

Date- March 27, 2024

Tender Reference# CBBPLC./GSD/RFQ/2024/0022

Tender Title- **Spot Quotation for supply of "Fake Note Detection Procedure Campaign on occasion of Holy Ramadan 2024" at Dhaka as per Bangladesh bank Circular**

Dear Sir,

Quotation (BOQ with Specification attached herewith) is hereby invited for submission of price quotation for supply of

1. "Fake Note Detection Procedure Campaign on occasion of Holy Ramadan 2024"

at Dhaka area on March 29, 30 & April 05,06 as per Bangladesh bank Circular.

You are requested to submit (**HARD COPY**) your offer in a closed envelope as per below specification **within 12.00 P.M. on March 28, 2024** addressing "Chair, Purchase Committee, Community Bank Bangladesh PLC. (Tender Reference# CBBPLC./GSD/RFQ/2024/0022)

- ✓ Only relevant enlisted vendors are invited to submit their offer
- ✓ Vendors whose scope of works does not match with the said job need not to submit their offer.
- ✓ No advance will be allowed in this regard.
- ✓ All price/ rate should be inclusive of Carrying Charge, Installation Cost and other charge thereof.

Other terms, conditions and mode of payment will be as under:

- a) The service must be provided as per time-to-time communication. If any change, Supplier will have to consult with the General Services Division, Head Office of the Bank.
- b) The bidder shall have to submit the price in the letter head pad excluding VAT & Tax.
- c) Delivery Place is at dhaka, Bangladesh.
- d) Delivery Challan have to be duly received by relevant cost center (Head office, Branch, Sub-Branch, ATMs etc) and submitted to be along with the bill.
- e) Date of delivery or completion of work will be counted from the date of Work Order received/ acknowledged either by signing the photocopy of Work Order or by e-mail confirmation whichever is earlier.
- f) In the event of supply of the mentioned service, if the said service does not match with as per requirement/approved quotation then, the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and will have to replace the said items with acceptable within the time frame as mutually agreed-upon by the Bank and the Supplier.
- g) In case of deviation from the quality and specification and/or delay in supply, bank reserves full right to reject the materials and cancel the work order without showing any reason.
- h) The bidder must be regular tax payer.
- i) Price quotation includes carrying cost, labor charge and other charge thereof.
- j) The bank will carry out a detailed evaluation of the quotation according to the information supplied by the bidder through its proposal.
- k) Considering the Experience, quality and other factors, CBBL is not liable to select the lowest bidder.
- l) Must Submit Trade License, TIN, 13 Digit BIN Copy



- m) The bank reserves the right to accept or reject any or all quotation at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Bank's action.
- n) For any type of sub-standard quality product from selected bidder end, the Bank reserve the right for outright rejection of the goods, which you will take back at bidder own cost and will replace with acceptable quality within (10) ten days of the rejection.

The new bidders must submit the following Paper:


1. Company Profile
2. Trade License
3. Recent Work order/ Performance Certificate
4. TIN, Bin Copy
5. Other relevant documents.

Payment:

- Bill should be submitted along with Work Order (Duplicate Copy) and Delivery Challan.
- All Price should be excluding all VAT and TAX.
- Payment will be made after submission the bill only through account with Community Bank Bangladesh Ltd. Thus, before final payment you have to open account with our Bank.

Vendors whose scope of works does not match with the said job need not to submit their offer.

Regards,



(SM Shahin Iqbal)
Member Secretary, Purchase Committee
VP & HoGSD



Please, Financial Offer Must be submitted as per the format attached herewith.

Financial Offer (Fake Note Detection Campaign on Holy Ramadan 2024)

Fake Note Detection Procedure Campaign on occasion of Holy Ramadan 2024					
Location: Dhaka					
SN	Items Head	Description and Date: 29,30 March 5,6 April-2024	Qty	Unit Rate (In BDT)	Total Amount (In BDT)
1	Pickup Rent (8 ft)	4 days	1		
2	Pickup Branding (Both side branding of wooden frame)	As per Design	1		
3	Fuel Cost for Pickup	4 days	1		
4	Food for Driver & Staff	4 days	2		
5	Generator	4 days	1		
6	Generator Fuel	4 days	1		
7	Portable Sound System	4 days	1		
8	Permission Cost	Local	1		
9	Remuneration for Brand Promoter	4 days	2		
10	Food for Brand Promoter	4 days	2		
11	LED TV With Stand	55"	1		
12	Videography & Photography	4 days	1		
13	Food for Videography & Photography	4 days	1		
14	Video editing		1		
15	Communication		1		
Grand Total:					

