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COMMUNITY BANK BANGLADESH PLC.  
GENERAL SERVICES DIVISION, HEAD OFFICE  
POLICE PLAZA CONCORD, TOWER-02, LEVEL-12,  
GULSHAN-01, DHAKA-1212, BANGLADESH

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Community Bank

• Trust • Security • Progress

TENDER FOR INTERIOR DECORATION  
AND RELATED WORKS For Opening **Sylhet Sadar Sub Branch,**  
**Sylhet** as well as ATM Booth at the said location

September-2024

**Community Bank Bangladesh PLC.**  
General Services Division  
POLICE PLAZA CONCORD  
Tower-02, Level-12  
Gulshan-01, Dhaka-1207



## TENDER NOTICE

**Tender Title:** "RFQ (Request for Quotation) for set up Interior Decoration and Related work for Opening Sylhet Sadar Sub Branch as well as ATM Booth, Community Bank Bangladesh PLC."

**Tender Ref:** "CBBPLC./GSD/RFQ/2024/0055"

Dear All,

Greetings from Community Bank Bangladesh PLC.!!

Community Bank Bangladesh PLC is the 59<sup>th</sup> Schedule Bank of Bangladesh. For set up Interior Decoration and Related work for Opening Sylhet Sadar Sub Branch as well as ATM Booth, Community Bank Bangladesh PLC., some construction, civil, electrical, glass door, ceiling, furniture, paint and miscellaneous works as well as interior works are needed to be done at the said location. BOQ, lay-out (proposed) are attached herewith as your ready reference.

**Only relevant enlisted vendors shall be eligible for submission of their financial offer.**

You are requested to submit (HARD COPY) your financial offer in a closed envelope as per specification within 2.00 P.M. on October 02, 2024. At Bank's discretion, any bidder can be declared as non-responsive if **any inconsistency is found or vendor's do not have sufficient strength to carry out the works**. As the works will be done in a running branch, most of the works have to be done after office hours/ holidays.

**TENDER Summary**

1)	Tender Reference No	CBBPLC./GSD/RFQ/2024/0055
2)	Date Of Tender Document	23.09.2024
3)	Date Of Pre-Bid Meeting	25.09.2024 at 12.00 P.M.
4)	Last Date for Submission Of Tender	02.10.2024 at 2.00 P.M.
5)	Date Of Opening of Financial Bid	Will be opened through Tender Opening Committee
6)	Cost Of Tender Document	Free of Cost

1.01 **TENDER NOTICE**

Tender is sealed covers in prescribed form are hereby invited by the undersigned from reputed firms engaged in constructions, Interior Decoration having experience in the field of Bank/Insurance/ Reputed office interiors in Bangladesh.

1.02 **NAME OF WORK**

Interior decoration & other related works for opening of Bank's Sylhet Sadar Sub Branch as well as ATM booth at the said location.

1.03 **SALE OF TENDER DOCUMENTS**

Tender documents will be mailed to their authorized (as submitted to the Bank) for submission of the same as per rules. No purchase is required in this regard.

1.04 **OPENING OF TENDER DOCUMENT**

Tender will be received by the office of the undersigned within 2.00 p.m. on October 02, 2024.

1.05 **SECURITY DEPOSIT**

The Bank would retain a total of 5% of the certified bill amount as security deposit from the awarded vendor.

1.06 **TIME FOR COMPLETION**

Time for completion of works is 45 (forty-five) days from the date of issue of the written work order.



1.07 SITE VISIT

The bidder must visit the respective site of work and make him fully acquainted with the site condition & see Scope of works and the available space, services and conceptual design drawings before submitting tender.

1.08 SUBMITTANCE

The undersigned has the right to accept or reject any or all the offers without assigning any reason whatsoever. The Undersigned also reserves the right to split up the work between two or more Contractors.

1.09 EARNEST MONEY

Each tender must be accompanied by 2.5% of the total amount worked out on the basis of the rate quoted by the firm as earnest money in the form of Pay order from any Branch of CBBPLC. (Community Bank Bangladesh PLC.) favoring "Community Bank Bangladesh PLC." and have to be submitted with Tender Document.

1.10 REQUIRED CONTENT OF QUOTATION: Quotation must be submitted as per prescribed form as instructed below:

- i. Proposal must be addressed for "Chairman Purchase Committee" of Community Bank Bangladesh PLC.
- ii. Complete Proposal / Offer must be signed with date by the authorized representative of the company.
- iii. Must mention the subject line "*RFQ (Request for Quotation) for set up Interior Decoration and Related work for Opening Sylhet Sadar Sub Branch as well as ATM Booth, Community Bank Bangladesh PLC.*" RFQ Ref: "(CBBPLC./GSD/RFQ/2024/0055)" in top of the Envelope.





ABSTRACT OF TENDER

2.01	NAME OF THE OWNER	COMMUNITY BANK BANGLADESH PLC.
2.02	NAME OF THE PROJECT	INTERIOR DECORATION AND RELATED WORKS FOR OPENING OF Sylhet Sadar Sub Branch AS WELL AS ATM BOOTH
2.03	PROJECT SITE	Sagar Digirpar, Subid Bazar, Sunamganj Road, Sylhet.
2.04	SECURITY DEPOSIT	5% of the certified final bill amount and fully refunded after Twelve months from the date of hand over of the project.
2.05	VALIDITY OF TENDER	30 (Thirty) days.
2.06	DATE OF AWARD OF WORK	The date of issue of order in writing [work order] to Commence the work.
2.07	TIME OF COMPLETION	45 [Forty-five] days from the date of issuing written work Order.
2.08	PERIOD OF MAINTENANCE	12 [Twelve] months from the date of issue of final certificate of completion by the authority.
2.09	PAYMENT	All payments shall be in Taka on submission of bill and Consequent certification by the Authority after opening of the project. All local taxes, duties, Govt. charge etc. will become payable by the contractor. But the Bank Authority shall deduct Income Tax as per existing rule from contractor's bill. Bill will be paid as per actual measurement not as per schedule.
2.10	ANALYSIS OF RATES	Shall has to be submitted as and when required as per request of the Authority/Bank Authority.
2.11	PRICE ESCALATION	No claim for price escalation shall be entertained up to the completion time.
2.12	TOOLS, MACHINERY AND EQUIPMENT	All tools, equipment and machinery, etc. required for execution of the work are to be arranged by the contractor at his/their own cost. The contractor must also arrange additional tools, equipment if required when asked by the Authority/ Engineer.
2.13	MATERIAL STORAGE	Contractor shall be responsible for storage, security of material and equipment as site at his own cost till the completion of the work.
2.14	POWER, WATER ETC.	The contractor must provide required power and water at his/ their own cost to complete the project.



ABSTRACT OF TENDER

- 2.15 APPROVAL OF MATERIAL & SAMPLE OF WORKS All materials must be approved by the Bank Authority.
- 2.16 QUALIFICATION OF CONTRACTOR
- i) The Tenderer must have experience in completion of work(s) of this nature interior decoration works Banking Industry of 03 (three) schedule Banks which must be executed by the contractor during last three financial years.
  - ii) The vendor must have experience of completing a project worth minimum 40 lacs under a single work order, which must be executed by the contractor during last three financial years
  - iii) All experiences must be backed by with proper documentation (i.e. work order, completion certificate) from respective banks.
  - iv) Up to date Trade license, Income Tax clearance certificate, VAT & BIN Certificate.
  - v) The bidder must have factory based Furniture Supply Service to accommodate the furniture as per BOQ.
  - vi) Must be financially solvent.
  - vii) The bidder must have qualified Engineer (Structural)/ Architect for Structural Certification of vault room after work completion
- 2.17 DESIGN AND DRAWINGS Bank shall produce to the awarded contractor
- 2.18 SUBMISSION OF TENDER Contractor will fill up all the papers containing in the tender Schedules duly signed and sealed and submit it as tender.
- 2.19 SUBMISSION OF SAMPLE The bidder will have to submit samples of important materials/ fittings if needed by the Authority/ Bank Authority as mentioned in schedule of items of works.
- 2.20 EARNEST MONEY Each tender must be accompanied by 2.5% of the total amount worked out on the basis of the rate quoted by the firm as earnest money in the form of Pay order from any Branch of COMMUNITY BANK in favour of "COMMUNITY BANK BANGLADESH PLC." & have to be submitted with the Tender Documents.

Regards

for *[Signature]* 23-09-2024

(SM Shahin Iqbal)

VP & Head of General Services Division  
Community Bank Bangladesh PLC.





Community Bank  
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**BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch at Sunamganj Road , Sylhet.**


SN	Item Description	Total Amount (including VAT -15% + TAX)
A	CIVIL WORK	
B	MS/SS/ACP WORKS	
C	PAINT WORKS	
D	TILES/MARBLE & FLOOR FINISH WORKS	
E	PLUMBING & SANITARY WORKS	
F	ELECTRICAL WORKS	
G	DOORS / PARTITIONS/ PANELING	
H	CEILING WORKS	
I	MISCELLANEOUS WORKS	
J	FURNITURE WORKS	
K	CHAIR	
Total amount (including VAT & AIT)		

In Word:


Signature of the contactor  
with seal & date





<div><div><div>Community Bank</div><div>A Full Service Bank</div></div><div>BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch at Sunamganj Road , Sylhet.</div></div>					
SL NO.	ITEMS	UOM	QUANTITY	RATE (including VAT -15% + TAX)	AMOUNT (including VAT - 15% + TAX)
A. CIVIL WORK					
1	Site Preparation & Cleaning Works: As per Site Condition in all respect as per design drawing and direction of Architect/ Authority.	Job	1		
2	5" THICK BRICK WORK: Brick work with 1st class bricks of one brick width [+5"] in cement mortar (1:4) in exterior or interior walls in/c filling the interstices with mortar, racking out joints cleaning and soaking the bricks at least for 24 hours before use and necessary scaffolding, curing at least for 7 days etc. complete in all respect as per design drawing and direction of Architect/ Authority.	Sft	160		
3	R.C.C WORK [Vault ]: 8" thick reinforced cement concrete works (1:2:4) having minimum crushing strength 18 Mpa (cylinder) at 28 days with cement, best quality coarse sand [50% quantity of best local sand (F.M.-1.5) and 50% quantity of Sylhet sand or coarse sand of equivalent (F.M.- 2.5)] Brick Chips including screening, centering, shuttering, supplying polythene sheet for making shuttering leak proof, placing of rod in position, mixing the aggregates, casting in forms, compacting & curing for 15 days if possible including the cost of reinforcement and its fabrication as per design drawing and direction of Architect/Authority. Use 12mm @ 6" c/c both way double layer for wall and single layer and 4" thick for floor & roof.	Cft	220		
4	CEMENT PLASTER Minimum 1/2" thick cement plaster [1:5] to wall/ceiling both inner and outer surface, finishing the corners and edges in/c cleaning the surface, scaffolding and curing at least for 7 days etc. complete in all respect as per design drawing and direction of Architect/Authority. For vault and locker.	Sft	600		
				Sub Total Of A	
B. MS/SS/ACP WORKS					
1	COLLAPSIBLE SHUTTER Supplying and fixing collapsible collapsible shutters made of 1"x1"x ¼" MS angle placed @+4" c/c vertically and connecting the same with the same with each other with 1"x¼" M.S. flat bar scissors 18" to 20" long provided in 3 rows in/c, cutting the different MS members to required sizes, fabricating, welding, riveting with required size rivets, providing required size wheels, pulling handles, suitable locking arrangements (2 nos.) and finally placing the same in position in between 2 nos. 2"x2"x¼" M.S. Tee rail fitted and fixed at top and bottom with R.C.C lintel/beam floors and side walls with required nos. 6" to 9" long 1¼"x¼" MS flat bar clamps on each end welded with the shutter member and the other end bifurcated and embedded in C.C. (1:2:4) in/c, cutting holes etc including paint finish.	Sft	64		
2	ROLLING SHUTTER [SHEET]:Supply, fitting & fixing steel manually operated rolling shutter made of strips imported G.P. sheet of approved thickness and quality including Concealed type locking arrangement and paint finish etc. complete in all respect as per design drawing and direction of Architect/ Authority.	Sft	50		
3	MS WINDOW GRILL: Supplying, fitting and fixing window grill made by ½" x ½" solid MS square bar placed 4" C/C horizontally and 1'-0" to 1'-6" C/C vertically, properly fabricated and welded, clamped within the masonry opening, in/c cutting holes for fixing etc. painting 3 coats with approved color synthetic enamel paint of "Berger" brand over a coat of anticorrosive painting in/c, cleaning, finishing, grinding putty works etc. complete in all respect as per design, drawing and direction of Consultant / Bank Authority.	Sft	312		
				Sub-Total of B	
C. PAINT WORKS					
1	PLASTIC PAINT : Plastic painting of 'Berger/ Elite brand of approved color to Plaster Surfaces minimum number of necessary coats with lime putty work, cleaning, sand papering the surfaces in/c, necessary scaffolding etc. complete in all respect as per direction of Architect/ Authority. Rates must cover all necessary finishing until handing over of the premises.	Sft	3500		
2	ENAMEL PAINT Synthetic Enamel paint of 'Berger' brand of approved color to iron grills, shutters etc. minimum 2 coats over a coat of priming including cleaning, finishing and polishing with sand paper and necessary scaffolding etc. complete in all respect as per direction of Architect/Authority.Rates must cover all necessary finishing until handing over of the premises.	sft	300		
				Sub-Total of C	



 <b>Community Bank</b> Trust • Assets • Progress					
<b>BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch at Sunamganj Road , Sylhet.</b>					
SL NO.	ITEMS	UOM	QUANTITY	RATE (including VAT -15% + TAX)	AMOUNT (including VAT - 15% + TAX)
<b>D. TILES/MARBLE &amp; FLOOR FINISH WORKS</b>					
1	MIRROR POLISHED FLOOR TILES: Supplying, fitting and fixing MIRROR POLISHED floor tiles [local] of 24" x 24" size and quality on 20 mm thick cement mortar (1:2) base or by 'CONMIX' base and raking out the joints with white cement and colored pigment including cutting by electric disk cutter and laying tiles in proper way in/c chipping or dismantling of existing floor if necessary and finishing with care etc., complete in all respect as per design drawing and direction of Architect/Authority.	Sft	1450		
2	HOMOGENEOUS FLOOR TILE FOR VAULT : Supplying, fitting and fixing homogeneous floor tiles of 12"x12" size and quality on 20 mm thick cement mortar (1:2) base or by 'CONMIX' base and raking out the joints with white cement and colored pigment including cutting by electric disk cutter and laying tiles in proper way in/c chipping or dismantling of existing floor if necessary and finishing with care etc., complete in all respect as per design drawing and direction of Architect/Authority.	Sft	75		
3	WALL TILE [local]: Supplying, fitting and fixing colored glazed wall tiles local homogeneous of approved size 12"x24" & quality on 20 mm thick cement mortar [1:2] base and raking out the joints with white cement including cutting and laying the tiles in proper way and finishing with care etc. complete in all respect as per design drawing and direction of Architect/ Authority.	Sft	50		
<b>Sub-Total of D</b>					
<b>E. PLUMBING &amp; SANITARY WORKS</b>					
1	REQUIRED PLUMBING AND SANITARY WORKS FOR PANTRY Necessary plumbing and sanitary works [internal and external, if required] including water, soil, waste water pipe with all fitting accessories of approved quality and specifications complete in all respect as per design drawing and direction of Architect/Authority.	Job	1		
2	STAINLESS STEEL SINK Supplying, fitting and fixing best quality foreign made stainless steel kitchen sink of 20" X 40" size [single bowl single tray] fixing the same on 18mm PVC board counter with heavy type C.I brackets 30 mm dia PVC waste water pipe with brass coupling in/c fitting and fixing the sink waste in/c making holes in walls and floors and fitting with rowel plugs, screws and mending good the damages etc. complete in all respect as per design, drawing and direction of Architect /Bank Authority.	set	1		
3	TOWEL RAIL Best quality available C.I.P. towel rail of 600 mm X 20 mm size with C.I.P. holder, screws etc.	Nos	1		
4	MOVING SINK COCK Best quality available heavy type 12 mm C.I.P concealed moving sink cock.	Nos	1		
<b>Sub-Total of E</b>					
<b>F. ELECTRICAL WORKS</b>					
1	SINGLE TUBE light [ Size: 4' 0"] 1x4'x40 watt approved type single tube light fitting with light consisting of superior quality ballast, starter, holder, 22 SWG sheet/steel powder coated base, necessary wiring with approved brand cables, other standard accessories/consumables, compatible to local voltage variation, complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority.	Nos	5		
2	LED TUBE light [15, Size: 4' 0] Supply & Installation of LED T5 single tube light fitting with necessary connector & other standard accessories/consumables, compatible to local voltage variation, complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority.	Nos	6		
3	LED PANEL LIGHT FITTING: Foreign made approved type down light shade [reflector] with minimum 12 watt Energypac /philips energy savings LED light in/c supply of all necessary consumable materials, compatible to local voltage variation, complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority.	Nos	30		
4	HANGING LIGHT (12w Dish light)	Nos	12		
5	Spot Light FITTING : Imported spot light on Track ( tracklight) 3: 1 light fitting as per approved sample,necessary wiring with all consumable materials as per design,drawing and direction of Bank authority	Nos	5		
6	Exhaust Fan: Supply,installation,testing and commissioning of an 8" dia exhaust fan following with the help of necessary wires including all required materials as per the satisfaction of authority.	Nos	2		





**BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch at Sunamganj Road, Sylhet.**

SL NO.	ITEMS	UOM	QUANTITY	RATE (including VAT -15% + TAX)	AMOUNT (including VAT -15% + TAX)
7	PVC PIPE/PVC Flexible pipe /PVC Channel WORKS Supplying, fitting and fixing of following water grade PVC pipes or PVC channel, RFL/Basundhara/Aziz brand with necessary group cutting, bend, joint box, ceiling rose, clamp, fixing materials and other accessories to complete in all respect as per design drawing and direction of authority.				
	i) 3/4" dia PVC Pipe	Rft	500		
	ii) 1" dia PVC Pipe	Rft	500		
	iii) 1.5" dia PVC Pipe	Rft	100		
	iv) 1/2" dia flexible Pipe	Rft	100		
	v) 1" dia flexible pipe	Rft	100		
8	CABLES WORKS [BRB Brand] Supply and installation of following cables through pre laid PVC pipe/channel with all consumable materials as per design, drawing and direction of Authority. Items shall not be acceptable if not purchased from an authorized agent.				
	1X1.5 re BYA	Rft	1,000		
	1X1.5 rm BYA	Rft	2,800		
	1X2.5 re BYA	Rft	700		
	1X2.5 rm BYA	Rft	3,000		
	1X4.0 rm BYA	Rft	1,500		
	1X6.0 rm BYA	Rft	328		
	16 rm NYY (7 w)	Rft	300		
9	ELECTRICAL GANG SWITCHES Supplying, fitting and fixing 240 V, single phase I egrand (Energypac)/ABB (Multiple trading)/MK (Singapore) brand following modular Gang Switches in/c wiring conceal/surface with necessary wiring through water grade PVC pipe/channel of required size in/c supply of switches, switch box, ebonite cover, ceiling rose etc complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority.				
	i) 2-Gang Switch	NOS	5		
	ii) 3-Gang Switch	NOS	5		
	iii) 4-Gang Switch	NOS	5		
	iv) 20 A DP switch	NOS	2		
10	ELECTRICAL SOCKET OUTLETS Supplying, fitting and fixing 240V, single phase I egrand (Energypac)/ABB (Multiple trading)/MK (Singapore) brand following socket outlet in/c wiring conceals/surface with necessary wiring through water grade PVC pipe/channel or required size in/c supply of switches, switch box, ebonite cover, ceiling rose etc. Complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority. <i>Items shall not be acceptable if not purchased from an authorized agent.</i>				
	i) 3 pin flat 13 amp + switch	Nos	25		
	iii) 3 pin round 15 amp	Nos	3		
	iii) Multi Socket	Nos	12		
11	MCCB/MCB's [ABB] Supply and installation of following SP (240V grade) TP (500 V grade) MCB/MCCB in pre installed distribution board in/c connection with cable, cable socket, nut bolts, PIB tape etc. complete in respect providing necessary consumable in/c testing & commissioning as per design, drawing and direction of Authority. <i>Items shall not be acceptable if not purchased from an authorized agent.</i>				
	6 A to 40 A SP MCB 6 kA	Nos	12		
	50 A to 63 A DP MCB 6 kA	Nos	2		
	6 A to 30 A TP MCB 6 kA	Nos	4		
12	16 A to 100 A MCCB (TP) - Adjustable - 16kA	Nos	1		
	DISTRIBUTION BOARD Supply and installation of following distribution boards (At least 2' - 0" W x 2' - 6" H, ) of required size made by 18 SWG B.P. sheet metal enclosed with double cover powder coated painted on outside and enamel paint on inside on rust proof prime coat with hinged front door with handle, lock & key arrangement for concealed/half concealed mounted board having knock out for conduit entry and exit for 415/230V TP/N/SP/N operations. The board shall have solid three phase, neutral and earth copper bus bar. MCCB/MCB's are to be so arranged as to keep the knobs projected over the inside ebonite cover. There should be provision for fixing Air Cooler circuit breakers and emergency circuit breakers as per requirement. The work shall be complete in all respect providing necessary consumable in/c testing & commissioning, as per design, drawing and direction of Authority. Note: 1. Layout design of Distribution Board as per design must be attached inside the boards and there should be marking of all circuit breakers.				
	SDS/FSDS (Busbar rating of 100A)	Nos	2		

**BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch at Sunamganj Road, Sylhet.**

SL NO.	ITEMS	UOM	QUANTITY	RATE (including VAT -15% + TAX)	AMOUNT (including VAT -15% + TAX)
13	<b>BURGLAR ALARM:</b> Supply, fitting & fixing of Burglar alarm, complete in all respect as per design, drawing and direction of Consultant / Bank Authority.	Nos	1		
14	Supplying, fitting and fixing following boxes compatible to switches / sockets etc. made by thick galvanized steel sheet, provision for screw holding, pipe connection knock down etc. complete in all respect as per design, drawing and direction of Architect/Authority.				
	Steel box	Nos	30		
	Plastic box	Nos	20		
<b>Sub-Total of F</b>					

**G. DOORS / PARTITIONS/ PANELING**

1	<b>TEMPERED GLASS DOOR</b> Supplying, fitting and fixing imported frameless Tempered Glass Door having 10 mm thickness with all foreign made hardware of best quality available viz. Stainless steel handleless concealed auto closer, stopper, locking arrangement complete in all respect as per design, drawing and direction of Architect/Authority. Size : 3'-0" W x 7'-0" or Custom	Nos	2		
2	<b>TEMPERED GLASS DOOR</b> Supplying, fitting and fixing imported frameless Tempered Glass Door having 10 mm thickness with all foreign made hardware of best quality available viz. Stainless steel handleless concealed auto-closer, stopper, locking arrangement complete in all respect as per design, drawing and direction of Architect/Authority. Size : 2'-6" W X 7'-0" or Custom	Nos	2		
3	<b>FULL HT. GLASS PARTITION</b> Supplying, fitting and fixing 10 mm thick clear float glass partition, upper and lower sides are fixed with 1" aluminum U-Channel section and the last edge of glass should have pencil edge bevelling complete in all respect as per design, drawing and direction of Architect/Authority.	Sft	80		
4	<b>FRAMELESS 10mm TEMPERED GLASS PARTITION:</b> Supplying, fitting and fixing 10 mm thick TEMPERED clear float glass partition, upper and lower sides are fixed with 1" aluminum U-Channel section, complete in all respect as per design, drawing and direction of Consultant / Bank Authority.	sft	315		
5	<b>ALUMINUM SLIDING DOOR</b> Supplying, fitting and fixing of aluminum sliding windows/doors of 3" silver colored anodized aluminum section with all foreign made hardware of best quality available viz: handle, locks, wheels original bronze anodized star head matching screws, weather seal/ Mohair, rubber gasket, rivets, neoprene, sealant etc. in/c fitting and fixing of distortion free 5 mm thick clear float glass of approved quality and shade of foreign origin in/c fixing all necessary accessories etc., complete in all respect as per design, drawing and direction of Architect/Authority.	Sft	50		
6	<b>COLUMN/ WALL PANELING (BY LAMINATED/ MELAMINE BOARD) :</b> Supply, fitting & fixing of Full Height column or Wall cladding made of (12mm) laminated (Star) article or Amber Boards with Approved color/ texture, cladded on tilted wooden frame and 1" Stainless Steel bit 2' center to center horizontally etc. complete in all respect as per design, drawing and direction of Architect/Authority.	Sft	400		
7	<b>PARTEX FLUSH DOOR</b> Supplying, fitting and fixing 1½" thick Garjan/Commercial Veneered 'PARTEX' Flush door in/c supplying and making of door frames of best quality and well seasoned Ctg. Shill Karai/Garjan of section 6" X 2" [5" wall flush] in/c painting two coats of Coal-tar/E-namel paint to the surface in contract with wall, lock & other accessory fitted and fixed in position by 6 nos. heavy type iron clamps and mending good the damages if any in/c fitting and fixing best quality 4 nos. 4" antique color iron hinges, 2 nos. best quality 6" aluminum tower & socket bolts [BIA], Alpha-Japan or equivalent mortise door lock, in/c applying 3 coats of approved color enamel paint of Berger brand over a coat of priming in/c cleaning, finishing and polishing with sand paper, putty works etc. complete in all respect as per design drawing and direction of Architect/Authority. [Door Size : 3'-0" x 7'-0"]	Nos	1		
8	<b>DOOR LOCK</b> Supply, fitting & fixing of round cylinder type Imported door lock in position of best quality silver color including all required accessories ensuring minimum injury to door shutter and frame etc. complete in all respect as per design, drawing and direction of Architect/Authority.	Nos	2		
9	<b>WOODEN DOOR CLOSER</b> Supply, fitting & fixing of imported door closer of approved quality in position including all required accessories ensuring minimum injury to door shutter and frame etc. complete in all respect as per design, drawing and direction of Architect/Authority.	Nos	1		





**BOQ for Proposed Community Bank Bangladesh PLC, Sylhet Sadar Sub Branch at Sunamganj Road, Sylhet.**

SL NO.	ITEMS	UOM	QUANTITY	RATE (including VAT -15% + TAX)	AMOUNT (including VAT -15% + TAX)
10	<b>SOLID PARTITION (Full height, low height &amp; drop from ceiling)</b> Supplying, fitting and fixing false ceiling and Partition of 12mm thick plain Gypsum board (Elephant Brand) having maximum compressive pressure, suspended from existing R.C.C. ceiling of the building and bolted to the floor at a level as per direction height. on a 2'-0" x 2'-0" vertical grid frame work and 4 nos horizontal 3"x3" frame of GI "C" section 3"x3" section with 2.5" screw @12"-18" spacing, screws, hooks, nails etc. maintaining straight lines and desired finished level at bottom or beams by electric drill machine & mending good the damages if any, during execution of the work in/c cost of all materials, accessories, scaffoldings, labour for installation, screws, nails, etc, making provisions for lighting arrangement, including painting with at least 3 coats of approved colour plastic paint over a coat of priming in/c necessary sanding, putty works etc. complete in all respect as per design, drawing and direction of Architect/Authority.	Sft	280		
11	<b>DESIGN WOODEN LOUVER POST (4"x2")</b> Supply, fitting & fixing of 100x50mm Wooden louver post made of 3"x1" garjon solid wooden frame over 1/2" veneer board with mat vernish including, all complete as per design, direction and full satisfaction of Bank Authority (One Side Measurement)	Sft	190		

**H. CEILING WORKS**

1	<b>PLAIN GYPSUM / PARTEX BOARD DROP CEILING &amp; PANELING</b> Supplying, fitting and fixing false ceiling and paneling of 1/2" thick plain Gypsum board/ParTex board having maximum compressive pressure, suspended from existing R.C.C. ceiling of the building at a level of 8'-0" [or as per direction] height on a 2'-0" x 2'-0" grid frame work of C steel section/1 1/2" x 2 1/2" wooden section of best quality seasoned Garjan wood in/c anchoring the alternate junctions with 12 SWG double ply G.I. wire fixed to the ceiling by rowel plug, screws, hooks, nails etc. maintaining straight lines and desired finished level at bottom face with vertical wooden strut a required in/c making holes in slabs, or beams by electric drill machine & mending good the damages if any, during execution of the work in/c cost of all materials, accessories, scaffoldings, labour for installation, screws, nails, etc, making provisions for lighting arrangement, including painting with at least 3 coats of approved colour plastic paint over a coat of priming in/c necessary sanding, putty works etc. complete in all respect as per design, drawing and direction of Architect/Authority.	Sft	800		
2	<b>ALUMINIUM / METAL BOX FRAME CEILING (1.75"x1.75") :</b> Supply, fitting & fixing of Aluminium square box frame (1.75"x1.75") on Ceiling horizontally & vertically at desired level wall to wall	Rft	80		

**Sub-Total of H**

**I. MISCELLANEOUS WORKS**


1	<b>BLIND [ROLLER]</b> Supply, fitting & fixing of imported best quality blinds of approved color with all imported accessories say pvc coupling cod controlling chain, bottom weight plate, chain etc. all complete as per design, direction and full satisfaction of Bank Authority.	Sft	350		
2	<b>PVC DOOR MAT</b> Supplying, fitting and fixing best quality imported PVC mat [Dust catcher] all complete as per design, direction and full satisfaction of Bank Authority.	Sft	40		
3	<b>Furniture Shifting Works:</b> Chair, Table, Sofa etc. shifting 1 lead office & Noapara Branch to proposed Sylhet sadar Sub Branch (5 ton truck with 1 labour Dhaka to Sylhet via Noapara Branch)	job	1		

**Sub-Total of I**


**J. FURNITURE WORKS**

1	<b>TELLER &amp; BILLING COUNTER :</b> Supply, making, fitting & fixing of Teller counter made of 18mm Melamine board vertical support with 25mm Melamine boards Top. The front partition of the counter shall be fitted with 10mm thick bevelled glass on top of the counter (granite) fitted with S.S metal post. Bottom of the counter is to have 1 light arrangement with wiring system. The two tops of the counter shall be 30" and 45" height. Work tops shall be made of 25mm Melamine boards with and the 45" top will have 18mm black granite slab pasted on top of 18" with and 4" drop. black granite slab all complete in all respect as strictly as per design, drawing and direction of Architect/Authority.	Rft	8		
2	<b>INCHARGE TABLE:</b> Supply, fitting & fixing of Melamine board made top 25mm thick top & side 18mm thick Melamine board & Approved colour (Size: Table- 5' x 2'-6", Side Table-3'-6" x 1'-6") with Melamine board in front modesty Supported by Powder Coated MS Framing with side Table 18mm and including made of Melamine board laminated, best quality hardware materials etc. complete in all respect as per design, drawing and direction of Architect/Authority.	NOS	2		



 <b>Community Bank</b> Head Office: Dhaka					
<b>BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch at Sunamganj Road, Sylhet.</b>					
SL NO.	ITEMS	UOM	QUANTITY	RATE (including VAT -15% + TAX)	AMOUNT (including VAT -15% + TAX)
3	<b>OFFICER TABLE:</b> Supply, fitting & fixing MS Framing with partex board made top 25mm thick top & side 18mm thick Melamine partex board & Approved colour (Size: Table 4'-6" x 2'-6", with in front perforated ms modesty, Supported including <b>Mobile drawer unit</b> , Key board tray and best quality hardware materials etc. complete in all respect as per design, drawing and direction of Consultant / Bank Authority.	NOS	2		
4	<b>LOW HEIGHT/OVER HEAD CABINET</b> Supply, fitting & fixing of low height cabinet made of top 18mm Melamine board necessary interior support with best quality hardware materials etc. complete in all respect as per design, drawing and direction of Architect/Authority. Melamine Boards shall be from PARTIX or Amber boards.	Sft	45		
5	<b>FULL HEIGHT CABINET</b> Supply, fitting & fixing of full height cabinet made of 18mm Melamine board with necessary vertical support and best quality hardware materials etc. complete in all respect as per design, drawing and direction of Architect/Authority. Melamine Boards shall be from PARTIX or Amber boards.	Sft	80		
6	<b>CHEQUE WRITING TABLE, CHEQUE DROP BOX &amp; COMPLAIN BOX</b> (Size: 2'-0" X 6'-0"): Supply, fitting & fixing of 2'-0" X 6'-0" table made of 18 mm Melamine Board, complete in all respect as per design, drawing and direction of Architect/Authority.	NOS	1		
7	<b>NOTICE BOARD</b> Supply, fitting & fixing of NOTICE BOARD made of 18 mm Partex board and best quality fabric, bank's approved color, hardware materials etc. complete in all respect as per design, drawing and direction of Architect/Authority.	NOS	1		
8	<b>PHOTOCOPY TABLE</b> Supply, fitting & fixing of printing table made of 25 mm Partex board top and 18mm melamine board frame and shelves all complete with best quality hardware materials etc. complete in all respect as per design, drawing and direction of Architect/Authority.	NOS	1		
9	<b>SDB BOARD CABINET:</b> Supply, fitting & fixing of full height cabinet made of 3/4" Partex board (Approved Colour) and best quality hardware materials etc. complete in all respect as per design, drawing and direction of Consultant / Bank Authority.	Sft	35		
10	<b>KITCHEN &amp; WASH UNDER SHUTTER:</b> Supply, fitting & fixing of Kitchen & wash under shutter made of 3/4" PVC Board including other standard hardwares etc. All complete as per design direction and full satisfaction of consulting consultant.	Sft	25		
<b>Sub-Total of J</b>					
<b>K. CHAIR</b>					
1	<b>Ex. Officer Chair:</b> Supply, fitting and fixing of imported High Back Cluster wheel, With Arm Rest, Head rest, Fabric / PU upholstery, Mesh Back, Back adjustable, height adjustable, Caster Mounted (Revolving), Approved Color, Durable Upholstery, as per design & direction of Architect. [Sample should be subject to approval]	NOS	1		
2	<b>Officer Chair:</b> Supply, fitting and fixing of imported Low Back Cluster wheel, With Arm Rest, Fabric / PU upholstery, Mesh Back, Back adjustable, height adjustable, Caster Mounted (Revolving), Approved Color, Durable Upholstery, as per design & direction of Architect. [Sample should be subject to approval]	NOS	5		
3	<b>Visitor Chair:</b> Supply, fitting and fixing of imported Low Back Cluster wheel, With Arm Rest, Fabric / PU upholstery, Mesh Back, Back adjustable, height adjustable, Caster Mounted (fixed), Approved Color, Durable Upholstery, as per design & direction of Architect. [Sample should be subject to approval]	NOS	8		
4	<b>Double Seater Sofa:</b> Supplying & Placing of double seater sofa made of Imported Fabric/PU upholstery as design & direction of Architect. [Sample should be subject to approval]	NOS	4		
5	<b>Sofa Center Table:</b> Providing and making center tables of above mentioned size as per drg. Table top shall consist of 12 mm. Thk. float glass with champhered edge / "PARTIX" board with approved quality etching. The base shall be made up of CP Teak wood frame / 25mm thk. marine Ply as directed by the Architect. All exposed faces finished with natural polish (if wood frames are used) or with 1.0mm Thk laminate for ply. All inner surfaces will be finished with natural french polish. [Sample should be subject to approval]	NOS	1		



 <b>Community Bank</b> Trust • Security • Progress					
<b>BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch at Sunamganj Road , Sylhet.</b>					
SL NO.	ITEMS	UOM	QUANTITY	RATE (including VAT -15% + TAX)	AMOUNT (including VAT - 15% + TAX)
6	<b>Sofa Cornar Table:</b> Providing and making center tables of above mentioned size as per drg. Table top shall consist of 12 mm. Thk.float glass with champhered edge / "PARILX" board with approved quality etching. The base shall be made up of CP Teak wood frame /25mm thk. marine Ply as directed by the Architect. All exposed faces finished with natural polish (if wood frmes are used) or with 1.0mm Thk laminate for ply. All inner surfaces will be finished with natural french polish. [Sample should be subject to approval]	NOS	1		
7	<b>03 seater waiting chair (steel):</b> Silver stainless steel 03 seater waiting chair, standard size	NOS	1		
<b>Sub-Total of K</b>					

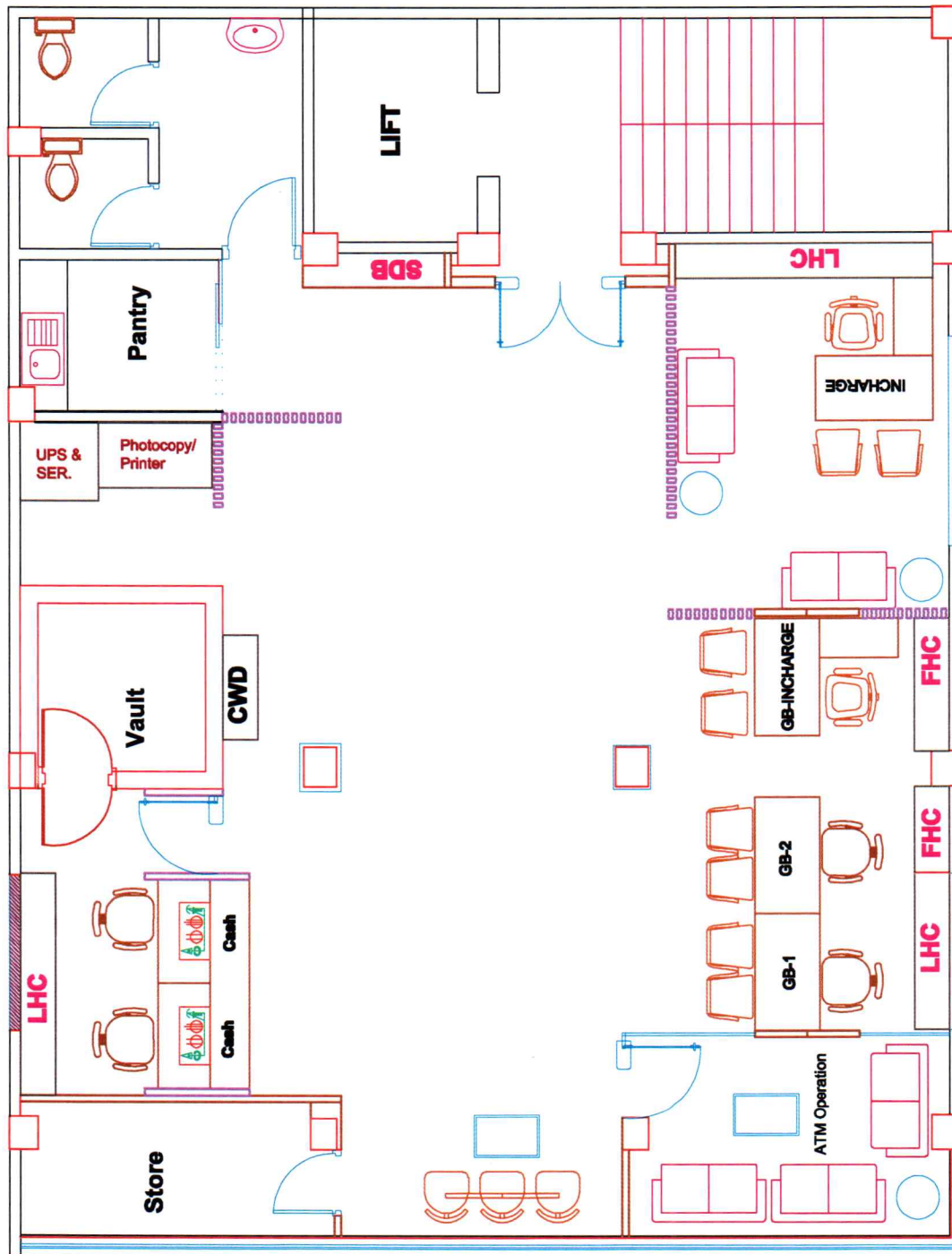


**Community Bank  
Bangladesh PLC.**

**General Services Division,  
Community Bank Bangladesh PLC.**

### 1st Floor

## 18-09-2024







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**BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch ATM  
Booth at Sunamganj Road , Sylhet.**

Sl.	Description of works	Amount in BDT (including Vat @15% + Tax)
1	Main Structure construction works	
2	Electrical works	
3	Paint works	
4	Furniture & Miscellaneous works	
5	Glass partition and finishing works	
<b>Grand Total</b>		

In Word:

Signature of the contactor  
with seal & date



**BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch ATM Booth at Sunamganj Road , Sylhet.**

Item	Description	Unit	Quantity	RATE (including Vat -15% + Tax)	Total (Quoted Price)
<b>A. Main Structure Construction Works</b>					
1	Site Preparation, Dismantling & Cleaning Works as per Site Condition	job	1		
2	Brick Wall (5") work: Bricks, sand, cement, working instrument & labor including material work complete as per requirement.	sft.	150		
3	Mirror Polish Tiles (Local, Best Quality) (2'x2'): Tiles, sand, cement, working instrument & labor; supply including material work complete as per design.	sft.	120		
4	Pavement Tiles: Tiles, sand, cement, working instrument & labor; supply including material work complete as per design,	sft	50		
5	Plaster works (1:4): Sand, cement, working instrument & labor supply including material, work complete as per design	sft.	300		
<b>Sub-Total Amount in BDT for Main Structure construction works =</b>					
<b>B. Electrical Works</b>					
1	LED PANEL LIGHT FITTING Foreign made approved type down light shade [reflector] with minimum 12 watt LED light in/c supply of all necessary consumable materials, compatible to local voltage variation, complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority. [CONCEALED / SURFACE MOUNTED - 6"X6" SIZE], Brand: ENERGYPAC /TACHI/OPEL/ENERGY+	NOS	6		
2	PVC PIPE/PVC Flexible pipe /PVC Channel WORKS Supplying, fitting and fixing of following water grade PVC pipes orPVC channel with necessary group cutting, bend,joint box, ceiling rose ,clamp,fixing materials and other accessories to complete in all respect as per design drawing and direction of authority.				
i)	PVC pipe ¾" dia	Rft.	100		
ii)	PVC pipe 1" dia	Rft.	100		
iii)	PVC pipe 1" dia Flexible pipe	Rft.	300		
3	Cables Works				
i)	1x 1.5 rm BYA Light wiring(BRB)	Rft.	328		
ii)	1x 2.5 rm BYA power wiring(BRB)	Rft.	600		
iii)	1x 4 rm BYA AC wiring (BRB)	Rft.	400		
iv)	1x 10 rm BYA Main line wiring (BRB)	Rft.	300		
v)	(2.5) RE BYA(Green) wire(BRB)	Rft.	328		
4	ELECTRICAL SOCKET OUTLETS Supplying, fitting and fixing 240V, single phase following socket outlet in/c wiring conceals/surface with necessary wiring through water grade PVC pipe/channel or required size in/c supply of switches, switch box, ebonite cover, ceiling rose etc. Complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority. 32 amp, 3 pin round socket for AC.				
i)	5A,3 Gang (1way) Switch	Pcs.	3		
ii)	20 AMP DP Switch	Pcs.	2		
iii)	10A, 2 Pin Scket	Pcs.	2		
iv)	15A, 3 Pin Scket Round Scket	Pcs.	2		
v)	13A, 3 Pin Scket Multi Scket	Pcs.	5		
vi)	Mk Steel Bos(3"x3"x2")	Pcs.	15		





**BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch ATM Booth at Sunamganj Road , Sylhet.**

Item	Description	Unit	Quantity	RATE (including Vat -15% + Tax)	Total (Quoted Price)
5	<b>MCCB/MCB's</b> Supply and installation of following SP (240V				
i)	SD Board(Havels size 12" x 16")	Pcs.	1		
ii)	10 ~32 AMP SP MCB (Legrand from Energypac)	Pcs.	5		
iii)	63 AMP DP MCB (Legrand from Energypac)	Pcs.	2		
iv)	16 A to 100 A MCCB (TP) - Adjustable - 16kA	Pcs.	1		
6	<b>EARTHLING ARRANGMENT(0 to 0.5 volt):</b> Supplying and installation of 150' depth 1-½" dia G.I. pipe earth electrode by tube well sinking method including of 2 SWG HDBC earthing lead from the bottom of earth electrode to the earthing bar of distribution board. Making an earth inspection pit of size 20" x 20" x 18" inside clear. Bottom of pit shall be " thick B C.C. work and four side wall shall be 5" thick brick wall with 1" plastering and 3" thick R.C.C. cover slab. The top end of the electrode shall be 6" above from the bottom C.C. work. Complete in all respect in/c testing & commissioning etc. all per existing samples, choise, design, drawings, directions and ful satisfaction of the consulting architect/Bank Authority. <b>Note:</b> 1. Voltage between neutral and earth [Inductive voltage] must be less than 1 volt. 2.The total arrangement must be theft proof as per site condition.	Nos	1		
<b>Sub-Total Amount in Tk. For electrical works =</b>					
<b>C. Paint Works</b>					
1	<b>ACRYLIC EMULSION PAINT (walls, board))</b> Providing and applying Acrylic Emulsion paint finish to Plaster surfaces of approved make, best quality, colour, texture and shade delivered from authorized local agent of the manufacturer in a sealed container, in two coats (surface and finish acceptable to the Bank must be achieved by the contractor within two coats and any additional coats if required shall be at the cost of the contractor), including preparing existing surfaces	sft	1,000.00		
2	<b>ENAMEL PAINT:</b> Synthetic Enamel paint of 'Berger' brand of approved color to iron grills, shutters etc. minimum 2 coats over a coat of priming including cleaning, finishing and polishing with sand paper and necessary scaffolding etc. complete in all respect as per direction of Architect/Authority.Rates muast cover all necessary finishing untill handing over of the premises	sft	100.00		
3	<b>Weather Coat Painting works (to outside walls)</b> Providing and applying Acrylic Emulsion paint finish to Plaster surfaces of approved make, best quality, colour, texture and shade delivered from authorized local agent of the manufacturer in a sealed container, in two coats (surface and finish acceptable to the Bank must be achieved by the contractor within two coats and any additional coats if required shall be at the cost of the contractor), including preparing existing surfaces	sft	500.00		
<b>Sub-Total Tk. for Paint works =</b>					







**BOQ for Proposed Community Bank Bangladesh PLC. Sylhet Sadar Sub Branch ATM Booth at Sunamganj Road , Sylhet.**

Item	Description	Unit	Quantity	RATE (including Vat -15% + Tax)	Total (Quoted Price)
<b>D. Miscellaneous Works</b>					
1	<b>PVC DOOR MAT</b> Supplying, fitting and fixing best quality imported PVC mat [Dust catcher] complete in all respect as per direction of Consultant / Bank Authority.	sft	40.00		
2	<b>SS Basket (BIN)</b>	NOS	2.00		
3	<b>Guard Tool: SS Structure with rexin</b>	NOS	2.00		
4	<b>UPS Cabinet:( Depth-3'-0")</b> Supply,Fitting & fixing of full height cabinet Built-in-self made by 18mm melamine board with best quality hardware materials etc.	sft.	15.00		
<b>Sub-Total Amount in Tk. For Miscellaneous works =</b>					
<b>F. Glass Partition and Finishing Works</b>					
1	<b>FULL HT. GLASS PARTITION:</b> Supplying, fitting and fixing 10 mm thick clear float glass partition, upper and lower sides are fixed with 1" aluminum U- Channel section and the last edge of glass should have pencil edge bevelling complete in all respect as per design, drawing and direction of Architect/Authority.	sft	100.00		
2	<b>Aluminium Composite Panel Work:</b> Supply, Fabrication and Installation of 4.0 mm PVDF (Fluorocarbon paint finish) coated Aluminium composite panel of approved color and quality, clad on standard and necessary aluminium or galvanized framing with all necessary accessories. All complete as per design, direction and full satisfaction of the Engineer in charge/Bank authority. Materials Specification: Thickness : 4.0 mm(Aluminium Core 0.5mm + Anti toxin (PE)Core 3.0mm + Aluminium Core 0.5mm); Frame: 46.0mmx20.0mm Aluminium rectangular box (Mill finish); Fitting angel : 20.0mm x20.0mm (Bronze),Thickness: 1.2mm	sft	250.00		
3	<b>TEMPERED GLASS DOOR</b> Supplying, fitting and fixing imported Frameless Tempered Glass Door having 10 mm thickness with all foreign made hardware of best quality available viz. Stainless steel handleless concealed auto-closer, stopper, locking arrangement complete in all respect as per design, drawing and direction of Architect/Authority. Size : 3'-0" W X 7'-6" or Custom Size.	Nos	1.00		
4	<b>PVC BOARD CEILING:</b> Supply, fitting & fixing of 600mm X600mm X 15 mm PVC board (China) false ceiling over powder coated T-bar of section 25mmx38mm and L-angle of section 25mmx25mm at edges, at 600mmx600mm grid suspended ceiling by rowel plug iron angles 12 SWG G.I. wire, screws, hooks, nails etc. maintaining straight lines and desired finished level at bottom face with vertical or beams by electric drill machine damage if any during the materials, accessories, scaffolding, labor for Installation etc. all complete as per Bank standard and full satisfaction of the Bank authority.	Sft	100.00		
<b>Sub-Total Amount in Tk. For glass partition and finishing works =</b>					
<b>Grand Total =</b>					



