

**Tender Title:** "RFQ (Request for Quotation) and UPC (Unit Price Confirmation) for supply, carrying, and installation of Vault Security Alarm at Branches, Sub-Branches of Community Bank Bangladesh PLC."

**Tender Ref:** "(CBBPLC/GSD/RFQ/2024/0025)"

Dear All,

Greetings from Community Bank Bangladesh PLC.!!

Community Bank Bangladesh PLC is the 59<sup>th</sup> Schedule Bank of Bangladesh. For supply, carrying, and installation of Vault Security Alarm at Branches, Sub-Branches of Community Bank Bangladesh PLC., you are requested to submit your offer as the prescribed given hereunder. Only eligible and relevant enlisted vendors shall be eligible for submission of their financial offer.

You are requested to submit (HARD COPY) your financial offer in a closed envelope as per specification within 2.00 P.M. on April 25, 2024. At Bank's discretion, any bidder can be declared as non-responsive if **any inconsistency is found or vendor's do not have sufficient strength to carry out the works**. As the works will be done in a running branch, most of the works have to be done as per Bank's convenience.

**TENDER Summary**

1)	Tender Reference No	CBBPLC./GSD/RFQ/2024/0025
2)	Date Of Tender Document	02.04.2024
3)	Last Date For Submitting Pre-Bid Queries (through mail)	18.04.2024
4)	Date Of Pre Bid Meeting	21.04.2024 at 12.00 P.M.
5)	Last Date For Submission Of Tender	25.04.2024 at 2.00 P.M.
6)	Date Of Opening Of Financial Bid	Will be opened through TOC (Tender Opening Committee)
7)	Cost Of Tender Document	Free of Cost
8)	Earnest Money Deposit (EMD)	Not Required

**A. General Terms and Conditions:**

- 1) **Financial Offer/Price/Quotation:** The quoted price should include applicable VAT. The rate shall be as per Government circular
- 2) **Work Location/Delivery Place:** All Branches and Sub Branches of the Bank. The rate shall valid for next 06~12 months for the future Branches/ Sub Branched (to be opened in 2024)
- 3) **Payment Terms:** Payment will be made after each completion the job at actual quantity upon submission of the bill with work order & noc from the deployed location which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through the Bank Account only.
- 4) **Price/Financial offer Submission:** The bidder shall have to submit the price in their Company Pad and Envelope.
- 5) **Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The purchaser is not obliged to purchase the lowest offer at all. The purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and purchaser Business Units. Purchaser reserves the right to conduct negotiations with one or more Bidder and / or accept the Bid without any negotiations.
- 6) **Bid Submission/ Closing Date:** The Quotation shall have to the submit below mentioned address: Chairman Purchase Committee, General Services Division 12<sup>th</sup> Floor, Community Bank Bangladesh PLC, Police Plaza Concord, Tower-2, Road-144, Plot-02, Gulshan-01, Dhaka by 2.00 PM (Bangladesh Standard Time) **April 25, 2024**. The purchaser reserves the right change the Time schedule at any time.
- 7) **Required Content of the Quotation:** Quotation must be submitted as per prescribed form as instructed below:
  - i. Proposal must be addressed for "Chairman Purchase Committee" of Community Bank Bangladesh PLC.
  - ii. Complete Proposal / Offer must be signed with date by the authorized representative of the company.
  - iii. Must mention the subject line "RFQ (Request for Quotation) and UPC (Unit Price Confirmation) for supply, carrying, and installation of Vault Security Alarm at Branches, Sub-Branches of Community Bank Bangladesh PLC. RFQ: "(CBBPLC/GSD/RFQ/2024/0025)" in top of the Envelope.

**Tender Title:** "RFQ (Request for Quotation) and UPC (Unit Price Confirmation) for supply, carrying, and installation of Vault Security Alarm at Branches, Sub-Branches of Community Bank Bangladesh PLC."

**Tender Ref:** "(CBBPLC/GSD/RFQ/2024/0025)"

- 8) **Quotation Validity:** Offer validity period shall be at least for 03 (three) months from the Quotation submission/ closing date. Details discussion/terms & condition will be available in Service Level Agreement (SLA)/ Work Order (WO).
- 9) **Disqualification:** Manipulation or any kind of unusual approach or failure to submit the proposal/ offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 10) **Sample/Presentation of Company Profile:** Bank may ask mock test/ presentation of bidder's present and previous works before selection of any vendors which is FOC (Free of Cost).

**B. Financial Terms & Conditions:**

- 11) Quoted Price must include material, labor and service charges as per attached price format.
- 12) Delivery lead-time will be as per site and Bank requirements.
- 13) In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the works/product, and the supplier will have to do the works/supply the product again with their own cost with acceptable quality within 30 (thirty) days from the date of rejection.
- 14) Detail Technical Specifications along with country of origin must be mentioned in the offer and all the relevant documents including Catalog and Brochures must be attached with offer. If the Tenderer is an authorized dealer/distributor of the said product they will provide the document of dealership/distributorship of the Manufacturer.
- 15) Following papers/documents must be sent with the proposal (if submitted earlier, will not be require to resubmit):
  - i. Valid Trade License
  - ii. Bank solvency certificate/documents (If applicable)
  - iii. VAT Registration certificate
  - iv. Up-to-date TIN certificate
  - v. Up-to-date copy of TAX payment receipt
  - vi. Client list with goodwill certificate (If available)
  - vii. Experience certificate (If available)
- 16) Mode of Payment is to be mentioned in the offer. Community Bank Bangladesh PLC discourages advance payment if not necessary. **No advance payment will be allowed for mobilization of works. 10% of the actual payable bill shall be retained at Head Office for 01 (one) year after completion of the works as free service period.**
- 17) Please contact undersigned for any types of clarifications in regard to products/services/works related clarifications only.

Mentionable that, if the scope of works and your company type does not match with our requirement, you need not to submit any offer in this regard. In case, any terms & conditions is not compatible with the Tender Process, they may be relaxed.

Regards



(SM Shaheen Iqbal)  
VP & Head of General Services Division  
Community Bank Bangladesh PLC.



Attachment: BOQ and Offer submission format (2 pages)



**BOQ and Technical Specification ( Vault Security Alarm) for 20 Nos Branch**

SL	Description	Quantity	Location	Unit Price in BDT (including VAT & Tax, supply, carrying cost)
1	<p>Intelligent Security Alarm Controller with Built in Camera, Live Video, PIR Motion Sensor, MIP Sensor, Tilt and Vibration Sensor, Audio Surveillance, Glass Break Detector, Touch Sensor, Sleep Mode Recording Facility, GSM Rod Antenna, Wireless Multi Zone PIR Motion Detector, Motion sensor.</p> <p>Noise in Glass braking sensor</p> <p>5 SMS alarm number and 5 alarm call number mandatory</p> <p>GSM + WIFI Module</p> <p>SD card 8GB</p> <p>CMS Facility</p> <p>In house Siren</p> <p>Remote Controller</p> <p>Installation and Commissioning</p> <p><b>Brand:</b></p> <p><b>Model:</b></p> <p>Origin &amp; Assembled: Preferable EU/USA/Taiwan</p>	20 Set	18 Branches and 02 Sub Branches of Bank (located all over in Bangladesh)	
2	<p>The door sensor The sensor signal based on wireless Connectivity to the alarm system.</p> <p><b>Brand:</b></p> <p><b>Model:</b></p>	20 Pcs		
3	<p>The infrared Laser beam. The sensor signal based on wireless connectivity to the alarm system. <b>Brand:</b></p> <p><b>Model:</b></p>	20 Pair		



**BOQ and Technical Specification ( Vault Security Alarm) for 20 Nos Branch**

SL	Description	Quantity	Location	Unit Price in BDT (including VAT & Tax, supply, carrying cost)	
4	<b>Motion sensor</b> The infrared Motion sensor. The sensor signal based on wireless connectivity to the alarm system. Day & Night Detection. Brand: Model:	20 Pcs	18 Branches and 02 Sub Branches of Bank (located all over in Bangladesh)		
5	<b>Vibration Sensor</b> The vibration sensor use for wall and floor security the sensor detect any vibration in range. The sensor signal based on wireless connectivity to the alarm system. The system generate alarm when try to Broke and Hit premises wall and floor. Brand: Model:	20 Pcs			
6	<b>Heat/Smoke sensor</b> Fire alarm monitoring Wireless communication. Brand: Model:	20 Pcs			
7	<b>Siren</b> To generate alarm (Locally & remotely) during any fraudulent attempts. Brand: Model:	20 Pcs			
8	<b>Panic Button/ Remote</b> Operate emergency alarm or Panic alarm. Control alarming system by arm & disarm. The system cover extra alarming or Panic alarming system. Brand: Model:	20 Pcs			
9	<b>Power supply, 5 AMP</b> 5 A Power supply for all system encoder system. 12 V Dual output system Earth protector type. Brand: Model:	20 Pcs			
10	<b>Cable</b> Power cable UTP cable (CAT-5). Brand: BRB	20 Lot			
11	<b>Installation Accessorize</b> Pipe, Channel, Screw, Electric Plug, Box, Tap, connector, etc.	20 Lot			
12	<b>Installation charge</b> Installation , Testing & Commissioning	20 Job			
Please Mention Warranty Period (full replacement)					
Please Mention Free Servicing Period					

