

## **Debt Management Department**

### **Documents required for opening a BPID**

#### **For Banks/FIs/Limited Company:**

1. Application Form
2. Bank Account Details/DAB Account Details (for Banks/FIs)
3. Certificate of Incorporation
4. Certificate of Commencement (if applicable)
5. License From the Respective Authority (if applicable)
6. Memorandum/Articles of Association
7. Board Resolution
8. e-TIN
9. Registered Address
10. Contact Details of Relevant Personnel
11. Photo and NID of the authorized signatory (s)

#### **For Pension/Provident/Gratuity/Mutual Fund:**

1. Application Form
2. Bank Account Details
3. Registration/ Approval Certificate
4. Deed of Trust (if applicable)
5. Resolution/Meeting Minutes of Board of Trustees
6. NBR's Certificate (if applicable)
7. Contact details of Authorized Signatory
8. Photo and NID of the authorized signatory (s)

#### **For Sole Proprietorship (SP)/Partnership Business:**

1. Application Form
2. Bank Account Details
3. Trade License
4. Partnership Deed (for Partnership Business)
5. e-TIN
6. NID of proprietor/partners
7. Contact details of proprietor/partners
8. Photo and Information of the Nominee(s) (for SP)
9. NID/Passport of the Nominee(s) (for SP)

**For Individuals:**

1. Application Form
2. Bank Account Details
3. NID/ Passport
4. Photo
5. e-TIN
6. Contact details
7. Photo and Information of the Nominee(s)
8. NID/Passport/Birth Certificate of the Nominee(s)

**Foreign/Non-Resident Individuals:**

1. Application Form
2. Bank Details for Investor's NFCA/NITA account
3. Photo and Passport
4. TIN/Tax Certificate/Related Certificate (if applicable)
5. Contact details
6. Photo and Passport/ID/Birth Certificate of the Nominee(s)

**Foreign/Non-Resident Institutions:**

1. Application Form
2. Bank Details for Investor's NFCA/NITA account
3. Certificate of Incorporation/or Relevant Document
4. Memorandum/Articles of Association (if applicable)
5. Partnership Deed (for Partnership Business) (if applicable)
6. Resolution/ Meeting Minutes of Board of Trustees (if applicable)
7. TIN/Tax Certificate/Related Certificate (if applicable)
8. Registered Address
9. Contact Details of Relevant Personnel (Official of the Custodian Bank)
10. Photo and NID of the authorized signatory (s) (Official of the Custodian Bank)