	
13	Special Envelope Board Sec.	Size: H 9.75"X W-4.25& Flap-1.25 Paper: 170 GSM Art Paper Local Print: 04 Color Print One Side, (Top Side Flap)	1,000	
		Making: Di-Cutting, Creasing & Pasting	2,000	
14	Office file with rope	Size: W- 9"X L-13.75 & G- 2.5" Paper: 300 GSM Swidesh Bord Print: 04 Color Print (Back One Color) Making: Creasing/Eyelet/Roof/Clip, Lamination: Matt Lamination.	2,000	
			3,000	
15	Office file with Pocket	Size: W- 9"X L-13.75 & G- 2.5" Paper: 300 GSM Swidesh Bord Print: 04 Color Print (Back One Color) Making: Creasing/Eyelet/Roof/Clip/Pocket Pasting. Lamination: Matt Lamination.	1,000	
			2,000	
16	Office File with Rope (Trade Service Division)	Size: W=13.6" X L= 20.5" (Complete Size) Paper: 300 gsm Swedish Board; Print: 4 Color Print (One Side; Back Pocket: Back Side Pocket; Pasting: Pocket Pasting/I late & Roof	500	
			1,000	
17	Board Sec. file	Size: W- 9"X L-13.75 & G- 2.5" Paper: 300 GSM Swidesh Bord Print: 04 Color Print (Back One Color) Making: One Side Pocket Di-Cutting, Creasing & Pasting. Matt Lamination	500	
			1,000	
18	HRD File	Size: W- 9"X L-13.75 & G- 2.5" Paper: 300 GSM Swidesh Bord Print: 04 Color Print (Back One Color) Making: Creasing/Pocket Pasting. Lamination: Matt Lamination.	200	
			500	
19	Voucher Cover	Size: L- 21"X W-6.8" Paper: 150 GSM Liner Paper Print: 01 Color Print (One Side) Cutting: Normal Cutting & Crazing (Folding)	5,000	
			10,000	
20	Debit Voucher	Size: W- 9"X L-5.75" Paper: Color Demay Paper Print: 01 Color Print (One Side) Binding: 100 Pages. Book Pad Binding.	1,000	
			2,000	
21	Credit Voucher	Size: W- 9"X L-5.75" Paper: Color Demay Paper Print: 01 Color Print (One Side) Binding: 100 Pages. Book Pad Binding.	1,000	
			2,000	
22	Cash Denomination/ Fly leaf	Paper: 61 GSM Offset Size: L=2" X W= 5" Printing: One Color One Side	100,000	
			200,000	

SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
		Binding: Lose	300,000	
23	Debit Card Mailer	Size: L- 11"X W-8.5" Paper: 120 GSM Offset Paper (Pertex) Print: 4 Color Printing. Cutting: Dy Cutting & Cheque Perforation.	5,000 10,000	
24	Debit Card Mailer Envelope	Size: L- 11"X W-4.75" F-1.5" Paper: 230 GSM Art Card Print: 4 Color Printing. Cutting: Dy Cutting & Flap Attest with Adhesive, Window: Attest Poly. Lamination: Matte Lamination.	5,000 10,000	
25	Visiting card	Size: L-3.25"X W-2" & Flap-1.25" Paper: 230 GSM Solid Card Print: 04 Color Print (Both Side) Packing: 100 Pcs. Packet.	200 400 600	
26	Cash Withdrawal Slip	Size: W- 9"X L-5.75" Paper: 80 GSM Offset Paper (Partex.) Print: 01 Color Print (One Side) Binding: 100 Pages. Book Pad Binding.	1,000 2,000 5,000	
27	Gate Pass Book	Size: W- 9"X L-5.75" Paper: China Carbon Paper. Print: 01 Color Print (One Side) Binding: 3 Leaf=1 Set, 150 Leaf per Book Leaf Perforation & Number.	50 100	
28	Card Application Form	Size: 8.5"X11" Paper: 100gsm Offset Paper (Partex) Page: 08 Pages (04 leaf) Print: 01 Color Binding: Staple Binding	5,000 10,000 15,000	
29	Quick buy (EMI Book)	<b>Inner</b> Paper: Chinese Auto Carbon (3 Color) Size: 8.5" x 5.5" (Complete Size) Print: 1 Color Printing <b>Cover</b> Paper: 250gsm Art Card Size: L = 25" x 5.5" Printing: 4 Color Print Binding: Book Binding with perforation. Book page: 15 set x 3 Leaf = 45 Page	1,000 2,000	
30	Credit Card Mailer	Size: 8.25" X 10.75" Paper: 100 GSM Offset Paper Color :04 color Binding: cheque Perforation & Dye cutting.	5,000 10,000	
31	Credit Card Mailer Envelope	Size: 8.75" x 4.5" Paper: 120gsm Offset Paper Color: 04 Color Attribute: Dye Window Cutting (1.6"x3.5") & Adhesive inside of Flap	5,000 10,000	
32	Credit Card Payment Slip	Size: 5.6" x 8.7" Paper: Chinese Auto Carbon (2 Color) Page Per Book:100 Pages (50 Set) Binding: Loose Color:04 Color	10,000 20,000	
33	CIB Card Service Request Form	Size: 8.25"X11" Paper: 80gsm Offset Paper Color: Single Color Binding: 500 sheet per packet	5,000 10,000	
34	General Instruction Form	Paper 80 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 1000 Pcs. Pkt,	10,000 20,000 30,000	
35	Dormant Activation Form	Paper 80 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 1000 Pcs. Pkt,	5,000 10,000	



SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
36	Account Information Update Form	Paper 80 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 1000 Pcs. Pkt,	5,000	
			10,000	
37	Deal Slip Book	Size: W=7" X L= 10" Paper: China Carbon Paper Page: 3 leaf = 1 Set Print: 1 Color Print One Side Binding: 100 Set / 200 Leaf = 1 Book, Pad Binding with Perforation.	10	
			20	
			50	
38	Deal Slip /Foreign /Fixed Income/Local Currency	Size: W=7" X L= 10" Paper: China Carbon Paper Page: 2 leaf = 1 Set Print: 1 Color Print One Side Binding: 100 Set / 200 Leaf = 1 Book, Pad Binding with Perforation.	10	
			20	
			50	
39	Credit Card Service Request Form	Size: 8.25"X11" Paper: 100gsm Offset Paper Color: Front: 04 Color, back: Single Color Binding:100 sheet per book (Pad binding)	5,000	
			10,000	
40	Cheque return Slip book	Size: W- 9" X L- 5.75" Paper: 70 GSM Offset Paper (Partex) Print: 01 Color Print (One Side) Binding: 100 Pages. Book Pad Binding.	2,000	
			5,000	
41	Auto Debit Instruction	Size: W- 20" X L-30" Paper: 120 GSM Art Paper (Partex.) Print: 04 Color Print (One Side) Cutting: Normal Cutting Lamination: Matte lamination	2,000	
			5,000	
42	Sanction Letter	Size : H 11" X W 8.5; Paper: 80 GSM Offset Paper Local (Partex) Print: 01 Color Print Both Side Binding: 500 Pcs. Pkt	10,000	
			20,000	
43	Signature card	Size: W 7" X 5" Paper: 100 GSM Offset Paper (Partex) Print: Single Color One Side	10,000	
			20,000	
44	Check List (Loan Document)	Size:11" X 8.5" Paper: 70 GSM Offset Paper (Partex) Print: Single Color Both Side	10,000	
			20,000	
45	ID card with Ribbon	Card Material : Machine readable ID Card (Mango Card) Card Size : L=3.4" X W= 2.1" Card Print : 04 color print both side Ribbon Print : Digital Print both side Ribbon Size : 2 CM Card case : PVC (transferrin)	1	
46	ID card delivery charge	Delivery charge for supply to Head Office, 12th floor Community Bank Bangladesh PLC.	Per Instance	
47	Loan Document Jacket	PVC Poly Bag Front Side & Back Side: Rexene (blue) Size- LxWxF- 21" x 12" x 2.5" Print: 3 Color Print Front Side Flap: Attach with Balco Tape. Cellulite in upper portion and front pocket with the color logo of the Bank	300	
			500	
48	Gratuity Form	Size: L- 11" X W 8.5" Paper: 80 GSM Offset Paper Printing: 1 Color Printing & 1 side Binding: 500 pieces per packet	1,000	
49	POHS-2 Deposit Slip	Paper: 80GSM Offer Paper Size: W=14" X H=4.6" Printing: 1 Color Printing One Side. Binding: Perforation & Binding	1,000	
			3,000	

SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
50	Feedback Form	Paper: 100gsm offset paper Size: 5.8" X 8.3" inches Print: 4 Color Print One Side Binding: Loose	5,000	
			10,000	
51	Visiting Card (Imported Paper)	Size: L-3.25" X W-2" & Flap- 1.25" Paper: Imported Paper, Print: 04 Color Print, Spot, Ambos, Packing: 100 Pcs. Packet	200	
			400	
52	Leaflet	Paper- 100gsm Art Paper Size- 5.5"x8.5" Print- 4 Color Print One Side Cutting- Paper Cutting Binding: Loose	1,000	
			2,000	
53	Protisruti Student Account Brochure	Size: Both Side Brochure_ 4 in x 8.5 in Material: 100 GSM Art Paper Color: 4 Color	5,000	
			10,000	
54	Business Account Brochure	Size: Both Side Brochure_ 4 in x 8.5 in Material: 100 GSM Art Paper Color: 4 Color	5,000	
			10,000	
55	Capture Card Register	Size: W= 8.25" X L= 13" Paper: 80 gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25	
56	Stamp Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25	
			50	
57	Prize Bond Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
58	Mutilated/Torn note Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
59	Pocket money Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
60	Dispatch in-out Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
61	In-ward Dispatch Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
62	Out-ward Dispatch Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
63	Cash Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
64	Safe in Safe out Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	

SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
65	Car Log Book Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
66	Coin Register (as like other register)	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
67	Fake Note Register (as like other register)	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
68	IMP form	Size = 8.5" x 14" 100 GSM (Offset Paper) 01 Color Printing (Both Side) Binding: 100 page per book	5	
			10	
			20	
69	LC application form	Size = 8.5" x 14" 100 GSM (Offset Paper) 04 Color Printing (Both Side) Binding: 100 page per book	10	
			20	
			30	
70	Vehicle Sticker	Professional quality making on Honeycomb in reflective stickers, eco digital color print, universal self-adhesive, color- white, auto die cut and standard packing (width- 11" x height – 3.5"	50	
			150	
71	MD's Secretariat Bangladesh Bank Outward Register	Size: W= 16.25" X L=13" Paper: Color Lager Paper. Page: 100 Leaf = 200 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	3	
			5	
72	MD's Secretariat File Movement Register	Size: W= 8.25" X L=13" Paper: Color Lager Paper. Page: 100 Leaf = 200 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	3	
			5	
73	MD's Secretariat Bangladesh Bank Inward Register	Size: W= 16.25" X L=13" Paper: Color Lager Paper. Page: 100 Leaf = 200 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	3	
			5	
74	MD's Secretariat, All Letter Received & Dispatch Register	Size: W= 16.25" X L=13" Paper: Color Lager Paper. Page: 100 Leaf = 200 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	3	
			5	
75	Note Book	Inner: Size: L-9" x W- 6.6" Paper: 80 gsm Offset Paper Off-white color Print: 1 color print both side Page: 80 Leaf/ 160 page Inner Cover: 170 gsm mate paper & 150 gsm Art Paper: Print: 4 color print both side (02 Leaf Personal Info page: 80 gsm Offset Paper white color, Print: 1 color one side Cutting: Die- cutting Cover: 300 gsm Art Paper Matt Lamination Print: 4 color one side Binding: Wire- O Binding (22 punch Cutting: Die- Cutting	500	
			1,000	
			2,000	



SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
76	School Cash Deposit Slip Book	Paper Inner = 80 gsm Offset Paper. Size = L=14" W=8.8"	50	
		Page Inner=12 Leaf/24 Page Printing Inner = 1 color printing on one side.	100	
		Binding = Pin Binding & 1 Leaf 3 Perforation.	500	
		Cover = 150 gsm Liner Paper Cover Size=L=28" X W=8.8" Cover Printing = 1 Color Printing	1,000	
77	PF Application Form	Paper 100 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 100 Pcs. Pkt,	200	
			500	
78	PF Application Nominee Form	Paper 100 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 100 Pcs. Pkt,	200	
			500	
79	Poly Pack	Size L-13.5"X W-9.5" & flap -2" (Top side) Poly thickness: 10 Micron, single color Flexi Print Making: Adhesive Tape with flap	10,000	
			20,000	
			50,000	
80	Account Opening Form FDR	Size: W 8.5" X L 11" Cover Paper- 100 GSM Offset Paper Print- one side 4 color, other side 1 color Inner Paper: 100 GSM Offset Paper Pages: 2 Leaf (4 Page) Print: Single Color Both Side Print Binding: Pin Binding	10,000	
			20,000	
			30,000	
81	FDR KYC	Size: W 8.5" X L 11" Pages: 2 Leaf (4 page) Paper: 100 GSM Offset Paper Print- Single Color both Side Binding: Folding	5,000	
			10,000	
			15,000	
			20,000	
82	Account Opening Form Semi Government	Size: W 8.5" X L 11" Cover Paper- 100 GSM Offset Paper Print- one side 4 color, other side 1 color Inner Paper: 100 GSM Offset Paper Pages: 2 Leaf (4 Page) Print: Single Color Both Side Print Binding: Pin Binding	1,000	
			5,000	
			10,000	
83	Semi Government KYC	Size: W 8.5" X L 11" Paper: 100 GSM Offset Paper Print- Single Color both Side	1,000	
			5,000	
			10,000	
84	Account Opening Form Individual	Size: W 8.5" X L 11" Cover Paper- 100 GSM Offset Paper Print- one side 4 color, other side 1 color – Paper: 100 GSM Offset Paper Pages: 2 Leaf (4 Page) Print: Single Color Both Side Print Binding: Pin Binding	5,000	
			10,000	
			20,000	
85	Individual KYC	Size: W 8.5" X L 11" Pages: 2 Leaf (4page) Paper: 100 GSM Offset Paper Print Single Color both Side Binding: Folding	5,000	
			10,000	
			20,000	




SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
86	Account Opening Form Institutional	Size: W 8.5" X L 11" Cover Paper: 100 Offset Paper Print- one side 4 color, other side 1 color Inner Paper: 100 GSM Offset Paper Pages: 2 Leaf (4 Page) Print: Single Color Both Side Print Binding: Pin Binding	2,000	
			5,000	
			10,000	
87	Institutional KYC	Size: W 8.5" X L 11" Pages: 2 Leaf (4page) Paper: 100 GSM Offset Paper Print- Single Color both Side Binding: Folding	2,000	
			5,000	
			10,000	
88	Beneficial Owner	Size: W 8.5" X L 11" Paper: 100 GSM Offset Paper Print- Single Color one Side ,1 page	3,000	
			5,000	
89	Extra CIF	Size: W 8.5" X L 11" Paper: 100 GSM Offset Paper Print- Single Color both Side , 1 leaf	5,000	
			10,000	
			20,000	
90	Credit Card /Debit Card Pouch	Size : 3.5" x 2.25" Paper : 215/230gsm paper card Print : 4 Color Printing Cutting : Die Cutting & Pasting	5,000	
			10,000	
			20,000	
91	Secured Loan General	Inner: Paper: 100 GSM Offset local (Inner) Pages: 16 Page (8 Leaf) Print: Single Color Both Side Size: W 8.5" X L 11" Cover: Paper: 170 GSM Art Paper Print: 4 Color Print With Back (One Color) Binding : Pin Binding	500	
92	Personal Loan (General)	Inner: Paper: 100 GSM Offset local (Inner) Pages: 15 Page (30 Leaf) Print: Single Color Both Side Size: W 8.5" X L 11" Cover: Paper: 150 GSM Art Paper Print: 4 Color Print With Back (One Color) Binding : Pin Binding	500	
93	KDA Form	Paper Inner: 55 gsm colour paper Size: L- 17.75" X H- 7.6", Page Inner: 100 Leaf/200 Page, Printing Inner: 1 clour printing One Side, Binding: Pin Binding & 1 Leaf 4 perforation, Cover: 150 gsm Liner Paper, Cover Size: L-35.5" X H-7.6" ,Cover Printing: 1 Clour Printing, Glee Numbering on voucher	10	
			20	
			30	
94	Gift Bag (Big)	Paper: 300gsm art card Size: H=16" x W= 12" + G=6" Print: 4 Color Print (One side) Lamination: Matt Lamination Binding: Eyelid with Rope Note = Mentioned that before final print, Machine proof has to be approved by the bank.	500	
			1,000	

SN	Products Name	Specifications	Minimum Order Quantity (Pcs)	Rate (in BDT) (including VAT & Tax)
95	Gift Bag (Small)	Paper: 300gsm art card Size: H=12"x W=8.5"+G=5" Print: 4 Color Print (One side) Lamination: Matt Lamination Binding: eyelid with Rope Note = Mentioned that before final print, Machine proof has to be approved by the bank.	500	
			1,000	
96	Slip Pad	Size: H- 3.5" X W-4", Paper- 80 GSM offset, one color print one side. Loose binding (100 Pcs) with water marks	20 packs	
			500 packs	
			1000 Packs	
		Size: H- 3.5" X W-4", Paper- 70 GSM offset, one color print one side. Loose binding (100 Pcs) with water marks	20 packs	
			500 packs	
			1000 Packs	
		Size: H- 3.5" X W-4", Paper- 55 GSM offset, one color print one side. Loose binding (100 Pcs) with water marks	20 packs	
			500 packs	
			1000 Packs	
97	Conveyance Bill Book	Size: W 7.50" x 7.00" Paper Color Demay paper Print: 01 color print 1 side Binding: 100 page Book Pad Binding	20	
			50	
			100	
98	Register	Size: W= 8.25" X L= 13", Paper: 80gsm Partex Paper, Page: 200 Leaf / 400 Page, Print: 1 Color Print Both Side, Binding: Rexine Binding.	25	
			50	
99	Nominee Form	Size: W 8.5" X L 11" Paper: 100 GSM Offset Paper Print- Single Color one Side , 1 page	5000	
			10000	
			20000	
100	TA/DA Form	Paper: 100GSM, Blue Color offset, Size: W 8.5" X L 11.5" Print- one side 1 color, binding: 100 pcs PKT.	500	
			1000	
			2000	