

Date: October 17, 2023

Tender Title: *"RFQ (Request for Quotation) for Interior Decoration Works to set up of ATM Booth at Bandarban District Police Line, Bandarban, Chattogram.*

Tender Ref: *"(CBBL/GSD/RFQ/2023/0091)"*

Dear All,

Greetings from Community Bank Bangladesh Limited!!

Community Bank Bangladesh Limited is the 59th Schedule Bank of Central Bank. For set up of ATM Booth at Bandarban District Police Line, Bandarban, Chattogram. In this connection, interior works are needed to be done at the said location. BOQ, site photographs are attached herewith as your ready reference.

You are requested to submit (HARD COPY) your offer in a closed envelope as per specification within 12.00 P.M. on **October 22, 2023**.

A. General Terms and Conditions:

- 1) Financial Offer/Price/Quotation: The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation.
- 2) Work Location/Delivery Place: Community Bank Bangladesh Limited Head Office along with Branches, ATM Booth and other Bank Location.
- 3) Payment Terms: Payment will be made after each completion the job at actual quantity upon submission of the bill with work order & noc from the deployed location which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through the Bank Account only.
- 4) Price/Financial offer Submission: The bidder shall have to submit the price in the letter head pad.
- 5) The Bidder shall have to submit their proposal following the above information.
- 6) Purchaser's Right: The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The purchaser is not obliged to purchase the lowest offer at all. The purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and purchaser Business Units. Purchaser reserves the right to conduct negotiations with one or more Bidder and / or accept the Bid without any negotiations.
- 7) Bid Submission/ Closing Date: The Quotation shall have to the submit below mentioned address: Chairman Purchase Committee, General Services Division 12th Floor, Community Bank Bangladesh Limited, Police Plaza Concord, Tower-2, Road-144, Plot-02, Gulshan-01, Dhaka by 12.00 PM (Bangladesh Standard Time) October 22, 2023. The purchaser reserves the right change the Time schedule at any time.
- 8) Required Content of the Quotation: Quotation must be submitted as per prescribed form as instructed below:
 - i. Proposal must be addressed for "Chairman Purchase Committee" of Community Bank Bangladesh Limited.
 - ii. Complete Proposal / Offer must be signed with date by the authorized representative of the company.
 - iii. Must mention the subject line *"RFQ (Request for Quotation) for Interior Decoration Works to set up of ATM Booth at Bandarban District Police Line, Bandarban, Chattogram. RFQ: (CBBL/GSD/RFQ/2023/0091)"* in top of the Envelope.

- 9) Quotation Validity: The Quotation shall be valid for 365 calendar days (01 Year) from the Quotation submission/ closing date. Which will continue for a year/until further notice (if both parties agreed). Details discussion/terms & condition will be available in Service Level Agreement (SLA).
- 10) Disqualification: Manipulation or any kind of unusual approach or failure to submit the proposal/ offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 11) Sample/Test of the Product/Service: Bank may ask mock test before selection of any vendors which is FOC (Free of Cost).

B. Financial Terms & Conditions:

- 12) Quoted Price must include material, labor and service charges as per attached price format.
- 13) Delivery lead-time will be as per site and Bank requirements.
- 14) In the event of supply of any items, which do not match with the required specification, quantity or sample's quality or is of substandard quality, the Bank reserves the right for outright rejection of the works/product, and the supplier will have to do the works/supply the product again with their own cost with acceptable quality within 30 (thirty) days from the date of rejection.
- 15) Detail Technical Specifications along with country of origin must be mentioned in the offer and all the relevant documents including Catalog and Brochures must be attached with offer. If the Tenderer is an authorized dealer/distributor of the said product they will provide the document of dealership/distributorship of the Manufacturer.
- 16) Following papers/documents must be sent with the proposal (if submitted earlier, may not be require to resubmit):
 - i. Valid Trade License
 - ii. Bank solvency certificate/documents (If applicable)
 - iii. VAT Registration certificate
 - iv. Up-to-date TIN certificate
 - v. Up-to-date copy of TAX payment receipt
 - vi. Client list with goodwill certificate (If available)
 - vii. Experience certificate (If available)
 - viii. Electrical Supervisory Certificate
- 17) Mode of Payment is to be mentioned in the offer. Community Bank Bangladesh Limited discourages advance payment if not necessary.
- 18) Please contact undersigned for any types of clarifications in regard to products/services/works related clarifications only.

Mentionable that, if the scope of works and your company type does not match with our requirement, you need not to submit any offer in this regard. In case, any terms & conditions is not compatible with the Tender Process, they may be relaxed.

Regards

(SM Shahin Iqbal)
VP & Head of General Services Division
Community Bank Bangladesh Limited

Financial Offers.



RFQ Reference# CBBL/GSD/RFQ/2023/0091

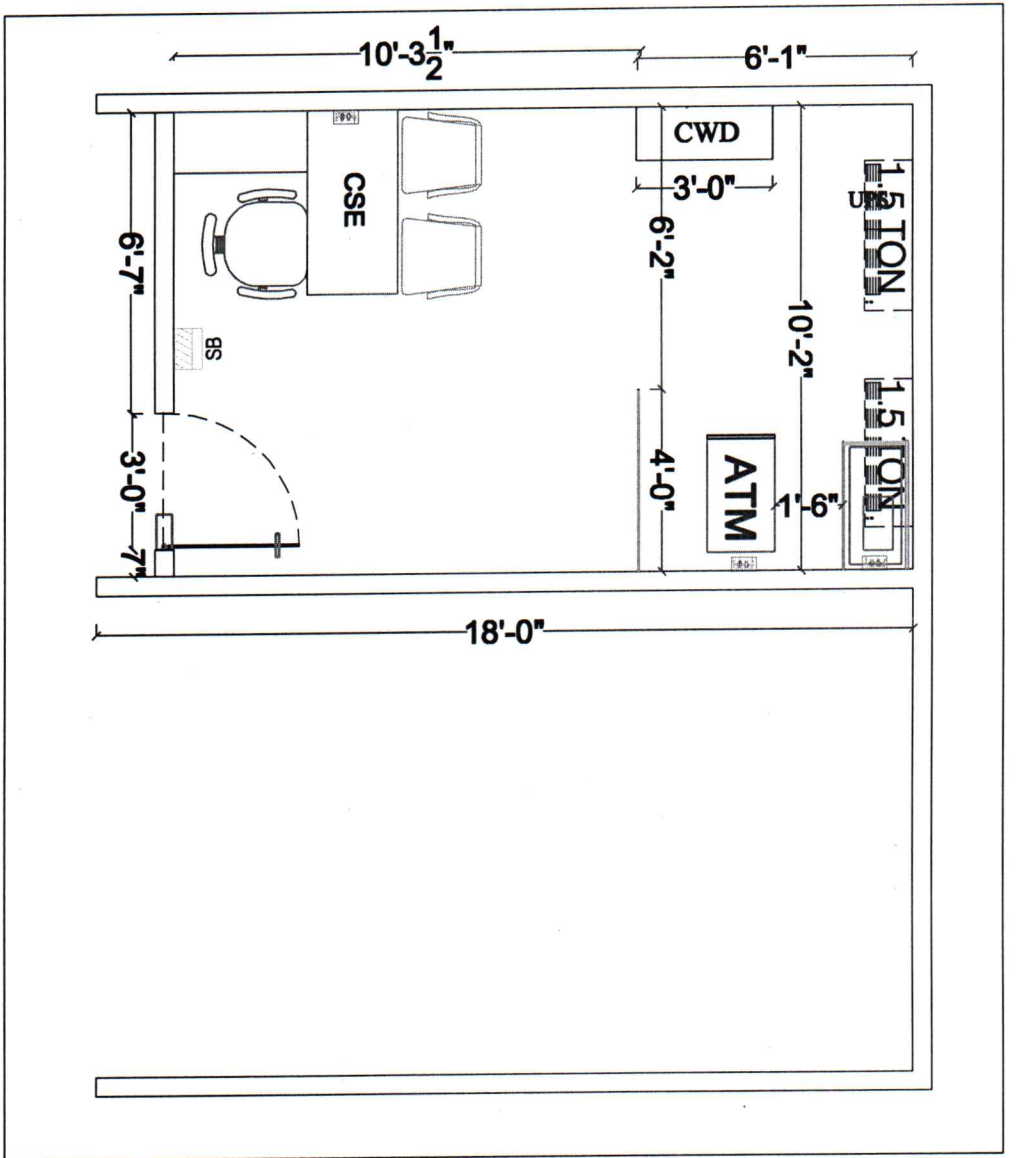
Tender Title# BOQ for Interior Decoration Works to set up of ATM Booth at Bandarban District Police Line, Bandarban, Chattogram .

Summary of Price Quotation for construction and set up of ATM at Bandarban Police Line		
Sl.	Description of works	Amount in BDT (including VAT & Tax)
A	Main Structure construction works	
B	Electrical works	
C	Paint works	
D	Miscellaneous works	
E	Door & Partition Work	
Grand Total		

Item	Description	Unit	Quantity	Rate (in BDT)	Amount in BDT (including VAT & Tax)
A.Main Structure construction works:					
1	Site Preparation, Dismantling & Cleaning Works	job	1		
2	Brick Wall (5") work: Bricks, sand, cement, working instrument & labor including material work complete as per requirement.	sft.	150		
3	Cement concrete work (3" depth) : In 1:3:6 mix proportion in slabs on plinth level using 20mm down graded brick chips, medium sand (F.M. 1.5) and cement including compacting and curing, etc. all complete as per drawing, specification and instruction of the Engineer-in-charge.	cft	50		
4	Tiles Work (Local, Best Quality) (24"x24"): Tiles, sand, cement, working instrument & labor; supply including material work complete as per design,	sft.	220		
5	Plaster works (1:4): Sand, cement, working instrument & labor supply including material work complete as per design	sft.	320		
Sub-Total Amount in BDT For Internal & External civil works =					
B.Electrical works					
1	LED TUB LIGHT FITTING:Foreign made approved type with minimum 40 watt LED light in/c supply of all necessary consumable materials, compatible to local voltage variation, complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority.Seze -4'-0", Brand: ENERYPAC /TACHI/OPEL/ENERGY+	Pcs.	2		
2	LED PANEL LIGHT FITTING Foreign made approved type down light shade [reflector] with minimum 12 watt LED light in/c supply of all necessary consumable materials, compatible to local voltage variation, complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority. [CONCEALED / SURFACE MOUNTED - 6"x6" SIZE], Brand: ENERYPAC /TACHI/OPEL/ENERGY+	NOS	8		
3	PVC PIPE/PVC Flexible pipe /PVC Channel WORKS Supplying, fitting and fixing of following water grade PVC pipes orPVC channel with necessary group cutting, bend, joint box, ceiling rose ,clamp,fixing materials and other accessories to complete in all respect as per design drawing and direction of authority.				
	i) PVC pipe ¾" dia	Rft.	150		
	ii) PVC pipe 1" dia Flexible pipe	Rft.	600		
4	Cables Works				
	i) 1x 1.5 rm BYA Light wiring(BRB)	Rft.	450		
	ii) 1x 2.5 rm BYA power wiring(BRB)	Rft.	450		
	iii) 1x 4 rm BYA AC wiring (BRB)	Rft.	450		
	iv) 1x 10 rm BYA wiring (BRB)	Rft.	500		
	vi) (2.5) RE BYA(Green) wire(BRB)	Rft.	200		
05	ELECTRICAL SOCKET OUTLETS Supplying, fitting and fixing 240V, single phase following socket outlet in/c wiring conceals/surface with necessary wiring through water grade PVC pipe/channel or required size in/c supply of switches, switch box, ebonite cover, ceiling rose etc. Complete in all respect in/c testing & commissioning, as per design, drawing and direction of Authority. 32 amp, 3 pin round socket for AC.				
	i) 4 Gang Switch	Pcs.	1		
	ii) 15A, 3 Pin Scoket Round Scoket	Pcs.	2		
	iii) 13A, 3 Pin Scoket Multi Scoket	Pcs.	8		
	iv) Mk Steel Bos(3"x3"x2")	Pcs.	10		
06	MCCB/MCB's Supply and installation of following SP (240V grade) TP (500 V grade) MCB/MCCB" in pre installed distribution board in/c connection with cable, cable socket, nut bolts, PIB tape etc. complete in respect providing necessary consumable in/c testing & commissioning as per design, drawing and direction of Authority.				
	i) SD Board(Havels size 12" x 16")	Pcs.	1		
	ii) 10 ~32 AMP SP MCB (Legrand from Energypac)	Pcs.	5		
	iii) 63 AMP DP MCB (Legrand from Energypac)	Pcs.	1		

Item	Description	Unit	Quantity	Rate (in BDT)	Amount in BDT (including VAT & Tax)
7	EARTHLING ARRANGMENT(0 to 0.5 volt): Supplying and installation of 150' depth 1-½" dia G.I. pipe earth electrode by tube well sinking method including of 2 SWG HDDB earthling lead from the bottom of earth electrode to the earthing bar of distribution board. Making an earth inspection pit of size 20" x 20" x 18" inside clear. Bottom of pit shall be " thick B C.C. work and four side wall shall be 5" thick brick wall with 1" plastering and 3" thick R.C.C. cover slab. The top end of the electrode shall be 6" above from the bottom C.C. work. Complete in all respect in/c testing & commissioning etc. all per existing samples, choise, design, drawings, directions and full satisfaction of the consulting architect/Bank Authority. Note: 1. Voltage between neutral and earth [Inductive voltage] must be less than 1 volt. 2.The total arrangement must be theft proof as per site condition.	Nos	1		
8	3"Ø MS Pipe for Electric Post: Supplying, fitting and fixing 3"Ø ms pipe with enamel paint , 24"x24"x24" Cement Concrete base casting ,total arrangement must be theft proof as per site condition.	Rft.	25		
Sub-Total Amount in Tk. For electrical works =					
C.Paint works					
01	Weather Coat Painting works (to outside walls) Providing and applying Acrylic Emulsion paint finish to Plaster surfaces of approved make, best quality, colour, texture and shade delivered from authorized local agent of the manufacturer in a sealed container, in two coats (surface and finish acceptable to the Bank must be achieved by the contractor within two coats and any additional coats if required shall be at the cost of the contractor), including preparing existing surfaces	sft	500.00		
02	ACRYLIC EMULSION PAINT (walls, board): Providing and applying Acrylic Emulsion paint finish to Plaster surfaces of approved make, best quality, colour, texture and shade delivered from authorized local agent of the manufacturer in a sealed container, in two coats (surface and finish acceptable to the Bank must be achieved by the contractor within two coats and any additional coats if required shall be at the cost of the contractor), including preparing existing surfaces	sft	800.00		
03	Enamel PAINT : Providing and applying enamel paint finish wherever applicable, best quality, colour, texture and shade delivered from authorized local agent of the manufacturer in a sealed container, in two coats (surface and finish acceptable to the BANK must be achieved by the contractor within two coats and any additional coats if required shall be at the cost of the contractor), including preparing existing surfaces	sft	200.00		
Sub-Total Tk. for Paint works =					
D. MISCELLANEOUS WORKS					
01	FROST FILM FOR GLASS PARTITIOS & DOORS Providing and applying self adhesive Foreign make frosted crystal film of approved make to glazed partitions as per design and detail. Graphic patterns to be computer cut selected from manufacture's design pattern. Note : Frosted film to be measured and paid for the actual fixed area only. (1200mm high)	sft	24.00		
02	PVC DOOR MAT Supplying, fitting and fixing best quality imported PVC mat [Dust catcher] complete in all respect as per direction of Consultant / Bank Authority	sft	20.00		
03	SS Basket (BIN)	NOS	2.00		
04	Guard Tool: SS Structure with rexin	NOS	1.00		
05	UPS Cabinet:(Depth-3'-0") Supply,Fitting & fixing of full height cabinet Built-in-self made by 18mm melamine board with best quality hardware materials etc.	sft.	10.00		
Sub-Total Amount in Tk. For Miscellaneous works =					

Item	Description	Unit	Quantity	Rate (in BDT)	Amount in BDT (including VAT & Tax)
E. DOORS & PARTITIONS					
1	Aluminium Composite Panel Work: Supply, Fabrication and Installation of 4.0 mm PVDF (Fluorocarbon paint finish) coated Aluminium composite panel of approved color and quality, clad on standard and necessary aluminium or galvanized framing with all necessary accessories. All complete as per design, direction and full satisfaction of the Engineer in charge/Bank authority. Materials Specification: Thickness : 4.0 mm(Aluminium Core 0.5mm + Anti toxin (PE)Core 3.0mm + Aluminium Core 0.5mm); Frame: 46.0mmx20.0mm Aluminium rectangular box (Mill finish); Fitting angel : 20.0mm x20.0mm (Bronze),Thickness: 1.2mm	sft	64.00		
2	TEMPERED GLASS DOOR: Supplying, fitting and fixing imported Frameless Tempered Glass Door having 10 mm thickness with all foreign made hardware of best quality available viz. Stainless steel handleless concealed auto-closer, stopper, locking arrangement complete in all respect as per design, drawing and direction of Architect/Authority. Size : 3'-0" W X 7'-0" or Custom Size.	Nos	1.00		
3	Oval Shape Round 10mm Glass with section (6' high) (ATM Divider)	Sft	24.00		
4	PVC BOARD CEILING: Supply, fitting & fixing of 600mm X600mm X 15 mm PVC board (China) false ceiling over powder coated T-bar of section 25mmx38mm and L-angle of section 25mmx25mm at edges, at 600mmx600mm grid suspended ceiling by rowel plug iron angles 12 SWG G.I. wire, screws, hooks, nails etc. maintaining straight lines and desired finished level at bottom face with vertical or beams by electric drill machine damage if any during the materials, accessories, scaffolding, labor for Installation etc. all complete as per Bank standard and full satisfaction of the Bank authority.	job	180.00		
Sub-Total Amount in Tk. For glass partition and finishing works =					



PROJECT
 Proposed Bandarban Police
 Line ATM Booth
CLIENT
 Community Bank
 Bangladesh Limited

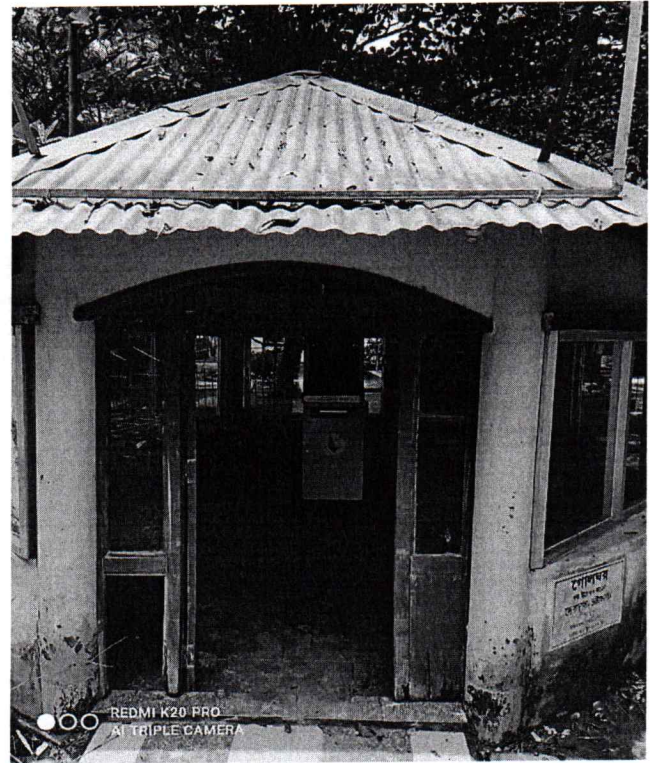
CONSULTANT
 General Services Division
 Community Bank
 Bangladesh Limited

Approved By

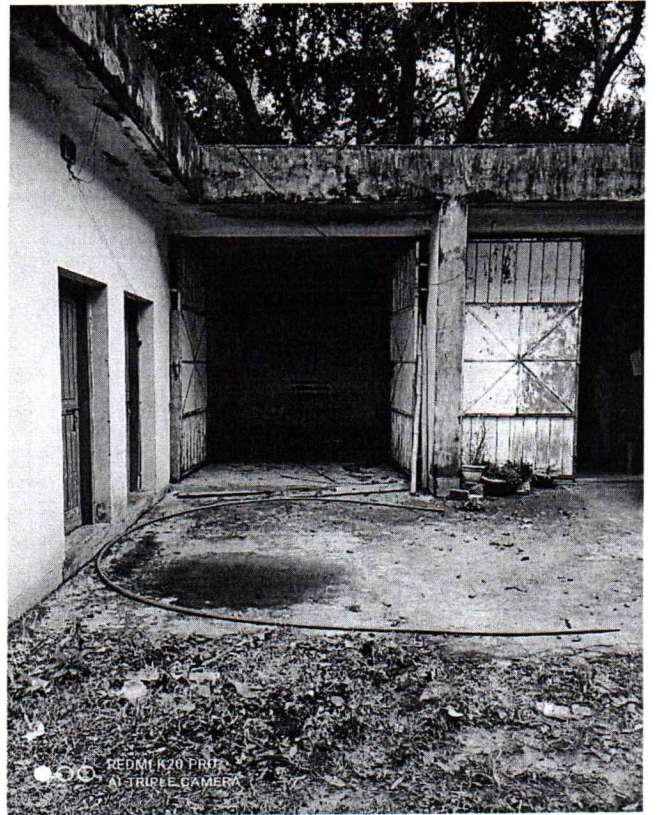
DRAWING TITLE
 Lay-out Plan
SCALE
 Fit to scale

DATE
 03-10-2023

PAGE NO
 A-00



Present Location



Proposed Location