

Date- November 07, 2024

Tender Reference# CBBPLC./GSD/RFQ/2024/0066

Tender Title- *RFQ (Request for Quotation) for Submission of Financial offer for Supply & Installation of Electrical Items, Earthen & Meter Work for Electricity Connection at Cox's Bazar Sadar Sub Branch.*

Dear Sir,

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 12.00 P.M. on November 13, 2024** addressing "Chair, Purchase Committee, Community Bank Bangladesh PLC.(Tender Reference# CBBPLC./GSD/RFQ/2024/0043)

- ✓ Only relevant eligible vendors are requested to submit the quotation.
- ✓ No advance will be allowed in this regard.
- ✓ All price/ rate should be inclusive of Carrying Charge, Installation Cost and related Materials, VAT and Tax which will be deducted from source during payment of final bill after satisfactory completion of the works.

Other terms, conditions and mode of payment will be as under:

- a) The bidder shall have to submit the price in letter head pad including VAT & Tax.
- b) Final offer should be valid for Minimum (12) Twelve months
- c) Price quotation includes carrying cost, labor charge and other charge thereof.
- d) You will have to obtain verbal approval for installation of machine from us prior to install/ delivery of the machine at Branch/ Division.
- e) Date of delivery or completion of work will be counted from the date of Work Order received/ acknowledged either by signing the photocopy of Work Order or by e-mail confirmation whichever is earlier.
- f) In the event of supply of the mentioned items, if the said items do not match with as per requirement/approved quotation then, the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and will have to replace the said items with acceptable within the time frame as mutually agreed-upon by the Bank and the Supplier.
- g) The product must be supplied as per specification mentioned in quotation. If any change, Supplier will have to consult with the General Services Division, Head Office of the Bank.
- h) In case of deviation from the quality and specification and/or delay in supply, bank preserves full right to reject the materials and cancel the work order without showing any reason.
- i) In case of any deficiency in the delivered product, supplier will have to make necessary rectification the same immediately at Supplier own cost on receipt of complain.
- j) No additional bill/work will be entertained without prior permission of the concerned Division.
- k) Delivery Challan duly received by branch is to be submitted along with the bill.
- l) The bidder must be regular tax payer.
- m) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.
- n) Considering the Experience, quality and other factors, CBBPLC. is not liable to select the lowest bidder.
- o) Must Submit Trade License, TIN, 13 Digit BIN Copy
- p) The bank reserves the right to accept or reject any or all quotation at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.

- q) For any type of sub-standard quality product from selected bidder end, the Bank reserve the right for outright rejection of the goods, which you will take back at bidder own cost and will replace with acceptable quality within (10) ten days of the rejection

Payment:

- Bill should be submitted along with Work Order (Duplicate Copy) and Delivery Challan and performance certificate signed by the Branch Authority.
- Price includes delivery, installation including all installation materials and commissioning charges.
- All Price should be including all VAT and TAX. Necessary VAT & Tax will be deducted from your bill as per latest Govt. circular.
- Payment will be made after submission the bill only through account with Community Bank Bangladesh PLC. Thus, before final payment you have to open account with our Bank.

***Please, Financial & Technical Offer Must be submitted as per the format attached herewith.
Only relevant Vendors whose scope of works does not match with the said job need not to submit their offer.***

Regards,

for SM
07-11-2024

(SM Shahin Iqbal)

Member Secretary, Purchase Committee
VP & HoGSD



BOQ of Electrical Item for Electricity Connection at Cox's Bazar Sadar Sub Branch					
SN	Description of Materials Works	Unit	Quantity	Unit rate	Total Amount (Including Vat & Tax)
1	Supply, Laying & Connection of 4 x 16 rm NYY Cable for Pole to Electricity Meter.	Meter	50		
2	150Wp On grid Solar With Battery, LED Light (4 Pcs) & required wiring Cable.	Watt Panel	150		
3	Earthen (100'-0) Works, Insulation, Test, Boring & Supply of 04 no copper wire, With connection Materials for Meter	Job	1		
4	Installation Materials, Meter board, Cable Connector, & Others Connection Materials as per demand from BPDB, Cox's Bazar	Job	1		
Total Amount (Including Vat & Tax)					

