

LOOKING FOR BRANCH BANKER

Community Bank Bangladesh Limited is looking for the deserving professional for the following position:

Position: Branch Operations Manager (for Chattogram City)

Key Responsibilities:

- Branch Operations Manager will be responsible for the entire operation of the branch specially to ensure every employee provides excellent customer services
- Check transactions as per guidelines. Ensure all business transactions are in compliance with regulatory requirements
- All branch maintenance i.e. cleanliness, floor management, branch security, IT security, etc.
- Act as joint custodian of vault keys
- Perform duty as BAMLCO
- Ensure on time submission of all relevant reports and statements to Regulatory Bodies and head office
- Generating new business for SME/Retail by identifying potential customers
- Achieve business targets both for Assets and Liabilities
- Develop growth strategies and plans for procuring new businesses

Educational Requirements: Minimum Masters in any discipline with no third division in academic records

Experience Requirements: Minimum 8 (Eight) years' working experience in leading commercial banks out of which 3 (Three) years as Branch Operations Manager/Credit Manager in a branch preferably located in Chattogram City.

Job Grade: FAVP/AVP

For detail information and submission of your application, please visit www.bdjobs.com. No hard copy of application will be accepted. We are an equal opportunity employer.

Application Deadline: 18 February 2022

*Conditions Apply