

**Date: October 17, 2023**

**Tender Title:** "RFQ (Request for Quotation) and UPC (Unit Price Confirmation) for 06 months' supply of Printing Items for Community Bank Bangladesh Limited.

**Tender Ref:** "(CBBL/GSD/RFQ/2023/0090)"

Dear All,

Greetings from Community Bank Bangladesh Limited!!

Community Bank Bangladesh Limited is a 59th Schedule Bank of Central Bank. It is owned by Bangladesh Police Kallyan Trust. For regular use, Bank are going to invite Tender for supply of Printing Items from reputed companies. In this connection, please submit your financial offer.

Attached Quotation Format (BOQ) is hereby invited for supply of Printing Items for Community Bank Bangladesh Limited.

You are requested to submit (HARD COPY) your offer in a closed envelope as per specification within 12.00 P.M. on October 22, 2023.

**A. General Terms and Conditions:**

- 1) Financial Offer/Price/Quotation: The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation.
- 2) Work Location/Delivery Place: Community Bank Bangladesh Limited Head Office along with Branches, ATM Booth and other Bank Location.
- 3) Payment Terms: Payment will be made after each completion the job at actual quantity upon submission of the bill with work order & noc from the deployed location which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through the Bank Account only.
- 4) Price/Financial offer Submission: The bidder shall have to submit the price in the letter head pad.
- 5) The Bidder shall have to submit their proposal following the above information.
- 6) Purchaser's Right: The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The purchaser is not obliged to purchase the lowest offer at all. The purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and purchaser Business Units. Purchaser reserves the right to conduct negotiations with one or more Bidder and / or accept the Bid without any negotiations.
- 7) Bid Submission/ Closing Date: The Quotation shall have to the submit below mentioned address: Chairman Purchase Committee, General Services Division 12th Floor, Community Bank Bangladesh Limited, Police Plaza Concord, Tower-2, Road-144, Plot-02, Gulshan-01, Dhaka by 12.00 PM (Bangladesh Standard Time) October 22, 2023. The purchaser reserves the right change the Time schedule at any time.
- 8) Required Content of the Quotation: Quotation must be submitted as per prescribed form as instructed below:
  - i. Proposal must be addressed for "Chairman Purchase Committee" of Community Bank Bangladesh Limited.
  - ii. Complete Proposal / Offer must be signed with date by the authorized representative of the company.

- iii. Must mention the subject line *"RFQ (Request for Quotation) and UPC (Unit Price Confirmation) for 06 months' supply of Printing Items for Community Bank Bangladesh Limited. RFQ: (CBBL/GSD/RFQ/2023/0090)"* in top of the Envelope.
- 9) Quotation Validity: The Quotation shall be valid for 365 calendar days (01 Year) from the Quotation submission/ closing date. Which will continue for a year/until further notice (if both parties agreed). Details discussion/terms & condition will be available in Service Level Agreement (SLA).
- 10) Disqualification: Manipulation or any kind of unusual approach or failure to submit the proposal/ offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 11) Sample/Test of the Product/Service: Bank may ask mock test before selection of any vendors which is FOC (Free of Cost).

**B. Financial Terms & Conditions:**

- 12) Quoted Price must include material, labor and service charges as per attached price format.
- 13) Delivery lead-time will be as per site and Bank requirements.
- 14) In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the works/product, and the supplier will have to do the works/supply the product again with their own cost with acceptable quality within 30 (thirty) days from the date of rejection.
- 15) Detail Technical Specifications along with country of origin must be mentioned in the offer and all the relevant documents including Catalog and Brochures must be attached with offer. If the Tenderer is an authorized dealer/distributor of the said product they will provide the document of dealership/distributorship of the Manufacturer.
- 16) Following papers/documents must be sent with the proposal (if submitted earlier, may not be require to resubmit):
  - i. Valid Trade License
  - ii. Bank solvency certificate/documents (If applicable)
  - iii. VAT Registration certificate
  - iv. Up-to-date TIN certificate
  - v. Up-to-date copy of TAX payment receipt
  - vi. Client list with goodwill certificate (If available)
  - vii. Experience certificate (If available)
  - viii. Electrical Supervisory Certificate
- 17) Mode of Payment is to be mentioned in the offer. Community Bank Bangladesh Limited discourages advance payment if not necessary.
- 18) Please contact undersigned for any types of clarifications in regard to products/services/works related clarifications only.

Mentionable that, if the scope of works and your company type does not match with our requirement, you need not to submit any offer in this regard. In case, any terms & conditions is not compatible with the Tender Process, they may be relaxed.

**Regards**

(SM Shahin Iqbal)  
VP & Head of General Services Division  
**Community Bank Bangladesh Limited**

BOQ for supply of printing items for Community Bank Bangladesh limited.RFQ: (CBBL/GSD/RFQ/2023/0090)"

Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
1	Bangladesh Police Special Loan Application Form	Inner: Paper: 100 GSM Offset local (Inner) Partex <b>Pages: 18 Page (36 Leaf)</b> Print: Single Color Both Side Size: W 8.5" X L 11" Cover: Paper: 170 GSM Art Paper Print: 4 Color Print With Back (One Color) Binding : Pin Binding (3 Page Perforation)	30,000.00	
			20,000.00	
			10,000.00	
2	Bangladesh Police Special Loan Application Form	Inner: Paper: 100 GSM Offset local (Inner) Partex <b>Pages: 20 Page (40 Leaf)</b> Print: Single Color Both Side Size: W 8.5" X L 11" Cover: Paper: 170 GSM Art Paper Print: 4 Color Print With Back (One Color) Binding : Pin Binding (3 Page Perforation)	5,000.00	
			20,000.00	
			10,000.00	
3	DPS/FDR Account Opening Form (New)	Paper: 100 GSM Offset local (Inner) Partex Premium Paper Pages: 4 Leaf (8 Page) Print: Single Color Both Side Size: W 8.5" X L 11" Binding : Pin Binding	5,000.00	
			10,000.00	
			20,000.00	
4	Loan Application Form (Govt. Employee Home Loan)	Cover: Paper: 170 gsm Art Paper Size: W 8.5" X L 11" Print: 4 Color (Both Side) Inner: Paper: 100 gsm Offset Paper (Partex) Pages: 26 Leaf = 52 Page Print: Single Color Both Side Size: W 8.5" X L 11" Binding: Pin.	500.00	
			1,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
5	Home Loan (General)	Inner: Paper: 100 GSM Offset local (Inner) Pages: 18 Page (36 Leaf) Print: Single Color Both Side Size: W 8.5" X L 11"	5,000.00	
		Cover: Paper: 170 GSM Art Paper Print: 4 Color Print With Back (One Color) Binding : Pin Binding (4 Page Perforation)	1,000.00	
6	Deposit Slip (Lose)	Paper: Carbon Paper (China) Pages: 2 Leaf = 1 Set Print: Single Color Both Side Size: W 4.5" X L 8.5"	100,000.00	
		Binding: Lose.	200,000.00	
			300,000.00	
	Deposit Book	Inner: Size: W 4.5" X L 8.5"	5,000.00	
		Paper: China Carbon Paper Page: 20 leaf = 10 Set Print: 1 Color Print Both Side	10,000.00	
8	Letter Head Pad, (Head Office, All Branch, Sub Branch, Investment)	Size = 8.5" x 11.25" 100 GSM (Offset Paper) 4 Color Printing (One Side) Binding : 100 Pcs. Pkt;	1,000.00	
			2,000.00	
			5,000.00	
			10,000.00	
9	Envelope A3	Size: L- 16.5"X W-12.75" & Flap-1.5" (Complete Size) Paper: 150 GSM Liner Paper Print: 04 Color Print (Both Side) Cutting: Dy Cutting & Pasting	5,000.00	
			10,000.00	
10	Envelope A4	Size: L- 12.5"X W-10" & Flap-1.5" (Complete Size) Paper: 150 GSM Liner Paper (Tanaka) Print: 01 Color Print Cutting: Dye Cutting & Pasting	7,000.00	
11	Envelope A4	Size: L- 12.5"X W-10" & Flap-1.5" (Complete Size) Paper: 150 GSM Liner Paper (Tanaka) Print: 01 Color Print Cutting: Dye Cutting & Pasting	15,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
12	Envelope A5	Size : L- 9.5''X W-8'' & Flap-1.5'' (Complete Size) Paper : 100 GSM Offset Paper Print : 04 Color Print Cutting: Di Cutting & Pasting	5,000.00	
			10,000.00	
13	Envelope Non- Window	Size: H 9.75''X W-4.25& Flap-1.25 Paper: 80 GSM Offset Paper Local Print: 04 Color Print One Side, (Top Side Flap) Making: Di-Cutting, Creasing & Pasting	7,000.00	
			15,000.00	
14	Envelope Window	Size: H 9.75''X W-4.25& Flap-1.25 Paper : 100 GSM Offset Paper Local (Partex) Print : 04 Color Print One Side, (Top Side Flap) Making: Di-Cutting, Creasing & Pasting With Attach Poly	5,000.00	
			10,000.00	
15	Special Envelope Board Sec.	Size: H 9.75''X W-4.25& Flap-1.25 Paper: 170 GSM Art Paper Local Print: 04 Color Print One Side, (Top Side Flap) Making: Di-Cutting, Creasing & Pasting	1,000.00	
			2,000.00	
16	Office file with rope	Size: W- 9''X L-13.75 & G- 2.5'' Paper: 300 GSM Swidesh Bord Print: 04 Color Print (Back One Color) Making: Creasing/Eyelet/Roof/Clip Lamination: Matt Lamination.	2,000.00	
			3,000.00	
17	Office file with Pocket	Size: W- 9''X L-13.75 & G- 2.5'' Paper: 300 GSM Swidesh Bord Print: 04 Color Print (Back One Color) Making: Creasing/Eyelet/Roof/Clip/Pocket Pasting. Lamination: Matt Lamination.	1,000.00	
			2,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
18	Office File with Rope (Trade Service Division)	Size: W=13.6" X L= 20.5" (Complete Size); Paper: 300 gsm Swedish Board; Print: 4 Color Print (One Side); Back Pocket: Back Side Pocket; Pasting: Pocket Pasting/I late & Roof	500.00	
			1,000.00	
19	Board Sec. file	Size: W- 9"X L-13.75 & G- 2.5" Paper: 300 GSM Swidesh Bord Print: 04 Color Print (Back One Color) Making: One Side Pocket Di-Cutting, Creasing & Pasting. Matt Lamination	500.00	
			1,000.00	
20	HRD File	Size: W- 9"X L-13.75 & G- 2.5" Paper: 300 GSM Swidesh Bord Print: 04 Color Print (Back One Color) Making: Creasing/Pocket Pasting. Lamination: Matt Lamination.	300.00	
			500.00	
21	Voucher Cover	Size: L- 21"X W-6.8" Paper: 150 GSM Liner Paper Print: 01 Color Print (One Side) Cutting: Normal Cutting & Crazing (Folding)	5,000.00	
			10,000.00	
22	Debit Voucher	Size: W- 9"X L-5.75" Paper: Colour Demay Paper Print: 01 Color Print (One Side) Binding: 100 Pges. Book Pad Binding.	1,000.00	
			2,000.00	
23	Credit Voucher	Size: W- 9"X L-5.75" Paper: Colour Demay Paper Print: 01 Color Print (One Side) Binding: 100 Pges. Book Pad Binding.	1,000.00	
			2,000.00	
24	Cash Denomination/ Fly leaf	Paper : 61 GSM Offset Size: L=2" X W= 5" Printing: One Color One Side Binding: Lose	100,000.00	
			200,000.00	
			300,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
25	Debit Card Mailer	Size: L- 11''X W-8.5'' Paper: 120 GSM Offset Paper (Pertex) Print: 4 Color Printing. Cutting: Dy Cutting & Cheque Perforation .	5,000.00	
			10,000.00	
26	Debit Card Mailer Envelope	Size: L- 11''X W-4.75'' F-1.5'' Paper: 230 GSM Art Card Print: 4 Color Printing. Cutting: Dy Cutting & Flap Attest With Adhesive. Window: Attest Poly. Lamination: Matte Lamination.	5,000.00	
			10,000.00	
27	Visiting card	Size: L-3.25''X W-2'' & Flap-1.25'' Paper: 230 GSM Solid Card Print: 04 Color Print (Both Side) Packing : 100 Pcs. Packet .	200.00	
			400.00	
			600.00	
28	Cash Withdrawal Slip	Size: W- 9''X L-5.75'' Paper: 80 GSM Offset Paper (Partex). Print: 01 Color Print (One Side) Binding: 100 Pges. Book Pad Binding.	2,000.00	
			5,000.00	
29	Gate Pass Book	Size: W- 9''X L-5.75'' Paper: China Carbon Paper. Print: 01 Color Print (One Side) Binding: 3 Leaf=1 Set, 150 Leaf per Book Leaf Perforation & Number.	50.00	
			100.00	
30	Card Application Form	Size : 8.5''X11'' Paper : 100gsm Offset Paper(Partex) Page : 08 Pages (04 leaf) Print : 01 Color Binding : Staple Binding	5,000.00	
			10,000.00	
			15,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
31	Quick buy (EMI Book)	Inner Paper : Chinese Auto Carbon (3 Color) Size : 8.5" x 5.5" (Complete Size) Print : 1 Color Printing Cover	1,000.00	
		Paper : 250gsm Art Card Size : L = 25" x 5.5" Printing : 4 Color Print Binding: Book Binding with perforation. Book page: 15 set x 3 Leaf = 45 Page= 1 book.	2,000.00	
32	Credit Card Mailer	Size: 8.25" X 10.75" Paper : 100 GSM Offset Paper Color :04 color Binding: cheque Perforation & Dye cutting.	5,000.00	
			10,000.00	
33	Credit Card Mailer Envelope	Size : 8.75" x 4.8" Paper : 120gsm Offset Paper Color : 04 Color Attribute : Dye Window Cutting (1.6"x3.5") & Adhesive inside of Flap	5,000.00	
			10,000.00	
34	Credit Card Payment Slip	Size : 5.6" x 8.7" Paper : Chinese Auto Carbon (2 Color) Page Per Book:100 Pages (50 Set) Binding: Loose Color:04 Color	10,000.00	
			20,000.00	
35	CIB Card Service Request Form	Size : 8.25"X11" Paper : 80gsm Offset Paper Color : Single Color Binding : 500 sheet per packet	5,000.00	
			10,000.00	
36	Credit Card /Debit Card Card Pouch	Size : 3.5" x 2.25" Paper : 215/230gsm Plastic card Print : 4 Color Printing Cutting : Die Cutting & Pasting	5,000.00	
			10,000.00	
			15,000.00	
37	General Intruccion Form	Paper 80 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 1000 Pcs. Pkt,	10,000.00	
			20,000.00	
			30,000.00	



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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
38	Dormant Activation Form	Paper 80 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 1000 Pcs. Pkt,	5,000.00	
			10,000.00	
39	Account Information Update Form	Paper 80 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 1000 Pcs. Pkt,	5,000.00	
			10,000.00	
40	Deal Slip Book	Size: W=7" X L= 10" Paper: China Carbon Paper Page: 3 leaf = 1 Set Print: 1 Color Print One Side Binding : 100 Set / 200 Leaf = 1 Book, Pad Binding With Perforation.	10.00	
			20.00	
			50.00	
41	Deal Slip /Foreign /Fixed Income/Local Currency	Size: W=7" X L= 10" Paper: China Carbon Paper Page: 2 leaf = 1 Set Print: 1 Color Print One Side Binding : 100 Set / 200 Leaf = 1 Book, Pad Binding With Perforation.	10.00	
			20.00	
			50.00	
42	Credit Card Service Request Form	Size : 8.25"X11" Paper : 100gsm Offset Paper Color: Front: 04 Color, Back: Single Color Binding:100 sheet per book (Pad binding)	5,000.00	
			10,000.00	
43	Cheque return Slip book	Size: W- 9"X L-5.75" Paper: 70 GSM Offset Paper (Partex). Print: 01 Color Print (One Side) Binding: 100 Pges. Book Pad Binding.	2,000.00	
			5,000.00	
44	Auto Debit Instruction	Size: W- 20"X L-30" Paper: 120 GSM Art Paper (Partex). Print: 04 Color Print (One Side) Cutting:Normal Cutting Lamination : Matte lamination	2,000.00	
			5,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
45	Sanction Letter	Size : H 11"X W-8.5; Paper: 80 GSM Offset Paper Local (Partex); Print : 01 Color Print Both Side; Binding : 1000 Pcs. Pkt;	10,000.00	
			20,000.00	
46	Signature card	Size: W 7"X5" Paper: 100 GSM Offset Paper(Partex) Print: Single Color One Side	10,000.00	
			20,000.00	
47	Document Check List	Size:11"X 8.5" Paper: 70 GSM Offset Paper(Partex) Print: Single Color Both Side	10,000.00	
			20,000.00	
48	ID card with Ribbon	Card Material : Machine readable ID Card (Mango Card) Card Size : L=3.4" X W= 2.1" Card Print : four color print both side Ribbon Print : Digital Print both side Ribbon Size : 2 CM Card case : PVC (transferrin)	1.00	
49	ID card delivery charge	Delivery charge for supply to Head Office (12 <sup>th</sup> floor) Community Bank Bangladesh	1.00	
50	Loan Docment Jacket	PVC Poly Bag Front Side & Back Side: Rexene (blue) Size- LxWxF- 21" x 12" x 2.5" Print: 3 Color Print Front Side Flap: Attach with Balco Tape. Cellutie in upper portion and front pocket with the color logo of the Bank	300.00	
			500.00	
51	Account Opening From (Savings)	Paper: 100 GSM Offset Paper (Partex) Pages: 08 Leaf = 16 Page with cover Print: Single Color Both Side Size: W 8.5" X L 11" Binding: Pin Binding (1 Page Perforation).	3,000.00	

Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
52	Account opening form- (Non-Individual)	Inner: Paper: 100 GSM Offset local (Inner) Partex Premium Paper Pages: 14 Leaf (28 Page) Print: Single Color Both Side Size: W 8.5" X L11"	5,000.00	
		Cover: Paper: 170 GSM Art Paper Print: 4 Color Print Front Side With Back (One Color) Binding: Pin Binding (2 Page Preparation)	10,000.00	
53	Register-Capture Card	Size: W= 8.25" X L= 13" Paper: 80 gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
54	Gratuity Form	Size: L- 11" X W-8.5" Paper: 80 GSM Offset Paper Printing: 1 Color Printing & 1 side Binding: 500 pieces per packet	1,000.00	
55	POHS-2 Deposit Slip	Paper: 80GSM Offer Paper Size: W=14" X H=4.6"	1,000.00	
		Printing: 1 Color Printing One Side. Binding: Perforation & Binding	3,000.00	
56	Feedback Form	Paper: 100gsm offset paper Size: 5.8" X 8.3" inches	5,000.00	
		Print: 4 Color Print One Side Binding: Loose	10,000.00	
57	Visiting Card (Imported Paper)	Size: L-3.25" X W-2" & Flap- 1.25" Paper: Imported Paper, Print: 04 Color Print, Spot, Ambos, Packing : 100 Pcs. Packet	200.00	
			400.00	
58	Leaflet	Paper- 100gsm Art Paper Size- 5.5"x8.5"	1,000.00	
		Print- 4 Color Print One Side Cutting- Paper Cutting Binding: Loose	2,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
59	Protisruti Student Account Brochure	Size: Both Side Brochure_ 4 in x 8.5 in Material: 100 GSM Art Paper Color: 4 Color	5,000.00	
			10,000.00	
60	Business Account Brochure	Size: Both Side Brochure_ 4 in x 8.5 in Material: 100 GSM Art Paper Color: 4 Color	5,000.00	
			10,000.00	
61	Stamp Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
62	Prize Bond Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
63	Mutilated/Torn note Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
64	Pocket money Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
65	Dispatch in-out Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
66	In-ward Dispatch Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
67	Out-ward Dispatch Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
68	Cash Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
69	Safe in Safe out Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
70	Car Log Book Register	Size: W= 8.25" X L= 13" Paper: 80gsm Partex Paper. Page: 200 Leaf / 400 Page Print: 1 Color Print Both Side Binding: Rexine Binding.	25.00	
			50.00	
71	IMP form	Size = 8.5" x 14" 100 GSM (Offset Paper) 01 Color Printing (Both Side) Binding : 100 page per book	5.00	
			10.00	
72	LC application form	Size = 8.5" x 14" 100 GSM (Offset Paper) 04 Color Printing (Both Side) Binding : 100 page per book 10 Book	5.00	
			10.00	
73	Credit Card Service Request Form	Size = 8.5" x 11.0" 100 GSM (Offset Paper) 1 Color Printing (Both Side) Binding: 100 Pcs. Pkt;	5,000.00	
			10,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
74	Credit Card Payment Slip	Size: W 5.6" X L 8.75" Paper: China Carbon Paper (2 colors) Page: 2 leaf = 1 Set Print: 1 Color Print One Side Binding : Lose (200 set per pkt),	10,000.00	
75	Vehicle Sticker	Professional quality making on Honeycomb in reflective stickers, eco digital color print, universal self-adhesive, color-white, auto die cut and standard packing (width- 11" x height- 3.5")	50.00	
			150.00	
76	MD's Secretariat	Size: W= 16.25" X L=13" Paper: Color Lager Paper. Page: 100 Leaf = 200 Page Print: 1 Color Print Both Side Binding: Rexine Binding. Note = Mentioned that before final print, machine proof has to be approved from Bank.	3.00	
			5.00	
77	MD's Secretariat File Movement Register	Size: W= 8.25" X L=13" Paper: Color Lager Paper. Page: 100 Leaf = 200 Page Print: 1 Color Print Both Side Binding: Rexine Binding. Note = Mentioned that before final print, machine proof has to be approved from Bank.	3.00	
			5.00	
78	MD's Secretariat Bangladesh Bank Inward Register	Size: W= 16.25" X L=13" Paper: Color Lager Paper. Page: 100 Leaf = 200 Page Print: 1 Color Print Both Side Binding: Rexine Binding. Note = Mentioned that before final print, machine proof has to be approved from Bank.	3.00	
			5.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
79	MD's Secretariat All Letter Received & Dispatch Register	Size: W= 16.25" X L=13" Paper: Color Lager Paper. Page: 100 Leaf = 200 Page Print: 1 Color Print Both Side Binding : Rexine Binding. Note = Mentioned that before final print, machine proof has to be approved from Bank.	3.00	
			5.00	
80	Note Book	Inner: Size: L-9" x W- 6.6" Paper: 80 gsm Offset Paper Off-white color Print: 1 color print both side Page: 80 Leaf/ 160 page Inner Cover: 170 gsm mate paper & 150 gsm  Art Paper: Print: 4 color print both side (02 Leaf) Personal Info page: 80 gsm Offset Paper white color, Print: 1 color one side Cutting: Die-cutting  Color: Cover: 300 gsm Art Paper Matt Lamination Print: 4 color one side Binding: Wire-O Binding (22 punch) Cutting: Die-Cutting	1,000.00	
			2,000.00	

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Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
81	School Cash Deposit Slip Book	Paper Inner = 80 gsm Offset Paper. Size = L=14" W=8.8" Page Inner=12 Leaf/24 Page Printing Inner = 1 color printing on one side. Binding = Pin Binding & 1 Leaf 3 Perforation. Cover = 150 gsm Liner Paper Cover Size=L=28" X W=8.8" Cover Printing = 1 Color Printing	50.00	
			100.00	
			500.00	
			1,000.00	
82	PF Application Form	Paper 100 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 100 Pcs. Pkt,	200.00	
			500.00	
83	PF Application Form	Paper 100 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 100 Pcs. Pkt,	200.00	
			500.00	
84	PF Application Nominee Form	Paper 100 gsm Offset, Size: L=11" XW= 8.5", Printing one color & one side, Binding = 100 Pcs. Pkt,	200.00	
			500.00	
85	Poly Pack	Size L-13.5"X W-9.5"& flap -2" (Top side) Poly thickness: 10 Micron, single color Flexi Print Making: Adhesive Tape with flap	10,000.00	
			20,000.00	
			30,000.00	



BOQ for supply of printing items for Community Bank Bangladesh limited.RFQ: (CBBL/GSD/RFQ/2023/0090)"

Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
86	Account Opening Form FDR	Size: W 8.5" X L 11" Cover Paper- 100 GSM Offset Paper Print- one side 4 color, other side 1 color Inner Paper: 100 GSM Offset Paper Pages: 2 Leaf (4 Page) Print: Single Color Both Side Print Binding : Pin Binding	5,000.00	
			10,000.00	
			15,000.00	
			20,000.00	
87	FDR KYC	Size: W 8.5" X L 11" Pages: 2 Leaf (4page) Paper: 100 GSM Offset Paper Print- Single Color both Side Binding: Folding	5,000.00	
			10,000.00	
			15,000.00	
			20,000.00	
88	Account Opening Form Semi Government	Size: W 8.5" X L 11" Cover Paper- 100 GSM Offset Paper Print- one side 4 color, other side 1 color Inner Paper: 100 GSM Offset Paper Pages: 2 Leaf (4 Page) Print: Single Color Both Side Print Binding : Pin Binding	500.00	
			1,000.00	
89	Semi Government KYC	Size: W 8.5" X L 11" Paper: 100 GSM Offset Paper Print- Single Color both Side	700.00	
			1,500.00	
90	Account Opening Form Individual	Size: W 8.5" X L 11" Cover Paper- 100 GSM Offset Paper Print- one side 4 color, other side 1 color Inner Paper: 100 GSM Offset Paper Pages: 2 Leaf (4 Page) Print: Single Color Both Side Print Binding : Pin Binding	10,000.00	
			20,000.00	

BOQ for supply of printing items for Community Bank Bangladesh limited.RFQ: (CBBL/GSD/RFQ/2023/0090)"

Sl.	Products Name	Specification	Quantity	Rate in BDT (including VAT & Tax)
91	Individual KYC	Size: W 8.5" X L 11" Pages: 2 Leaf (4page) Paper: 100 GSM Offset Paper Print- Single Color both Side Binding: Folding	10,000.00	
			20,000.00	
			30,000.00	
92	Account Opening Form Institutional	Size: W 8.5" X L 11" Cover Paper- 100 Offset Paper Print- one side 4 color, other side 1 color Inner Paper: 100 GSM Offset Paper Pages: 2 Leaf (4 Page) Print: Single Color Both Side Print Binding : Pin Binding	2,000.00	
			5,000.00	
93	Institutional KYC	Size: W 8.5" X L 11" Pages: 2 Leaf (4page) Paper: 100 GSM Offset Paper Print- Single Color both Side Binding: Folding	3,000.00	
			5,000.00	
94	Beneficial Owner	Size: W 8.5" X L 11" Paper: 100 GSM Offset Paper Print- Single Color one Side	3,000.00	
			5,000.00	
95	Extra CIF	Size: W 8.5" X L 11" Paper: 100 GSM Offset Paper Print- Single Color both Side	5,000.00	
			10,000.00	
			20,000.00	
96	Credit Card /Debit Card Card Pouch	Size : 3.5" x 2.25" Paper : 215/230gsm paper card Print : 4 Color Printing Cutting : Die Cutting & Pasting	5,000.00	
			10,000.00	
			20,000.00	