

**Tender Notice for Actuarial valuation of Employees Gratuity Fund of
Community Bank Bangladesh PLC. for the year ended 31st December 2023.**

Community Bank Bangladesh PLC. was started its commercial operation in 11th September 2019 and explore to run defined benefit plan as per IAS 19. is going to invite Tender for Actuarial valuation of Community Bank Bangladesh Limited Employees Gratuity Fund as on 31 December 2023 from reputed companies. In this connection, please submit your financial offer.

Background	Community Bank Bangladesh Limited employee's gratuity fund was approved by National Board of Revenue on May 11, 2021. Currently the Bank has number of permanent employees are 322 as on December 2023. And we need to arrange actuarial valuation of Community Bank Bangladesh Limited Employees Gratuity fund for the year ended 31 December 2023. Also, we may continue the same firm for actuarial valuation for a period of consecutive three years term. Last time actuarial valuation was held as on 31 December 2022.
Scope of Work	a) Actuarial valuation of GF liability and Fair Value of plan assets as per IAS 19 up to 31 December 2023. b) Formula or equation to determine monthly contribution rate until next valuation;
Terms and Conditions	a) Interested firm have to quote their fees including VAT; b) Only the eligible firms can submit quotation; c) The bidder should have valid trade license, TIN, BIN and other regulatory permission (if any); d) E-mail quotation only to: tender@communitybankbd.info e) Community Bank Bangladesh PLC. reserves the right to accept or reject all or any of the applications without assigning any reason; f) Any persuasion/ influence will lead to disqualification.

Procuring Entity Details

Name of Official	Benozeer Ahmed
Designation	EVP & CFO of Community Bank Bangladesh PLC. and Member Secretary of Community Bank Bangladesh Limited Employees Gratuity Fund.
Address	Community Bank Bangladesh PLC. Head Office Police Plaza Concord (Level 10, tower-2) Plot-2, Road-144, Gulshan-1, Dhaka 1212, Bangladesh.
Last Date of Submission	Wednesday, 10 January 2024 (on or before 4.00 pm)
Phone	+880 9612712220

Community Bank Bangladesh PLC.

Police Plaza Concord (level-10, Tower-2) Plot-2, Road-144, Gulshan Dhaka 1212, Bangladesh. Web: communitybankbd.co

